



CITY OF KEMPNER

**REGULAR MEETING AGENDA TUESDAY,
February 14, 2023, AT 6:00 PM**

Notice is hereby given:

THE CITY COUNCIL WILL CONVENE IN A REGULAR MEETING IN COUNCIL CHAMBERS, LOCATED AT 12288 E. Hwy 190 Kempner, Texas 76539.

1. CALL TO ORDER, INVOCATION, AND PLEDGES TO FLAGS

2. NON-ACTION ITEMS

Citizen Comments: Any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting.

This is an opportunity for members of the public to suggest the addition of topics for the discussion or to address topics of interest, with the presentation limited to three (3) minutes. All speakers will conduct themselves in an orderly and lawful manner. No profane or threatening language will be tolerated. All speakers will be recognized prior to speaking and will announce their name for the minutes' purpose.

Reports

- City Manager/ Police Report - Presented by the City Manager or designee.
- Mayor's Report – Presented by the Mayor or designee.
- Fire Chiefs Report- Presented by the Chief or designee.

3. CONSENT AGENDA

(All items on the Consent agenda are considered routine and may be approved by a single motion. The items listed below need not be approved independently, however any of the items may be removed and considered in an independent motion upon request of any member of the City Council)

- A. Approval of meeting minutes from the meeting held on January 24th, 2023.
- B. Approval of Financials for the month of January 2023.
- C. Approval of Resolution No. 2023-02-14-002, **A RESOLUTION OF THE CITY OF KEMPNER, TEXAS, FOR THE PATROL VEHICLE GRANT.**
- D. Approval of Resolution No. 2023-02-14-003, **A RESOLUTION OF THE CITY OF KEMPNER, TEXAS, FOR THE AXON TASER 7 GRANT**

4. Action Items

The Council will discuss, and MAY take action on the following:

- A. Discuss and approve the Quarterly Investment Report.
- B. Discuss and approve the City of Kempner Police Department Annual Racial Profiling Report.
- C. Approval of Resolution No. 2023-02-14-001, **A RESOLUTION OF THE CITY OF KEMPNER, TEXAS, ESTABLISHING THE REVISION AND MAINTENANCE OF THE PERSONNEL AND POLICY MANUAL.**
- D. Approval of Resolution No. 2023-02-14-004, **A RESOLUTION OF THE CITY OF KEMPNER, TEXAS, FOR THE SECURITY FOR THE CITY HALL GRANT.**
- E. Approval of Resolution No. 2023-02-14-005, **A RESOLUTION OF THE CITY OF KEMPNER, TEXAS, FOR THE TPCA ACCREDITATION GRANT.**

5. WORKSHOP

- A. Discussion regarding the following drafted sections of the personnel and policy manual:
 - Title 2, Chapter 1- Hiring
 - Title 2, Chapter 2- Hours worked and Personal Time Off
 - Title 2, Chapter 3- Compensation and Benefits
 - Title 3, Chapter 1- Hours of Operation relating to the Isenhour/ Clark Municipal Building

6. NON-ACTION ITEMS

- A. Staff Comments
- B. Mayor/Council Comments
- C. Next Regularly Scheduled Meeting – Tuesday February 28th, 2023.

7. ADJOURNMENT

All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.086 (Economic Development).

The City of Kempner is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (512)932-2180 at least 48 hours in advance.

Agenda Posted by Friday, February 10, 2022, on or before 5:00 pm.

Posted by: Hayleigh Talasek, City Secretary



CITY OF KEMPNER

REGULAR MEETING MINUTES TUESDAY, February 14, 2023, AT 6:00 PM

Notice is hereby given:

THE CITY COUNCIL CONVENED IN A REGULAR CALLED MEETING IN COUNCIL CHAMBERS, LOCATED AT 12288 E. Hwy 190 Kempner, Texas 76539.

1. CALL TO ORDER, INVOCATION AND PLEDGES TO FLAGS

- The quorum consisted of Place 2, Tom Combs, Place 3, Rob Green, and Place 4 Dan Long.
- Place 1, David Richardson and Place 5, Debbie Hernandez were not present.

2. NON-ACTION ITEMS

Citizen Comments

Casey Townsend with the Lampasas County Cub Scouts spoke regarding the annual Blue and Gold event; specifically, what it is and why they have it every year. The mayor requested Casey to come by City Hall tomorrow and pick up flags for proper disposal.

Reports

- City Manager
 - Updated the council on the audit and the land sales.
- Police Report
 - Approximately 65 warnings and citations last month. 1 open case. Currently at 2 open cases for the year. Chief Rodriguez attended New Police Chiefs Training last week and is looking at more training opportunities for him and his officers.
- Fire Chiefs Report- Presented by Chief Connie Green
 - 12 total incidents in the city. 2 fires, 1 false alarm, 4, emergency medical service calls, 2 service calls, and 3 good intent calls.

3. CONSENT AGENDA

(All items on the Consent agenda are considered routine and may be approved by a single motion. The items listed below need not be approved independently, however any of the items may be removed and considered in an independent motion upon request of any member of the City Council)

- A. Approval of meeting minutes from the meeting held on January 24th, 2023.

- B. Approval of Financials for the month of January 2023.
- C. Approval of Resolution No. 2023-02-14-002, **A RESOLUTION OF THE CITY OF KEMPNER, TEXAS, FOR THE PATROL VEHICLE GRANT.**
- D. Approval of Resolution No. 2023-02-14-003, **A RESOLUTION OF THE CITY OF KEMPNER, TEXAS, FOR THE AXON TASER 7 GRANT**

No discussion was held on this matter.

Council member Combs (Place 2) made the following motion: approval of the consent agenda.

Second by: Place 3, Rob Green

Motion passes by all present.

4. Action Items

The Council will discuss, and MAY take actions on the following:

- A. Discuss and approve the Quarterly Investment Report.

City Secretary explained the report, how she got the numbers, and how often it will be provided. The council discussed that they would like the report to be moved to the consent agenda for all future agendas.

Council member Green (Place 3) made the following motion: approval of the Quarterly Investment Report.

Second by: Place 4, Dan Long

Motion passes by all present.

- B. Discuss and approve the City of Kempner Police Department Annual Racial Profiling Report.

Chief Rodriguez explained the report, the number of stops, and percentages broken down by racial statistics. He also stated that we are line with where we should be.

Council member Green (Place 3) made the following motion: approval of The Kempner Police Department Annual Racial Profiling Report for 2022.

Second by: Place 2, Tom Combs

Motion passes by all present.

- C. Approval of Resolution No. 2023-02-14-001, **A RESOLUTION OF THE CITY OF KEMPNER, TEXAS, ESTABLISHING THE REVISION AND MAINTENANCE OF THE PERSONNEL AND POLICY MANUAL.**

Mayor Wilkerson discussed updating and consolidating the personnel and policy manual into one document to facilitate clarity and revisions as necessary. Council member Combs asked for clarification regarding retention and storage of minutes, policies, and ordinances. City Secretary and Mayor confirmed approximately six separate books would be provided for proper public records retention.

Council member Combs (Place2) made the following motion: approval of Resolution No. 2023-02-14-001.

Second by: Place 3, Rob Green

Motion passes by all present.

D. Approval of Resolution No. 2023-02-14-004, A RESOLUTION OF THE CITY OF KEMPNER, TEXAS, FOR THE SECURITY FOR THE CITY HALL GRANT.

City Manager Rodriguez informed the council that this grant, and the next grant to be discussed, will reference City Hall infrastructure. Examples were given on ways to improve security at City Hall. Council member Green inquired if there would be a city match and City Manager Rodriguez advised him and the council that there is no match on this grant, or any of the following grants submitted.

Council member Green (place 3) made the following motion: approval of Resolution No. 2023-02-14-004.

Second by: Place 4, Dan Long

Motion passes by all present.

E. Approval of Resolution No. 2023-02-14-005, A RESOLUTION OF THE CITY OF KEMPNER, TEXAS, FOR THE TPCA ACCREDITATION GRANT.

Chief Rodriguez informed the council on accreditation procedures for Kempner Police Department. He has applied for a \$250,000.00 grant to cover costs. Chief Rodriguez indicated known weaknesses within the department that need to be addressed moving forward. Mayor Wilkerson educated the council on the upcoming legislation that will require accreditations for all police departments in Texas. Council member Green raised questions on which company would be providing the accreditation. Chief Rodriguez indicated TPCA would be doing the accreditation. Council member Combs asked for confirmation that becoming accredited would keep the Police Department in line with the state law. Chief Rodriguez confirmed. Council member Combs asked about cost and renewing accreditation in the future. Chief Rodriguez explained there is zero cost for the grant but not for the accreditation process. The department will reapply for accreditation annually with an audit every two years. Cost is unknown currently. Mayor Wilkerson cautioned any specific conversation on security weaknesses would need to be discussed in executive session.

Council member Combs (Place 2) made the following motion: approval of Resolution No. 2023-02-14-005.

Second by: Place 3, Rob Green

Motion passes by all present.

5. WORKSHOP

A. Discussion regarding the following drafted sections of the personnel and policy manual:

Title 2, Chapter 1- Hiring

Title 2, Chapter 2- Hours worked and Personal Time Off

Title 2, Chapter 3- Compensation and Benefits

Title 3, Chapter 1- Hours of Operation relating to the Isehour/ Clark Municipal Building

Mayor Wilkerson discussed the four sample policies and made the recommended changes requested by council. A committee will be assembled to further discuss options on a bonus program. The committee will consist of the mayor, a council member, a city staff member, and the municipal court judge. Vacation hours will be voted on when the full council is present.

6. NON-ACTION ITEMS

A. Staff Comments

City Manager Rodriguez reminded the council to turn in election packets by this Friday to the city secretary.

B. Mayor/Council Comments

Mayor Wilkerson stated that his goal on these polices is to keep the council meetings light on action items and discuss this in a workshop once a month to keep the meetings manageable.

C. Next Regularly Scheduled Meeting – Tuesday, February 28 ,2023, at 6 PM

7. ADJOURNMENT

Mayor Pro Tem Long made the following motion: to adjourn the meeting.

Second by: Place 3, Rob Green

Motion passes by all present.

Mayor declared the meeting is adjourned at 8:09pm.

APPROVED: 
John (JW) Wilkerson- Mayor

ATTEST: 
Hayleigh Talasek- City Secretary