

AGENDA
NOTICE OF REGULAR CITY COUNCIL MEETING
CITY OF KEMPNER, TEXAS
January 12, 2021
6:00 PM
12288 E. Hwy 190 Kempner, Texas 76539

NOTICE IS HEREBY GIVEN that the City Council of the City of Kempner, Texas will hold it's regular meeting at the above-named date, time, and location for the consideration and action on all the items listed below:

1. CALL TO ORDER, CALL OF ROLL/IDENTIFICATION OF A QUORUM
2. Invocation
3. Pledge of Allegiance/Pledge to the Texas Flag

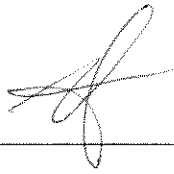
NON-ACTION ITEMS

4. Citizens Comments – Must sign in and note whether Agenda or Non-Agenda items
5. Reports
 - Police Chief
 - Mayor
 - Workshop

ACTION ITEMS

6. Consider approval of the minutes for the Council meeting held on December 8,2020.
7. Consider approval of the Accounts Payable dated January 4, 2021.
8. Consider approval of City Ordinance 2021-01-12 for the City Manager.

9. Comments / Mayor final comments.
10. The date of the next regular council meeting will be January 26, 2021.
11. Adjournment



Dr. Keith L. Harvey, Mayor

I, Keith Harvey, Mayor of the City of Kempner do hereby certify that the above notice of the REGULAR Meeting of the City of Kempner City Council was posted at City Hall, 12288 East Highway 190, Kempner, Texas on the 8th day of January 2021 before 3:30 p.m.

The City council may convene into executive session on any matter related to any of the above agenda items for a purpose, such closed session is allowed under Chapter 551, Texas Government Code.

This building is wheelchair accessible. Any requests for Interpretive Services must be made 48 hours in advance of the scheduled meeting.

* The Citizen Comments: This portion of the agenda is reserved to provide citizens an opportunity to address the City Council on issues affecting the City. Citizens must sign in with City Secretary prior to meeting. Each citizen's comments are limited to a total of three (3) minutes; a total of 30 minutes has been allotted. You may speak on Agenda and Non-Agenda Items. Non-Agenda Items portion of the agenda is the citizen's opportunity to be heard at the City Council meeting and will be reserved for comments concerning city related issues not otherwise appearing on the meeting agenda.

Kempner Police

Memorandum



To: Kempner City Council

Thru: Dr. Keith L. Harvey, Mayor

From: Charles E. Rodriguez, Chief of Police

Date: January 4, 2021

Subject: Monthly Police Department Report – December 2020

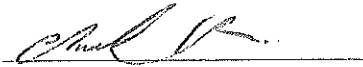
Kempner City Council,

Your police department has been and continues to work on the following criminal cases and department tasks:

1. Citizens reported, or officers were dispatched to, the following incidents that did not result in criminal cases:
 - a. Found property was located on the roadside.
2. Two motor vehicle crashes occurred. One struck the City Hall building and the other was a minor crash between two vehicles.
3. Criminal case filed and their status:
 - a. Two arrests for active warrants were made. Case is closed
 - b. Child abandonment. Case is active.
 - c. Possession of marijuana less than two ounces. Case is closed.
4. Calls for service:
 - a. Police responded to 45 calls for service.
 - b. Calls range from a fire, shots fired, welfare concerns, threats, citizen contact, to a deer in a fence.
5. Traffic stops:
 - a. Total stops: 42
 - b. Traffic violations: 33
 - c. Warnings issued: 24
6. Patrol vehicle usage and maintenance:
 - a. The patrol vehicles were driven 2,529 miles.
 - b. The department used 197 gallons of fuel.
 - c. The patrol vehicles fuel cost was \$389.75.

7. Administration:

- a. Provided Texas Department of Emergency Management (TDEM) with required data to receive reimbursement for police officers' salaries from March thru December 2020 and reimbursement cost of the approved outdated Mobile Data Terminals in the patrol cars using CARE (Corona Aid, Relief, and Economic Security) Act federal stimulus package funding.
 - b. TXDOT is reviewing the test data submitted. TXDOT approval ensures the department is following state mandated submission of crash reports.
 - c. Department is still waiting on the Lampasas County/District Attorney's office to provide case disposition.
 - d. Department Policy manual is completed. Currently being proof read.
8. Continuing to update webpage for accuracy and provide information to the citizens and visitors of our community.



Charles E. Rodriguez

Chief of Police

Kempner Police Department

STATE OF TEXAS *

COUNTY OF LAMPASAS *

CITY OF KEMPNER *

BE IT REMEMBERED that on December 8, 2020, the City Council met in City Hall with the following members present: Council Members Norm Parker, Jared Jones, Mack Ruszkiewicz, Melba Vandever.

The meeting was called to order at 6:00 P.M. and the following business was conducted:

1. Roll Call- Place III was absent, Place I, Place II, Place IV, Place V
2. Mayor Harvey Led the Invocation
3. Pledge of Allegiance/Pledge to the Texas Flag

Non-Action Items

4. Citizens Comments- Must sign in and note whether Agenda or Non-Agenda items
5. Reports-
 - Mayor
 - Police Report
 - Workshop
 - Court Breakout by Tracie Martin.

ACTION ITEMS

6. Consider approval of the Minutes of the Council Meeting held on September 22, 2020.
 - Mr. Ruszkiewicz moves to make a motion to approve the Minutes.
 - Mrs. Vandever seconds the motion.
 - Three in favor (Mr. Parker, Mr. Ruszkiewicz, Mrs. Vandever), one abstained (Mr. Jones), Motion carries.
7. Consider approval of the Accounts Payable for payment dated October 5, 2020.
 - Mrs. Vandever moves to make a motion to approve the accounts payable.
 - Mr. Jones seconds the motion.
 - All in favor, motion carries.
8. a. Convene into Executive Session pursuant to Section 551.074, Texas Government Code, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of TCOLE certified Peace Officer.

b. Convene into Executive Session pursuant to Section 551.071, Texas Government Code on personnel matters.

9. Reconvene from Executive Sessions with possible deliberation and actions on items discussed in the Executive Sessions.

- For matters on 8a, Mr. Ruskiewicz moves to make a motion to approve the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of TCOLE certified Peace Officer.
- Mr. Jones seconds that motion.
- All in favor motion carries.
- For matters on 8b, Mr. Ruskiewicz moves to make a motion to approve the Contract for Chief Rodriguez.
- Mrs. Vandever seconds that motion.
- All in favor, motion carries.

10. Comments/ Mayor final comments.

- Mr. Ruskiewicz asks the Mayor what about the ordinance will it be on the next meeting's agenda?
- Mayor states that yes I will put it on the next meeting's agenda and you all need to have your recommendations, answers, and the changes you want on the ordinance.
- Mr. Ruskiewicz states that he will give his contact information from the gentleman he knows regarding the city manager information to the city secretary to give to the council members.
- Mayor states that when he receives a new application it will be sent to the council members and you will also receive a phone call from the city to inform you to check your email.

11. Date of the next regularly scheduled meeting will be held on January 12, 2020, with a workshop beforehand.

12. Adjournment

- Mr. Jones moves to make a motion to adjourn.
- Mr. Parker seconds.
- All in favor, the meeting is adjourned.

ATTEST: _____

Hayleigh Robello –City Secretary

APPROVED: _____

Dr. Keith L. Harvey- Mayor

ACCOUNTS PAYABLE 4 January 2021

<u>NAME OF COMPANY</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
BANK OF AMERICA	City of Kempner- Chief Rodriguez	
	Shell Oil - \$25.50	
	Shell Oil - \$21.00	
	Shell Oil - \$23.25	
	Shell Oil - \$28.25	
	Shell Oil - \$22.75	
	Shell Oil - \$30.00	
	Shell Oil - \$23.00	
	Shell Oil - \$19.75	
	Shell Oil - \$25.50	
	Shell Oil - \$24.25	
	Shell Oil - \$24.50	
	Exxon -\$24.50	
	Circle K -\$27.50	
	Loves -\$31.00	
		\$384.75
BANK OF AMERICA	City of Kempner- Officer Sowder	
	Shell Oil - \$33.96	
	Air Serv - \$1.75	
	7-Eleven - \$27.61	
	7-Eleven - \$23.33	
	S Mart -\$29.73	
	Wal-Mart - \$26.93	
	Wal-Mart - \$26.93	
		\$170.24
BANK OF AMERICA	City of Kempner – Mayor	
	Intuit usage - \$21.60	
	ADOBE \$16.00	\$37.60
CENTURYLINK	City Services	\$430.23
McCREARY, VESELKA, BRAGG & ALLEN	Municipal Court	\$34.30
DUEY'S PLUMBING	Service Call	\$85.00
WELLS FARGO	Services	\$85.00
KEMPNER WATER SUPPLY CO.	City Services	\$176.21
HAMILTON ELECTRIC	City Services	\$223.60
WELLS FARGO	Lease services	\$85.00
FIRSTNET	Telecomm/PD	\$165.64
KNIGHT LAW FIRM	City Attorneys	\$16,879.92
<u>Total</u>		<u>\$ 18,757.49</u>

APPROVED:

Dr. Keith L. Harvey-Mayor

ATTESTED:

Hayleigh Robello – City Secretary

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF KEMPNER, TEXAS, ADOPTING THE CITY MANAGER FORM OF GOVERNMENT PURSUANT TO CHAPTER 25 OF THE TEXAS LOCAL GOVERNMENT CODE; DESIGNATING THE DUTIES, AUTHORITIES AND RESPONSIBILITIES OF THE CITY MANAGER AND MAYOR, AND PROVIDING FOR RELATED MATTERS.

WHEREAS, on or about January 29, 2020, the City of Kempner (the "City") city secretary received a petition in compliance with section 25.022 of the Texas Local Government Code ("LGC") requesting the mayor to call a special election to determine whether the City shall adopt the city manager form of government;

WHEREAS, after a petition is filed in accordance with LGC section 25.022, LGC section 25.025 mandates an election to consider the adoption of the city manager form of government to be held on the first authorized uniform election date prescribed by the Election Code that occurs after the date the petition is filed under LGC section 25.022 and that affords enough time to hold the election in the manner required by law;

WHEREAS, because of the unprecedented COVID-19 pandemic, the City postponed its May 2020 uniform election until the November 3, 2020 uniform election;

WHEREAS, each qualified voter in the City is entitled to vote in the election to consider the adoption of the city manager form of government;

WHEREAS, the ballots at the November 3, 2020 special election to consider the adoption of the city manager form of government were printed to provide for voting for or against the following proposition: "The governing body of the municipality of Kempner appointing a city manager and setting by ordinance the salary of the manager";

WHEREAS, at the November 3, 2020 Special Election to consider the adoption of the city manager form of government in the City, 262 votes were cast "FOR" and 166 votes were cast "AGAINST";

WHEREAS, a municipality holding an election under LGC Chapter 25 shall operate under the city manager form of government if a majority of the votes cast at the election are for its adoption;

WHEREAS, upon the adoption of the city manager form of government, the governing

body of the City, in compliance with LGC section 25.026, shall appoint a city manager within sixty (60) days after the election day and by ordinance shall set the manager's salary;

WHEREAS, the City Council has the authority to create offices, establish the duties of offices, combine the duties of offices, set salaries, and take other actions as it deems appropriate for the administration and governance of the City; and

WHEREAS, the chief administrative officer of the City shall be the City Manager, and the criteria for the appointment, removal, compensation, duties and qualifications of the city manager position shall be as set forth in this Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KEMPNER, TEXAS, THAT:

Section 1. City Manager Form of Government Adopted. The position and office of City Manager is hereby created and the criteria for appointment, removal, compensation, and the authorities, powers, duties, and responsibility of the office of City Manager shall be as hereinafter set forth.

Section 2. Appointment and Term of Office. The City Manager shall be appointed by a majority vote of the City Council and shall serve at the pleasure of the City Council. The City Manager can be terminated by a majority vote of the City Council, consistent with local laws, ordinances, or any employment agreement(s) they may have with the City Council. The City Council shall appoint the City Manager solely on the basis of the person's administrative ability. The City Manager is not required to meet any residency qualifications.

Section 3. Compensation. The City Manager shall receive such compensation and benefits as may be established from time to time by the City Council.

Section 4. Authority, Duties and Responsibilities. The City Manager shall be the chief administrative officer of the City and shall be responsible to the City Council for the proper administration of all affairs of the City. The City Council, by ordinance, may delegate to the city manager any additional powers or duties the governing body considers proper for the efficient administration of municipal affairs. The authority, duties and responsibilities of the position of city manager are more specifically detailed in the document attached hereto as Exhibit "A", said document is incorporated herein for all purposes and entitled "Adoption of City Manager Form of Government, City of Kempner, Texas."

Section 5. Conflict of Duties, Office of Mayor. The Mayor, City Council and City Manager constitute a policy-development and management team. To the fullest extent not in conflict with

State law, this Ordinance, or the express actions and directions by a majority vote of the City Council, the City Manager shall have the responsibility for and authority incident thereto, the day-to-day supervision and management of the City and the salaried officers, directors, employees, and personnel of the City.

The Mayor shall serve as a key political leader and policy developer. In the case of the City Council, the Mayor is responsible for soliciting citizen views in forming these policies and interpreting them to the public. The Mayor shall have no administrative duties. The Mayor's duties include, but are not limited to, the following:

1. Presiding at City Council meetings and facilitating communication among City Council members;
2. Serving as a spokesperson for the community, facilitating communication and understanding between elected and appointed officials;
3. Assisting the City Council in setting goals and advocating policy decisions;
4. Serving as a promoter and defender of the community;
5. Presenting an annual state of the City address and serve as a spokesperson for the City;
6. Recommending to the City Council appointments of members and officers to City Council committees;
7. Serving as a key representative in intergovernmental relations; and
8. Being recognized as the head of City government for ceremonial purposes and by the Governor for purposes of military law;

Section 6. Severability. If any provision, section subsection, sentence, clause or phrase of this Ordinance is for any reason held to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the validity of the remaining portions of this Ordinance and no portion or provision hereof shall become inoperative or fail by reason of any invalidity or unconstitutionality of any other portion or provision, and to this end all provisions of this Ordinance are declared to be severable.

Section 7. Conflicting Ordinances. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed on the effective date of this Ordinance.

Section 8. Effective Date. This Ordinance shall take effect immediately from and after its passage.

Section 9. Open Meetings. It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, *Chapt. 551, Tex. Gov't. Code*.

PASSED AND APPROVED this the _____ day of _____, 2020

THE CITY OF KEMPNER, TEXAS

Dr. Keith L. Harvey, Mayor

ATTEST:

Hayleigh Robello, City Secretary

“EXHIBIT A”

ADOPTION OF CITY MANAGER FORM OF GOVERNMENT CITY OF KEMPNER, TEXAS

AUTHORITY, DUTIES AND RESPONSIBILITIES OF CITY MANAGER. The office of City Manager of the City of Kempner, Texas, is hereby established. The person that serves in this office shall be referred to as the City Manager. To that end, the City Manager shall have the following authority, duties, and responsibilities:

- (A) The City Manager shall direct, coordinate, and provide oversight over all departments of the City, and, in the event of a conflict between any matter of direction and oversight by the City Manager and the supervision undertaken by the Mayor, the matter shall be referred to the City Council for action.
- (B) The City Manager shall perform administrative and management functions including, but not limited to, the following:
 - (1) Ensure that all applicable laws and ordinances are enforced;
 - (2) Supervise and inspect the conduct of all subordinate officers, directors and employees of the City;
 - (3) Cause all negligence, carelessness, and violations of duty by the employees, directors and officers to be given appropriate consideration; and
 - (4) Communicate and make recommendations to the City Council for the administration and management of the City.
- (C) The City Manager shall serve as the City Council’s chief advisor, attend all meetings of the City Council for which he or she is not excused, with the right to participate in the discussion but have no vote. The City Manager shall inform the City Council in an objective and complete manner, provide the pros and cons on an issue or project and describe the long-term consequences of a proposed City Council action. The City Manager may attend closed meetings of City Council as required upon Council’s specific authorization.
- (D) In consultation with the City Secretary, City Treasurer and the Mayor as Chief Budget Officer of the City, prepare, review, and submit to the City Council prior to the beginning of

each fiscal year a budget for proposed expenditures for the ensuing year together with a message describing the important features of said budget. The City Staff, City Secretary, City Treasurer and City Department Heads shall render such assistance as the City Manager may find reasonably necessary in the preparation and submission of said budget. The City Manager shall further, as directed by the City Council, assist the City Council with respect to its consideration of said budget. The City Manager shall further assure the proper administration of the budget after its adoption by the City Council.

- (E) The City Manager shall prepare and submit to the City Council as of the end of the fiscal year a complete report on the finances and administrative activities of the City for the preceding year. The City Manager shall order an independent annual audit of City Finances and shall coordinate and support requests from auditors in their preparation.
- (F) The City Manager shall keep the City Council advised of the financial condition and future needs of the City and provide such information and service as may be deemed reasonably necessary. The City Manager shall further advise and assist the City Council to ensure the accomplishment of the annual audit of the City.
- (G) The City Manager shall provide oversight of the purchase of all materials, supplies, and equipment for which funds are provided in the budget; oversee and/or perform purchasing of budgeted materials and supplies necessary for operation or maintenance of the City services. The City Manager may authorize City Department Directors to perform the actual purchases as deemed necessary, consistent with administrative guidelines and procedures defined. No purchase shall be made, or obligation incurred for any item or service which exceeds the current departmental budget appropriation without approval by the Council. No contract shall be let except by City Council. The City Manager shall advise the City Council on the advantages or disadvantages of contract and bid proposals. The City Manager may issue written rules governing procedures for purchasing consistent with this section and with applicable State law. A contract for personal or professional services requiring an expenditure of \$1,000.00 or less may be authorized by the city manager without further City Council action. A contract for personal or professional services requiring an expenditure exceeding \$1,000.00 must be authorized by the City Council. The City Manager or designee shall make all purchases for the City of all personal property necessary for the functions of the City. Such personal property purchases exceeding \$500.00 shall require the City Council's approval prior to the expenditure of funds.
- (H) The City Manager shall perform periodic and regular technical and administrative status reviews of City Department projects, operations, and financials. Department directors shall support City Manager as required for an effective review.

- (I) The City Manager shall perform periodic and regular performance reviews of immediate staff personnel and department directors, providing recommending performance evaluation and rating for Council consideration and approval. The City Manager shall recommend salary levels and adjustments to Council as deemed appropriate as part of personnel evaluations.
- (J) The City Manager shall prepare job descriptions for approval by the City Council; delegate duties to the officers, directors, and employees of the City; appoint persons to fill the budgeted positions provided that such appointments or disciplinary actions shall, with respect to Department Directors, City Secretary and City Treasurer be with the City Council's concurrence. The City Manager shall ensure personnel procedures and policies are in place and followed by department directors and staff.
- (K) The City Manager shall provide oversight and serve as the primary day-to-day interface with contractors having contracts with the City, to ensure contract commitments for products and services are delivered and in compliance. The City Manager may assign such responsibility to City departments as appropriate and required.
- (L) The City Manager shall serve as the chief personnel officer of the City, with authority to recommend personnel disciplinary action processing related to employee misconduct to Department Directors and City Council. The City Manager shall administer drug and substance abuse testing policy and program of the City, as applicable; and, as he or she may determine advisable from time to time, make recommendations to the City Council on any and all personnel, performance, administration, management, financial, and general governance issues.
- (M) In the event of accident, disaster, or other circumstances creating a public emergency, the City Manager shall provide the Mayor such assistance as may be necessary and may award contracts and make purchases for the purpose of meeting said emergency; but shall file within seventy-two (72) hours with the City Council a certificate describing any such emergency and showing the necessity for such emergency purchases, together with an itemized account of all such expenditures.
- (N) The City Manager shall have such further authority, duties, and responsibilities as may be reasonably implied from the terms of this Ordinance and as heretofore or hereafter provided by the City Council.
- (O) The City Manager shall be bonded in an amount determined from time to time by the City Council which bond shall be conditioned upon the good and faithful performance of the duties, responsibilities, and performances of the office and position of City Manager,

premium of which shall be paid by the City.

STATE OF TEXAS *

COUNTY OF LAMPASAS *

CITY OF KEMPNER *

BE IT REMEMBERED that on January 12, 2021, the City Council met in City Hall with the following members present: Council Members Norm Parker, Jared Jones, John Wilkerson, Mack Ruskiewicz, Melba Vandever.

The meeting was called to order at 6:00 P.M. and the following business was conducted:

1. Roll Call- Everyone was present.
2. Norm Parker Led the Invocation
3. Pledge of Allegiance/Pledge to the Texas Flag

Non-Action Items

4. Citizens Comments.

5. Reports

- Police Department
- Mayor's Report
- Workshop

ACTION ITEMS

6. Consider approval of the minutes for the Council Meeting held on December 8, 2020.

- Mrs. Vandever moves to make a motion to approve the minutes of December 8th.
- Mr. Jones seconds the motion.
- Mr. Ruskiewicz states that he said last meeting that he was going to talk to a gentleman regarding the city manager information but since there was applicants he did not see a reason to.
- Four in favor (Parker, Jones, Ruskiewicz, Vandever), one abstained (Wilkerson).
- Motion carries.

7. Consider approval of accounts payable dated January 4, 2021.

- Mr. Wilkerson moves to make a motion to approve the accounts payable.
- Mr. Jones seconds the motion.
- Mr. Wilkerson asks why some of the bills were from May and March of last year?

- Mayor states that we pay them as we receive them. Some things may take a couple months to close then we get the billing for it then we pay it.
- All in favor, Motion carries.

8. Consider approval of the City Ordinance 2021-01-12 for the City Manager.

- Mr. Ruskiewicz states overall I do not have a problem with the amount or the expenses in item (G) on page 6 but it does conflict with the purchasing policy. So do we change the purchasing policy to match the ordinance or the ordinance to match the purchasing policy which states \$5,000 not \$1,000.
- Mr. Jones states that looking at the accounts payable I do not see anything over \$1,000 so I'm okay with keeping the ordinance at \$1,000.
- Mr. Wilkerson states that he agrees with Mr. Jones about the \$1,000 and about the conflicts with the purchasing policy see page three of the ordinance.
- Mayor states the purchasing policy is for when expenses come into the city. But something such as bills we have to pay. We receive a bill we are going to pay that bill. So everyone reread their purchasing policy.
- Mr. Ruskiewicz states that he believes the amount of \$1,000 is too low to operate on.
- Mr. Jones states that why don't we make it in the middle at \$2,500.
- Mayor states alright since everyone agrees, we will change the amount on page 6 (G) from \$1,000 to \$2,500.
- Mr. Ruskiewicz states since we are on that paragraph go ahead and look at the last sentence as well because that seems low as well.
- Mayor states that we do operate from the budget and that this ordinance is just a shell. We do have the approved budget with line items that we operate from so that last sentence could even be struck from the ordinance if you choose because we operate off of the budget.
- Mr. Wilkerson states to strike it from the ordinance.
- Mayor states alright the corrections that need to be made are a full time salary of \$45,000 locked in for 8 months to revisit then, 90 day probation period, contract until September, duties are over the admin and police department heads, change page 6 (G) from \$1,000 to \$2,500, and strike the last sentence as well from that paragraph. Also, to bring in Mr. Williams and Mr. Rodriguez to speak next meeting. Is there a motion?
- Mr. Wilkerson moves to make a motion to approve the Ordinance 2021-01-12 with the necessary corrections.
- Mr. Jones seconds the motion.
- All in favor, Motion carries.

9. Comments/ Mayor's Final Comments.

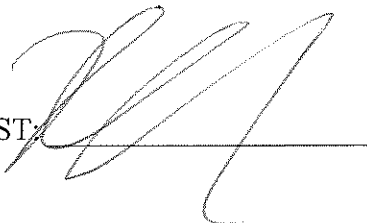
- Mr. Parker asks what is the news with Peacemakers?

- Mayor states I'm glad you brought that up we are still moving forward with it we have changed from category 2 to category 4. With that being said the council voted and approved to implement a full 100% reimbursement when it changed categories with TDEM, not peacemakers. They were only going to give us a 25% reimbursement and I said that is not what we voted on and that is not what we approved so no that is not happening so we were able to do two things we were in fact able to get our 100% refund and we are still on track to receive our MDT's which are being built as we speak and our check is in the mail and should be here this week as I was told. So thank you for bringing that up.

10. The date of the next regularly scheduled meeting will be January 26, 2021.

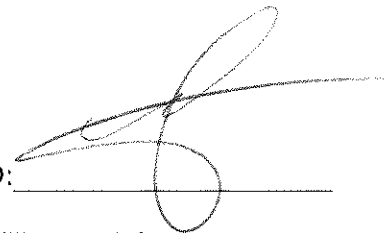
11. Adjournment. Mr. Wilkerson makes a motion to adjourn. Jones Seconds. All in favor, Meeting Adjourned.

ATTEST:



Hayleigh Robello –City Secretary

APPROVED:



Dr. Keith L. Harvey- Mayor