



# CITY OF KEMPNER

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**REGULAR MEETING AGENDA TUESDAY,  
August 22, 2023, AT 6:00 PM**

*Notice is hereby given:*

**THE CITY COUNCIL WILL CONVENE IN A REGULAR MEETING IN COUNCIL CHAMBERS, LOCATED AT 12288 E. Hwy 190 Kempner, Texas 76539.**

## **1. CALL TO ORDER, INVOCATION, AND PLEDGES TO FLAGS**

## **2. NON-ACTION ITEMS**

**Citizen Comments:** Any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting.

*This is an opportunity for members of the public to suggest the addition of topics for the discussion or to address topics of interest, with the presentation limited to three (3) minutes. All speakers will conduct themselves in an orderly and lawful manner. No profane or threatening language will be tolerated. All speakers will be recognized prior to speaking and will announce their name for the minutes' purpose.*

### **Reports**

- City Manager/ Police Report - Presented by the City Manager or designee.
- Mayor's Report – Presented by the Mayor or designee.
- Fire Chiefs Report- Presented by the Chief or designee.

## **3. CONSENT AGENDA**

(All items on the Consent agenda are considered routine and may be approved by a single motion. The items listed below need not be approved independently, however any of the items may be removed and considered in an independent motion upon request of any member of the City Council)

- A. Approval of meeting minutes from the meeting held on July 25, 2023.
- B. Approval of Financials for the month of July 2023.

## **4. Action Items**

The Council will discuss, and MAY take action on the following:

- A. Approval and adoption of updated policy changes in Title 9
  1. Chapter 1. Prohibited Technologies Security Policy

- B. Consider formal offer to purchase city owned land consisting of .15 acres of land that is approximately 55.75' by 117.00' situated north of FM 2313 and between the 1.96 acres owned by Mickan Family Limited recorded as Tract 3 of abstract 132, and the .33 acres owned by Brenda Caraway recorded as Parcel ID 4613 in the Lampasas County Central Appraisal District map.
- C. Council to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; To wit: Chief of Police/City Manager Heriberto Rodriguez.
- D. Council to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; To wit: Court Clerk/Assistant City Secretary Rebecca Ramos.

## 5. WORKSHOP

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Budget Discussion

## 6. NON-ACTION ITEMS

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- A. Staff Comments
- B. Mayor/Council Comments
- C. Next Regularly Scheduled Meeting – Tuesday, September 12, 2023, with public hearing on proposed FY 23-24 tax rate.

## 7. ADJOURNMENT

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*All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.086 (Economic Development).*

*The City of Kempner is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (512)932-2180 at least 48 hours in advance.*

**Agenda Posted by Friday, August 18, 2023, on or before 5:00 pm.  
Posted by: Hayleigh Talasek, City Secretary**



# CITY OF KEMPNER

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## REGULAR MEETING MINUTES

August 22, 2023

Notice is hereby given:

THE CITY COUNCIL CONVENED IN A REGULAR CALLED MEETING IN COUNCIL CHAMBERS, LOCATED AT 12288 E. Hwy 190 Kempner, Texas 76539.

### 1. CALL TO ORDER, INVOCATION, AND PLEDGES TO FLAGS

The quorum consisted of David Richardson (Place 1), Tom Combs (Place 2), Rob Green (Place 3), Dan long (Place 4), Debbie Hernandez (Place 5), and Mayor Wilkerson

### 2. NON-ACTION ITEMS

**Citizen Comments.** Any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting.

#### Reports

- City Manager/Police Report- Presented by City Manager/Police chief- **See Attached**
- Fire Chiefs report- Presented by Chief Connie Green- **See Attached**
- Mayor's Report- Presented by Mayor Wilkerson- *Mayor Wilkerson stated that at the last meeting Tom Combs (Place 2) recommended Officer Walker be rewarded with a paid day off in regards to a letter received from a citizen. Officer Walker was awarded such, and Chief Rodriguez's file contains a copy reflecting his involvement. He also informed the council to be mindful of the fact that they have much to accomplish tonight.*

### 3. CONSENT AGENDA

(All items on the Consent agenda are considered routine and may be approved by a single motion. The items listed below need not be approved independently, however any of the items may be removed and considered in an independent motion upon request of any member of the City Council)

- A. Approval of meeting minutes from the meeting held on July 25, 2023.
- B. Approval of Financials for the month of July 2023.

Rob Green (Place 3) made the following motion: To approve the consent agenda.

Second by: Dan Long (Place 4)  
Motion passed by all present.

#### 4. Action Items

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The Council will discuss, and MAY take action on the following:

- A. Approval and adoption of updated policy changes in Title 9  
1. Chapter 1. Prohibited Technologies Security Policy

*Mayor Wilkerson stated the reason we are adopting this policy is because state law requires us to.*

Rob Green (Place 3) made the following motion: To approve and adopt Title 9, Chapter 1. Prohibited Technologies Security Policy.

Second by: Debbie Hernandez (Place 5)  
Motion passed by all present.

*Mayor Wilkerson asked the council to move Item D on the agenda to the first executive session item. None opposed.*

Entered executive session.

Time in: 6:05 PM Time Out: 6:17 PM

- B. Council to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; To wit: Court Clerk/Assistant City Secretary Rebecca Ramos.

Tom Combs (Place 2) made the following motion: To proceed with the hiring of Rebecca Ramos as the Court Clerk/ Assistant City Secretary.

Second by: David Richardson (Place 1)  
Motion passed by all present.

*Mayor Wilkerson administered the oath of office to Rebecca Ramos as Municipal Court Clerk/ Assistant City Secretary*

Entered executive session to discuss the remaining action items on the agenda.

Time In: 6:20 PM Time out: 6:42 PM

- C. Consider formal offer to purchase city owned land consisting of .15 acres of land that is approximately 55.75' by 117.00' situated north of FM 2313 and between the 1.96 acres owned by Mickan Family Limited recorded as Tract 3 of abstract 132, and the .33 acres owned by Brenda Caraway recorded as Parcel ID 4613 in the Lampasas County Central Appraisal District map.

Rob Green (Place 3) made the following motion: To accept the formal offer by Mr. Mikan.  
Second by: Tom Combs (Place 2)

Motion passed by all present

- D. Council to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; To wit: Chief of Police/City Manager Heriberto Rodriguez.

Tom Combs (Place 2) made the following motion: To table 4C.

Second by: Rob Green (Place 3)

Motion Passed by all present. This motion was not brought back up by the council and will remain as pending business for the following council meeting.

## 5. WORKSHOP

Budget Discussion – *The council discussed many different options for personnel. Tom Combs (Place 2) and Rob Green (Place 3) came up with different options while Mayor Wilkerson computed the options and how they would affect the tax rate. The council took a break at 8:35 PM and reconvened at 8:43 pm. The council decided unanimously to:*

- *have an independent City Manager at 30 hours a week.*
- *Keep the court clerk and city secretary at 30 hours a week with a 3% cost of living adjustment (COLA).*
- *Have the Police Chief position at 30 hours a week at a modified rate that meets Fair Labor Standards Act requirements.*
- *Keep the one officer at 40 hours a week with a raise from \$20 to \$24 per hour.*
- *Added a line item for Admin Vehicle Gas and Oil with a budget amount of \$2500.*
- *Changed the line-item Bookkeeping Fees from \$2000 to \$2400, and*
- *Changed the New Police Vehicle line item from \$65000 to \$0.*
- *The council unanimously gave guidance to the City Manager and Mayor to proceed with the budget proposal with the recommended changes cataloged above.*

## 6. NON-ACTION ITEMS

- A. Staff Comments-
- B. Mayor/Council Comments- *Tom Combs (Place 2) thanked the council for the dialogue and for voicing their differing opinions. Mayor Wilkerson reiterated the thank you and he added a thank you to the council for caring and that he advocates for every council member to have a voice.*
- C. Next Regularly Scheduled Meeting – Tuesday, September 26, 2023, at 6 PM, where the Council will conduct a public hearing on the proposed tax rate.

## 7. ADJOURNMENT

Tom Combs (Place 2) made the following motion: To adjourn.

Second by: David Richardson (Place 1)

Motion passed by all present.

APPROVED:   
John (JW) Wilkerson- Mayor

ATTEST:   
Hayleigh Talasek- City Secretary



CITY MANAGER/ CHIEF OF POLICE REPORT

August 2023

City Management:

Grant updates: (list the status of any grants pertaining to city affairs, steps taken to move them forward, and any that have come in)

Updates on Employees: Tracey Martin and Officer Aspen Walker have had Commendations placed in their file due to work above and beyond, their normal duties.

Updates on Financials: We made contact with the auditor today. He advised us he would be finished by approximately September 8, 2023.

We are still waiting for the approximate cost for him to do start 22-23 fiscal year.

Tower, City hall was down for a day, due to a company hired by bright speed to prep the fiber line for city hall and the tower. This company cut the line rendering land lines and internet useless.

I spoke with Nathan Stone who advised me as of today we are approximately 8 weeks to completion. Concrete was being poured today and takes approximately 45 days to cure. The city can start looking into Voip equipment to be ready for when the tower goes live for us.

Trunk or Treat will be on Halloween this year at City Hall

National Night Out will be done with all agencies in the County, at HEB in Lampasas.

Police Department:

Approximately 54 Traffic Stops were made in the month of July

# Kempner Volunteer Fire Department

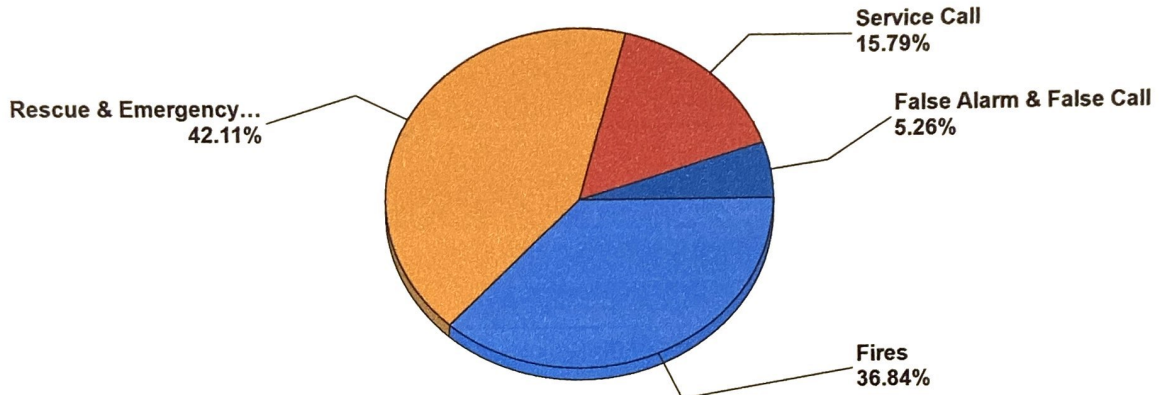
Kempner, TX

This report was generated on 8/2/2023 7:33:30 AM



## Breakdown by Major Incident Types for Date Range

Zone(s): City Limits - Kempner | Start Date: 07/01/2023 | End Date: 07/31/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	7	36.84%
Rescue & Emergency Medical Service	8	42.11%
Service Call	3	15.79%
False Alarm & False Call	1	5.26%
<b>TOTAL</b>	<b>19</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

