



CITY OF KEMPNER

REGULAR MEETING AGENDA

Tuesday, February 13, 2024, AT 6:00 PM

Notice is hereby given:

THE CITY COUNCIL WILL CONVENE IN A REGULAR MEETING IN COUNCIL CHAMBERS, LOCATED AT 12288 E. Hwy 190 Kempner, Texas 76539.

1. CALL TO ORDER, INVOCATION, AND PLEDGES TO FLAGS

2. NON-ACTION ITEMS

Citizen Comments: Any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting.

This is an opportunity for members of the public to suggest the addition of topics for the discussion or to address topics of interest, with the presentation limited to three (3) minutes. All speakers will conduct themselves in an orderly and lawful manner. No profane or threatening language will be tolerated. All speakers will be recognized prior to speaking and will announce their name for the minutes' purpose.

Reports

- City Manager Report - Presented by the City Manager or designee.
- Mayor's Report – Presented by the Mayor or designee.
- Police Chief's Report- Presented by the Police Chief or designee.
- Fire Chief's Report- Presented by the Chief or designee.

3. CONSENT AGENDA

(All items on the Consent agenda are considered routine and may be approved by a single motion. The items listed below need not be approved independently, however any of the items may be removed and considered in an independent motion upon request of any member of the City Council)

- A. Approval of meeting minutes from the meeting held on January 23, 2024.
- B. Approval of Financials for the month of January 2024.

4. Action Items

The Council will discuss, and MAY take action on the following:

- A. Discuss and consider the adoption of **Ordinance No. 2024-02-13-001, Adopting and Approving Amendments to the Kempner Police Department Policies and Procedure Manual.**
- B. Receive Bid Proposals and other information and provide directions to the City Manager on the road repair on Hill Street.
- C. Consider the approval of the Schedule of Acceptable Fines.
- D. Consider authorizing use of fund balance to purchase items awarded by grants.
- E. Consider the approval of **Ordinance No. 2023-09-26-001 (2024-001), AN ORDINANCE, OF THE CITY OF KEMPNER TEXAS, AMENDING THE FISCAL YEAR 2023-2024 ANNUAL BUDGET, WHICH WAS PREVIOUSLY ADOPTED BY THE CITY IN ORDINANCE 2023-09-26-001**

5. **NON-ACTION ITEMS**

- A. Staff Comments
- B. Mayor/Council Comments
- C. Next Regularly Scheduled Meeting – Tuesday, February 27, 2024, at 6:00 PM.

6. **ADJOURNMENT**

All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.086 (Economic Development).

The City of Kempner is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (512)932-2180 at least 48 hours in advance.

Agenda Posted by Friday, February 9, 2024, on or before 5:00 pm.

Posted by: Hayleigh Talasek, City Secretary



CITY OF KEMPNER

MEETING MINUTES

For the City Council Meeting Held on February 13th 2024

THE CITY COUNCIL CONVENED IN A REGULAR CALLED MEETING IN COUNCIL CHAMBERS, LOCATED AT 12288 E. HWY 190, KEMPNER TX 76539.

1. CALL TO ORDER, INVOCATION, AND PLEDGES TO FLAGS

The meeting started at 6:01 PM. The quorum consisted of David Richardson (place 1), Tom Combs (place 2), Rob Green (place 3, Mayor pro tem), Dan Long (place 4), Debbie Hernandez (place 5), and Mayor John "JW" Wilkerson. Gene Isenhour led the invocation.

2. NON-ACTION ITEMS

Citizen Comments. Any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting.

None

Reports

- City Manager Report - Presented by City Manager- See attached.
- Fire Chiefs Report- Presented by Chief Connie Green – See attached.
- Police Chief Report – None
- Mayor's Report- None

3. CONSENT AGENDA

(All items on the Consent agenda are considered routine and may be approved by a single motion. The items listed below need not be approved independently, however any of the items may be removed and considered in an independent motion upon request of any member of the City Council)

- A. Approval of meeting minutes from the meeting held on January 23, 2024.
- B. Approval of Financials for the month of January 2024.

David Richardson (place 1) made the following motion: To approve the consent agenda.
Seconded by: Rob Green (place 3)
Motion passed with places 1,3,4, & 5 FOR, Place 2 abstained.

4. **ACTION ITEMS**

The Council will discuss, and MAY take actions on the following:

- A. Discuss and consider the adoption of **Ordinance No. 2024-02-13-001, Adopting and Approving Amendments to the Kempner Police Department Policies and Procedure Manual.**

Police Chief Heriberto Rodriguez stated these policies are required for the grants we have been awarded and follow the guidelines from the Texas Police Chief's Association of best standards policies. Tom Combs made a recommended change to policy 5.4 Body worn Cameras on page two fixing the alphanumerical numbering from AA to AB.

Rob Green (place 3) made the following motion: To approve Ordinance #2024-02-13-001, with the revisions noted by place 2.

Seconded by: Dan Long (place 4)

All in favor, motion passed unanimously.

- B. Receive Bid Proposals and other information and provide directions to the City Manager on the road repair on Hill Street.

Mayor Wilkerson went over the history of Hill Street and the complaints of the poor road conditions. City Manager (CM) Rebecca Ramos explained that she had received three formal bids and a fourth, informal bid from Pct. 1 Commissioner, Bobby Caroll. CM Ramos explained the bids are very different in the approach on repairing the road, but all agree none would be a permanent fix because of the erosion factor. CM Ramos recommended the Council should consider the pairing of one of the bids with the bid from Central Texas Home Lawn Transitions that offers a concrete swale with tin horns to direct the water from the road. Judge Gene Isenhour stated that before we moved forward with addressing the repair of Hill St., he believed there was a Memorandum Of Understanding (MOU) between the City of Kempner and Lampasas County stipulating the county is responsible for all repairs and maintenance of all city streets beginning or ending with a county road. The council directed CM Ramos to clarify if a MOU was in place and report back to the council.

No other action taken.

- C. Consider the approval of the Schedule of Acceptable Fines.

Judge Gene Isenhour explained the standing order and the fines lined out in the order. Mayor Wilkerson stated that an amended ordinance would be presented at the next council meeting. He explained the updated ordinance would contain language giving the judge the ability to set the fee schedules as needed to stay in compliance with updates in legislative session or with a change of judges. Updates in fines would still be presented to the city council.

Rob Green (place 3) made the following motion: to accept the Schedule of Acceptable Fines.

Seconded by: David Richrdson (place 1).

All in favor, motion passed unanimously.

- D. Consider authorizing use of fund balance to purchase items awarded by grants.

CM Ramos has formally requested authorization from the city council for a fund balance assignment totaling \$126,491.52. Within this allocation, \$11,500 is designated for Park Special Circumstances in alignment with the 2023/2024 adopted budget, while the remaining funds are earmarked for equipment procurement granted to the PD. It was emphasized to the council that compliance with the Conditions of Funding, as stipulated by the grantor, necessitates budget amendments reflecting the awarded amounts. Failure to incorporate these adjustments could render the city ineligible for reimbursement. In essence, the PD initiates equipment purchases, subsequently seeking reimbursement through the established procedure.

The proposed Ordinance, detailed under Section B, encompasses the cumulative value of the five grants at \$122,491.52, excluding the matching funds for the Body Camera grant. To ensure comprehensive coverage, CM Ramos recommended council approval of the full \$126,491.52, encompassing the requisite match for the body cameras.

Mayor Wilkerson provided an update to the council regarding the current status of the fund balance. He elucidated that the presented ordinance aims to facilitate the procurement of necessary equipment by utilizing funds from the balance, followed by the submission of relevant documentation to secure reimbursement from the grant authorities, thereby reinstating the utilized amount back into the fund balance.

Tom Combs (place 2) made the following motion: To authorize the use of fund balance to purchase items awarded by grants.

Seconded by: Rob Green (place 3)

All in favor, Motion passed unanimously.

- E. Consider the approval of **Ordinance No. 2023-09-26-001 (2024-001), AN ORDINANCE, OF THE CITY OF KEMPNER TEXAS, AMENDING THE FISCAL YEAR 2023-2024 ANNUAL BUDGET, WHICH WAS PREVIOUSLY ADOPTED BY THE CITY IN ORDINANCE 2023-09-26-001.**

Rob Green made the following motion: To approve Ordinance #2023-09-26-001(R2024-001) with amending section 1. B to \$126,491.52.

Seconded by: Tom Combs (place 2)

All In favor, motion passed unanimously.

5. NON-ACTION ITEMS

- A. Staff Comments- None
- B. Mayor/Council Comments- *Mayor Wilkerson explained to the council he will not be present at the next meeting due to his job sending him to Eagle Pass.*
- C. Next Regularly Scheduled Meeting – Tuesday, February 27, 2024, at 6:00 PM

6. ADJOURNMENT

David Richardson (place 1) made the following motion: To adjourn.

Seconded by: Rob Green (place 3)

The meeting adjourned at 7:02 PM

APPROVED: _____

John (JW) Wilkerson- Mayor

ATTEST: _____

Hayleigh Talasek- City Secretary



CITY OF KEMPNER

CITY MANAGER REPORT REGULAR CALL MEETING Tuesday, February 13, 2024 at 6:00 PM

MAINTENANCE UPDATES

1. Altitude ISP update: Internet service tower is in place. Internet service to City Hall is expected by the end of the week.
2. City Hall will be closed to the public on Thursday, February 15, 2024. City Admin staff will be working on cleaning out the storage building and the unoccupied offices.
3. We are still waiting for the estimate of repairs to the restrooms in city park.

STAFF UPDATES

1. Officer Gallegos became a FT employee for the City of Kempner Effective February 5, 2024.

CITY EVENTS

1. Nothing to report.

Kempner Volunteer Fire Department

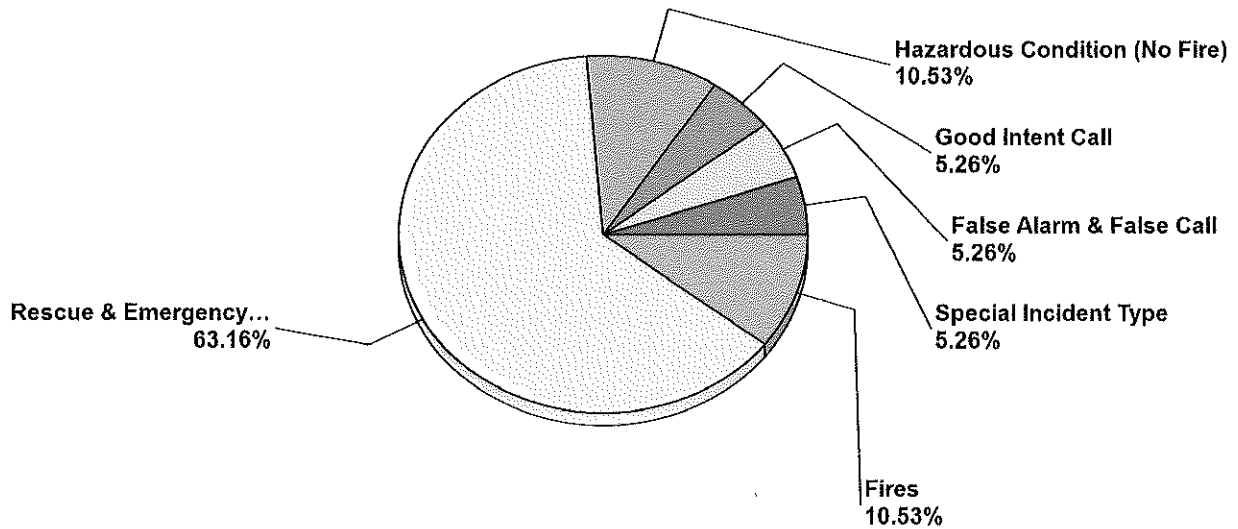
Kempner, TX

This report was generated on 2/5/2024 10:16:27 AM



Breakdown by Major Incident Types for Date Range

Zone(s): City Limits - Kempner | Start Date: 01/01/2024 | End Date: 01/31/2024



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	10.53%
Rescue & Emergency Medical Service	12	63.16%
Hazardous Condition (No Fire)	2	10.53%
Good Intent Call	1	5.26%
False Alarm & False Call	1	5.26%
Special Incident Type	1	5.26%
TOTAL	19	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	5.26%
142 - Brush or brush-and-grass mixture fire	1	5.26%
311 - Medical assist, assist EMS crew	8	42.11%
322 - Motor vehicle accident with injuries	3	15.79%
324 - Motor vehicle accident with no injuries.	1	5.26%
412 - Gas leak (natural gas or LPG)	1	5.26%
444 - Power line down	1	5.26%
611 - Dispatched & cancelled en route	1	5.26%
733 - Smoke detector activation due to malfunction	1	5.26%
900 - Special type of incident, other	1	5.26%
TOTAL INCIDENTS:	19	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

