



Grey Matters

North Texas Brain Tumor Support Group

www.greymatters.us

Awareness begins with sharing

Mission Statement - Grey Matters North Texas Brain Tumor Support Group, founded in 1998, is a non-profit charity under Section 501(c)(3) of the Internal Revenue Code. We are dedicated to providing emotional and logistical support to brain tumor survivors and their families. Our goal is to help them communicate easily with doctors, nurses, and other health care professionals, to become more informed medical consumers and to feel more comfortable with the medical environment in which they now find themselves. We support research so that this devastating disease can be eradicated forever.

Outreach Policy - January 1, 2023

- **Who can receive funds?**
 - Must be a Grey Matters (GM) Member
 - Signed up via official GM Membership Form
 - Attends any combination of six “In Person” and/or “Virtual Zoom” meetings in the past 12 months prior to date of application.
 - Must be current or former North Texas resident.
 - Applications will be considered if the proscribed funds are available, (\$5,000.00 minus previously awarded grants) and the individual grant limit has not been reached (\$300.00 per calendar year) by an individual applicant.
 - Funds will generally be distributed on a “First Come / First Served” basis.
- **How often can a member receive funds?**
 - Generally, until the individual outreach grant limit for that member is reached (\$300.00 per calendar year)
- **How much can a Grant be?**
 - Any amount up to the individual cumulative grant limit of \$300.00 during a calendar year.
- **What are the criteria for receiving an individual grant?**
 - A financial or service need connected to brain tumor treatments from doctors, health services, home service, transportation, lodging or etc. due to situations connected with a brain tumor and not reimbursable from healthcare benefits.
 - **Priority will be given to those undergoing active tumor treatment.**
- **Is the Grant Application and process Confidential?**
 - All grant applications, submitted data and results of the application will be held in the strictest of confidence by those members of the BOD who are involved with the request.

Exceptions: The GM BOD may make exceptions or modifications to these guidelines if a situation warrants.

Grant Application Procedure:

- Form contents:
 - Name
 - Mailing Address
 - Email Address
 - Date
 - Type of assistance needed (Medical re-imbusement, Meals, Transportation, etc.)
 - When the funds are needed by.
- The applying GM member will obtain a Grant Request Form from a GM BOD member either in paper or an electronic form, fill out, sign, and submit the form. Along with the completed and signed application, the applying member must provide supporting documentation for the expense for which the reimbursement is being sought, such as receipts, bills and/or invoice.
- Grant Form will be submitted electronically (currently - kkimber228@gmail.com **AND** jshoffmn@aol.com) or to Grey Matters P.O. Box (currently - Grey Matters, P.O. Box 867084, Plano, TX 75086-7084)
- Grant form will be reviewed by GM President and Treasurer and forwarded to GM BOD members for approval.
- Board members will be requested to respond within five business days of receipt of the Grant Application. A majority of the responding BOD members must approve the Grant Application in order for the grant to be released.
- Requests will be added to a master request list to track fund requests, status of request and amounts authorized.
- The President, Treasurer or a designated GM Board member will notify the applicant members of grants/funds being approved or denied.
- Administrator / Treasurer will follow up with reply (and check, if approved) to member.
- It is requested that Grant Recipients provide feedback to the GM BOD on how the service benefitted them and if they had any concerns related to the service/feedback to GM.
- Any budgeted Grant Funds that are not distributed within the calendar year of receipt will be distributed at the discretion of the BOD to carry over to the next calendar year Grant period, donated to a worthy research program or used for the betterment of GM programs.

Application for Outreach Grant

Application and all supplied information is held in the strictest of confidence by the Grey Matters BOD.

Application Date:

Name:

Mailing Address -

Street:

City:

State:

Zip:

Email Address:

Telephone - Home:

Mobile:

Amount Requested: \$

Type of assistance needed (Medical re-imburement, Meals, Transportation, etc.):

Attach receipt to substantiate expense.

Signature: Either electronic or handwritten

Send application and substantiation of expense to:

**Grey Matters
P.O. Box 867084
Plano, TX 75086-7084**

OR

Email to: kkimber228@gmail.com AND jshoffmn@aol.com

Note: Maximum Outreach individual cumulative grant limit for a Grey Matters member is \$300 per calendar year. By signing and submitting this form, you agree that all supplied information is true to the best of your knowledge and any untrue or fraudulent information will require applicant to reimburse Grey Matters all awarded grant money.