



CITY OF KEMPNER

**REGULAR MEETING AGENDA TUESDAY,
July 25, 2023, AT 6:00 PM**

Notice is hereby given:

THE CITY COUNCIL WILL CONVENE IN A REGULAR MEETING IN COUNCIL CHAMBERS, LOCATED AT 12288 E. Hwy 190 Kempner, Texas 76539.

1. CALL TO ORDER, INVOCATION, AND PLEDGES TO FLAGS

2. NON-ACTION ITEMS

Citizen Comments: Any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting.

This is an opportunity for members of the public to suggest the addition of topics for the discussion or to address topics of interest, with the presentation limited to three (3) minutes. All speakers will conduct themselves in an orderly and lawful manner. No profane or threatening language will be tolerated. All speakers will be recognized prior to speaking and will announce their name for the minutes' purpose.

Reports

- City Manager/ Police Report - Presented by the City Manager or designee
- Mayor's Report – Presented by the Mayor or designee

Upcoming Events: School Supply Drive- July 31st- August 4th.

3. CONSENT AGENDA

(All items on the Consent agenda are considered routine and may be approved by a single motion. The items listed below need not be approved independently, however any of the items may be removed and considered in an independent motion upon request of any member of the City Council)

- A. Approval of meeting minutes from the meeting held on July 11, 2023.

4. Action Items

The Council will discuss, and MAY take action on the following:

- A. Approval of the Quarterly Investment Report
- B. Approval of updated policy changes in Title 7.
 1. Chapter 1. Statutory authority and purpose
 2. Chapter 2. Types and manner of calling council meetings and public hearings.

- C. Council to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; To wit: Chief of Police/City Manager Heriberto Rodriguez.

5. Workshop

- A. Budget Discussion

6. NON-ACTION ITEMS

- A. Staff Comments
- B. Mayor/Council Comments
- C. Next Regularly Scheduled Meeting – Tuesday, August 8, 2023

7. ADJOURNMENT

All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.086 (Economic Development).

The City of Kempner is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (512)932-2180 at least 48 hours in advance.

**Agenda Posted by Friday, July 21, 2023, on or before 5:00 pm.
Posted by: Hayleigh Talasek, City Secretary**



CITY OF KEMPNER

REGULAR MEETING MINUTES

July 25, 2023

Notice is hereby given:

THE CITY COUNCIL CONVENED IN A REGULAR CALLED MEETING IN COUNCIL CHAMBERS, LOCATED AT 12288 E. Hwy 190 Kempner, Texas 76539.

1. CALL TO ORDER, INVOCATION, AND PLEDGES TO FLAGS

Dan Long (Place 4) and Debbie Hernandez (Place 5) were not present. The quorum consisted of David Richardson (Place 1), Tom Combs (Place 2), Rob Green (Mayor Pro Tem), and Mayor Wilkerson. The meeting was called to order at 6:00 pm.

Mayor Wilkerson led the invocation.

2. NON-ACTION ITEMS

Citizen Comments. Any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting.

None

Reports

- City Manager Report - Presented by City Manager/Police Chief- Chief Rodriguez stated that we are in the top 4 considered for funding for the roads grant so our chances are good for funding. He informed the council that he made Mr. Mikan aware of the appraisal and has not received any further contact from him. Mayor Wilkerson told Chief Rodriguez if Mr. Mikan is still interested, he needs to provide something in writing so it can be on the next agenda. The council agreed that the land should be offered to Mr. Mikan first since he came to the council on this matter. Chief Rodriguez also updated the council regarding the tower, stating they have poured the concrete and after the concrete is cured the structure will go up quickly and then we will transition City Hall's phones and internet. Tom Combs (Place 2) asked Chief if there was an update on moving of the Fire Department Sign. The Chief stated he was not informed of when the sign would be moved. Mayor Wilkerson informed them that TX DOT marked where they could move the sign.

- Mayor's Report- Presented by the Mayor- Mayor Wilkerson paraphrased a commendation letter he received from a citizen, who commended Chief Rodriguez and Officer Walker for going above and beyond expectations. Place 2 (Tom Combs) recommended the Mayor award a paid day off to Office Walker after hearing this report.

Upcoming Events: School Supply Drive- July 31st- August 4th

The City Secretary informed the council the city received about \$1600 of monetary donations for the event.

3. CONSENT AGENDA

(All items on the Consent agenda are considered routine and may be approved by a single motion. The items listed below need not be approved independently, however any of the items may be removed and considered in an independent motion upon request of any member of the City Council)

- A. Approval of meeting minutes from the meeting held on July 11, 2023.

Rob Green (Mayor Pro Tem) made the following motion: To approve the consent agenda.

Second by: Tom Combs (Place 2)

Motion passed by all present.

4. Action Items

The Council will discuss, and MAY take action on the following:

- A. Approval of the Quarterly Investment Report

Tom Combs (Place 2) asked if we could use the cable fund or if it just accrues interest? The City Secretary answered that it accrues interest and there is a quarterly franchise fee that also goes into that account. Mayor Wilkerson stated he did a lot of research and could not figure out what this account can be used for.

Rob Green (Mayor Pro Tem) made the following motion: To approve the consent agenda.

Second by: Tom Combs (Place 2)

Motion passed by all who are present.

- B. Approval of updated policy changes in Title 7.
1. Chapter 1. Statutory authority and purpose
 2. Chapter 2. Types and manner of calling council meetings and public hearings.

Mayor Wilkerson explained Title 7, Chapter 1 statutory authority and purpose is just a general statement that lets people know that we are a Type "A" General law city and do not have a charter and what the legal requirements are. Title 7, chapter 2 is to serve the purpose for our staff to always have a policy to go off and for new council members as well. It outlines what a regular and special called meeting is and how those meetings are called.

Rob Green (Mayor Pro Tem) made the following motion: To approve the updated policy

changes in Title 7.

Second by: David Richardson (Place 1)

Motion passed by all present.

- C. Council to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; To wit: Chief of Police/City Manager Heriberto Rodriguez.

The council entered into executive session at 6:26 pm for action item “C” and reconvened into open session at 7:16 pm. Mayor Wilkerson announced a five-minute restroom break would be taken. Open session reconvened at 7:21 pm.

Tom Combs (Place 2) made the following motion: Approval of Heriberto Rodriguez’s current fiscal year “use or lose” time be extended until December 31, 2023.

Second by: Rob Green (Mayor pro tem)

Motion passed by all present.

5. Workshop

- A. Budget Discussion

The council discussed several options for personnel: adding a third admin position or increasing the 30-hour week for admin staff to a 40-hour week for current admin personnel. Mayor Wilkerson showed the council how the personnel budget numbers looked with those options as well as adding an additional full-time peace officer as discussed at the last meeting. As the council reviewed the personnel budget numbers, they discussed the employee costs and the additional costs of going to 40 hours a week and how it would consume almost half of the budget. The council and Judge questioned if the workload justified the increase. Tom Combs (Place2) stated that we should wait for the Lampasas County Appraisal District’s numbers to finalize them, also, he stated the direction he wanted to go was to look at a 40–hour increase with the additional full-time officer if we could stay under 45% of the budget. Mayor Wilkerson stated we can plug numbers in and get a rough estimate on what the income numbers would be based off the current tax rate and then the council could make their determination. Mayor Wilkerson stated they will get the numbers on the option of 40-hour weeks for admin staff, the option of adding one full- time peace officer, and the anticipated income and expenditures so they can start making those decisions. The Mayor also stated the council needs to keep in mind the potential tax increase that would be associated with an increase in the employee costs. He also stated they would get the numbers together and send them to the council and judge as they come in, so they have ample time to review them before the next meeting.

6. NON-ACTION ITEMS

- A. Staff Comments- none
- B. Mayor/Council Comments- none
- C. Next Regularly Scheduled Meeting – Tuesday, August 8, 2023, at 6:00 PM

7. **ADJOURNMENT**

David Richardson (Place 1) made the following motion: to adjourn.

Second by: Tom Combs (Place 2)

Meeting adjourned at 8:17 pm.

APPROVED: _____

John (JW) Wilkerson- Mayor

ATTEST: _____

Hayleigh Talasek- City Secretary