

# Planet Gymnastics Birthday Party Information

**Thank you for booking your child's party with Planet Gymnastics!**

**Please read the following information/ reminders below:**

\*All participants attending your party must sign our wavier policy prior to arrival. To create a profile, and to accept our terms and conditions all participants must visit our website at [www.planetgymnastics.ca](http://www.planetgymnastics.ca) before the date of your Birthday Party booking. There is an iPad in the office to complete the online wavier/ account creation but till take 5-10 minutes to complete per family\*

- Your birthday party includes 20 guests over the age of 2 years old with a max of 25 guests. Anyone over the 20 guest count will be \$15.00 + HST per person. This can be paid the day of the party.
- There are NO SHOES allowed in the lobby or in the gym. You or your child may wear socks or bare feet. Parents & guests are welcome to bring slippers or other indoor footwear. We also provide a basket of sandals in the lobby for your use during the party. We recommend that the children do not wear any jewelry to avoid injury or it getting lost or damaged.
- Your birthday party will be in the gym for the first hour and then they go into the party room for the second hour. Our party room has a microwave for your use as well as a small fridge and freezer. The room is equipped to hold 25 children max.
- All children 2 years of age or under are required to have direct supervision with an adult at all times and DO NOT count towards the 20 guest count.
- We supply cups, plates, plastic cutlery and napkins for your party. You are responsible for supplying food, cake and beverages for your guests as well as a cake knife, candles, and lighter. We strongly recommend brining a cooler for drinks or any food.
- You do not get access to the party room right away as we stagger our birthday parties. You will get access to the party room 15 minutes before the children come out of the gym. At this time our office staff will assist in moving your belongings into the party room for you to set up.
- Please be mindful of your time, you need to be out of the party room by the end time stated on your birthday party booking. If you are not out of the party room in time or an excess of cleaning that our staff have to do, there will be a fee due upon departure of our facility.
- An email will be sent out a week before your birthday party with information and reminders about the guest list. Guest lists are required for insurance purposes and we ask you add first + last names on the list.