

**CLAIRMONT MANOR HOMEOWNERS' ASSOCIATION, INC.**

P.O. BOX 371, CULPEPER, VA 22701

www.clairmontmanor.com

- A Covenant Community -

**NOTICE:**

**CLAIRMONT MANOR HOMEOWNERS' ASSOCIATION**

**2012 Annual Meeting Minutes**

**3/13/2012, 7:00 P.M. – 8:00 P.M., at Culpeper Regional Hospital – Board Room**

The meeting was called to order at 7:00 PM. The meeting was chaired by President, Leslie Probst. In attendance were Officers Leslie Probst, Ray Bowman and Page Timberlake; Directors Leslie Probst, Chuck Suter and Dencil Johnson; ACC Members Alan Myers and Jimmy Timberlake; and Members Barbara and Scott Lindahl, Jack Inskip, Donna and Les Carpenter, Bob McMichael, H. E. Burchard and Pat Ballard. There were 15 voting parties present, not constituting a quorum of the members (38 is a quorum). The meeting proceeded with the understanding that it lacked a quorum and that any matters voted on would also be mailed to the non-attending members to secure a quorum vote.

An Agenda, a copy of the 2011 Finances, and a copy of the 2012 Budget were presented to each attending member. A copy of each is attached hereto. These minutes are recorded in order of the Agenda.

Present 2011 Accounting: After members reviewed the 2011 Accounting, several questions were answered and clarifications were presented by Treasurer, Ray Bowman.

Present Approved 2012 Budget: Members reviewed the 2012 Budget. The Board of Directors met in December, 2011 to adopt the year's budget. The proposed budget is created by the Treasurer based on the previous years' actual expenses.

Present 2012 ACC Status:

Dead/Dying Tree Removal: A brief discussion was held on the removal of a number of dead trees on Clair Manor Drive. The ACC will proceed to get some quotes on cost of cutting these trees down. The trees that are being suggested to be cut down will be flagged with an "orange marker" by Saturday, March 17<sup>th</sup> at noon. Also, there was discussion on removal of a tree (close to the end of Clair Manor Drive) that is considered to be a safety issue. The ACC will proceed to get some quotes on cutting this tree down, as during the winter limbs fell out of the trees onto the main road, which is a safety hazard.

Elect Board of Directors: Due to the lack of a quorum at this meeting, we proceeded with nominations and voting for the Board of Directors with the understanding that a mail-in-ballot will be required for members not in attendance.

Members present at the meeting who are not currently serving were asked if they were willing to serve on the Board. No volunteers stepped forward. The following members were nominated, the nominations were seconded and carried with no opposing votes, 12 favorable votes, and these nominees are willing to serve as Directors: Dencil Johnson, Leslie Probst and Chuck Suter.

These individuals will serve as acting Directors until the required votes are secured. A mail-in-ballot will be sent to all members not in attendance at the meeting.

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**2012 Annual Meeting Minutes**

Adjourn Meeting

There being no further business before the Board, the meeting was adjourned at 8:00 P.M.

Should you have any questions, please contact Page Timberlake Secretary, at (540) 727-8807 or email at [page.timberlake@greenfiber.com](mailto:page.timberlake@greenfiber.com).