



CITY OF KEMPNER

SPECIAL CALLED MEETING AGENDA TUESDAY, May 16, 2023, AT 6:00 PM

Notice is hereby given:

THE CITY COUNCIL WILL CONVENE IN A SPECIAL CALLED MEETING IN COUNCIL CHAMBERS, LOCATED AT 12288 E. Hwy 190 Kempner, Texas 76539.

1. CALL TO ORDER, INVOCATION, AND PLEDGES TO FLAGS

2. NON-ACTION ITEMS

Citizen Comments: Any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting.

This is an opportunity for members of the public to suggest the addition of topics for the discussion or to address topics of interest, with the presentation limited to three (3) minutes. All speakers will conduct themselves in an orderly and lawful manner. No profane or threatening language will be tolerated. All speakers will be recognized prior to speaking and will announce their name for the minutes' purpose.

Reports

- City Manager/ Police Report - Presented by the City Manager or designee.
- Mayor's Report – Presented by the Mayor or designee.
- Fire Chiefs Report- Presented by the Chief or designee.

Upcoming Events:

Memorial Day Celebration – May 29, 2023, at 10:00am Sylvia Tucker Memorial Park

3. CONSENT AGENDA

(All items on the Consent agenda are considered routine and may be approved by a single motion. The items listed below need not be approved independently, however any of the items may be removed and considered in an independent motion upon request of any member of the City Council)

- A. Approval of meeting minutes from the meeting held on April 11, 2023.
- B. Approval of Financials for the month of April.

4. Action Items

The Council will discuss, and MAY take action on the following:

- A. Presentation by the City Secretary providing the results of the Special Election held on May

6, 2023.

- B. Discussion and possible action to approve Resolution No. E 23.05-01
A RESOLUTION TO THE CITY COUNCIL OF THE CITY OF KEMPNER TEXAS, CANVASSING THE SPECIAL ELECTION HELD ON MAY 6, 2023 BY CERTIFYING THE SPECIAL ELECTION; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.
- C. Administration of Oaths of office to Council members place 3 and 4 for a two-year term.
- D. Appointment of Mayor Pro-tem for a period of one year.
- E. Discussion and possible action granting a variance of City of Kempner Policy regarding “Use or Lose” Vacation hours to the City Manager/Police Chief.
- F. Appointment and installation of Municipal Court Judge.

5. Workshop

6. NON-ACTION ITEMS

- A. Staff Comments
- B. Mayor/Council Comments
- C. Next Regularly Scheduled Meeting – Tuesday, June 13, 2023 at 6:00 P.M.

7. ADJOURNMENT

All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.086 (Economic Development).

The City of Kempner is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (512)932-2180 at least 48 hours in advance.

**Agenda Posted by Friday, May 12, 2023, on or before 5:00 pm.
Posted by: Tracie Martin, Assistant City Secretary**



CITY OF KEMPNER

REGULAR MEETING MINUTES TUESDAY, May 16, 2023 AT 6:00 PM

1. CALL TO ORDER, INVOCATION, AND PLEDGES TO FLAGS

Mayor Wilkerson presided over the meeting

The quorum consisted of David Richardson (Place 1), Tom Combs (Place 2), Rob Green (Place 3), Dan Long (Place 4), and Debbie Hernandez (Place 5). David Richardson (Place 1) led the invocation.

2. NON-ACTION ITEMS

Citizen Comments.

None

Reports

- City Manager/Police Report- Presented by Mayor Wilkerson

Grants are moving along. An increase in police spending will be offset by grant reimbursements. The Police Department has been busy with investigations working with various state agencies.

Mayor Wilkerson explained the CAD deposit locations have changed and the city is working to make sure the funds reach the proper accounts.

Rob Green asked about when the budget planning would begin, Mayor Wilkerson advised it has already started but workshops would have to wait until the Texas Legislative Session concluded to make sure the city was in line with any new laws.

Mayor Wilkerson suggested to the council they begin working on a multi year strategic plan.

There is no update on the 2313 appraisal.

Mayor Wilkerson confirmed the potential conflicts with Altitude ISP will in no way discourage the continuing of the agreement between them and the City of Kempner.

- Fire Chiefs report- Presented by Connie Green

12 calls in city limits. 11 medical calls, 1 good intent call. The revenue from the Annual BBQ/Auction will go towards the purchase of 2 fire engines so all stations will have an engine and retiring of the oldest engine.

- Mayor's Report- no report

Upcoming Events

Memorial Day – Tracie is working to confirm the final details, will get an official flyer sent out by Monday

Kempner Fest will be combined with Mayors Merry Christmas this year.

3. CONSENT AGENDA

(All items on the Consent agenda are considered routine and may be approved by a single motion. The items listed below need not be approved independently, however any of the items may be removed and considered in an independent motion upon request of any member of the City Council)

- A. Approval of meeting minutes from the meeting held on April 11, 2023.
- B. Approval of Financials for the month of April 2023.

Rob Green (Place 3) requested clarification on two expenses on financials in the Park department and miscellaneous. Tracie indicated she would research those expenses and have an answer to him Wednesday, May 17.

Council member Dan Long (Place 4) made the following motion: To approve consent agenda.
Second by: David Richardson (Place 1)

Motion passed: For – David Richardson (Place 1), Tom Combs (Place 2), Dan Long (Place 4), Debbie Hernandez (Place 5). Abstained – Rob Green (Place 3)

4. ACTION ITEMS

The Council will discuss, and MAY take actions on the following:

- A. Presentation by the City Secretary providing the results of the Special Election held on May 6, 2023.

Assistant City Secretary Tracie Martin read the results of the election. 18 for 16 against for adopting a local sales tax rate of ½% to provide revenue for the maintenance and repair of municipal streets.

Council Member Rob Green (Place 3) made the following motion: To approve City Secretary report of the Special Election results.

Second by: Dan Long (Place 4)

Motion Passed by all present.

- B. Discussion and possible action to approve Resolution No. E 23.05-01
A RESOLUTION TO THE CITY COUNCIL OF THE CITY OF KEMPNER TEXAS, CANVASSING THE SPECIAL ELECTION HELD ON MAY 6, 2023 BY CERTIFYING THE SPECIAL ELECTION; AND PROVIDING FOR SEVERABILITY AND EFFECTIVE DATE.

Council Member Rob Green (Place 3) made the following motion: To approve Resolution No. E 23.05-01.

Second by: Tom Combs (Place 2)

Motion passed: David Richardson (Place 1) for, Tom Combs (Place 2) for, Rob Green (Place 3) for, Dan Long (Place 4) for, Debbie Hernandez (Place 5) for.

- C. Administration of Oaths of office to Council Members Rob Green (Place 3) and Dan Long (Place 4) for a two-year term.

Council members Rob Green (Place 3) and Dan Long (Place 4) were sworn in by Mayor Wilkerson.

- D. Appointment of Mayor Pro-tem for a period of one year.

Rob Green (Place 3) nominated Tom Combs (Place 2) who declined the nomination.
Dan Long (Place 4) nominated Rob Green (Place 3) who accepted.

Council member Dan Long made the following motion: To nominate Rob Green (Place 3) as Mayor Pro-tem for a term of one year.

Second by: Debbie Hernandez (Place 5)

Motion passed by David Richardson (Place 1), Tom Combs (Place 2), Dan Long (Place 4), and Debbie Hernandez (Place 5). Abstained Rob Green (Place 3).

Mayor Wilkerson requested moving Action Item F in front of Action Item E.

- F. Appointment and installation fo Municipal Court Judge.

Gene Isenhour accepted the position of continuing as Municipal Court Judge.

Council Member Tom Combs made the following motion: To appoint Gene Isenhour as Municipal Court Judge for a two year term.

Second by: David Richardson (Place 1)

Motion passed by all present.

- E. Discussion and possilbe action granting a variance of City Of Kempner Policy regarding "Use or lose" Vacation hours to the City Manager/Police Chief.

Tom Combs (Place 2) wanted to ensure the City Manager would be able to take the time by the given date of August 31, 2023 and understood he would lose the 30 hours if he

did not.

Council Member Rob Green (Place 3) made the following motion: To approve a one time variance of the City of Kempner Policy regarding "Use or Lose" Vacation to the City Manager/Police Chief not to extend past August 31, 2023.

Second by: David Richardson (Place 1)

Motion passed unanimously

5. NON-ACTION ITEMS

A. Staff Comments- Tracie Martin thanked everyone for their patience as she continues in a dual role of court clerk and city secretary.

B. Mayor/Council Comments- Mayor Wilkerson commented on wanting to continue the practice of digitally signing documents whenever possible and to discuss mitigating flex time overages for Tracie Martin during current City Secretary's maternity leave next council meeting.

Mandatory Cyber Security Training is coming up again. Tracie Martin will push out the details for council members this week.

Rob Green requested an additional signatory on the bank account which will be on the next agenda.

C. Next Regularly Scheduled Meeting – Tuesday, June 13, 2023, at 6:00 PM

6. ADJOURNMENT

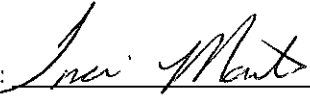
Council Member David Richardson (Place 1) made the following motion: Adjourn the meeting.

Second by: Dan Long (Place 4)

Motion passed by all present.

Mayor declared meeting adjourned at 6:38 PM

APPROVED: 
John (JW) Wilkerson- Mayor

ATTEST: 
Tracie Martin- Assistant City Secretary