



**NOTICE OF A REGULAR MEETING OF THE
SEDONA-OAK CREEK AIRPORT AUTHORITY
BOARD OF DIRECTORS**

April 15, 2024
2:30 p.m.

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Sedona-Oak Creek Airport Authority Board of Directors (Board) that the Board will hold a Regular Meeting to be convened Monday, April 15, 2024, at 2:30 p.m. in the conference room of the Sedona Airport Terminal Building, Sedona, Arizona. Members of the public are welcome to attend; all attendees will be required to sign in. As indicated in the Agenda, pursuant to A.R.S. § 38-431.03 (A)(3), the Board will vote to go into Executive Session which will be closed to the public to discuss certain matters. The Board may also vote to hold an Executive Session for the purpose of obtaining legal advice from the Board's legal counsel on any matter listed on the agenda pursuant to A.R.S. § 38-431.03 (A)(3) and (A)(4). Board members, presenters, and/or attorney(s) may be present telephonically.

Notices of the meeting, as required by A.R.S. §38-431.02, have been appropriately posted in the main terminal building and on the web at www.sedonaairport.org. A copy of the Agenda is available during normal business hours in the Administrative Office at the Sedona Airport at least 24 hours in advance of the meeting.

The Agenda for the Special Meeting is as follows:

- I. Call to Order/Pledge of Allegiance.
- II. Roll call.
- III. Consent Agenda:
 - a. Minutes of the Regular Meeting held February 26, 2024
 - b. Minutes of the Executive Session held February 26, 2024
- IV. Reports by:
 - a. President
 - b. Vice-President
 - c. Secretary
 - d. Treasurer
 - e. General Manager
 - f. Business Manager
- V. Presentation: Recognition of the achievement of Ben Everett for earning the title of Airport Certified Employee – Operations issued by the American Association of Airport Executives.
- VI. Presentation: Tim Hutter representing Pacific Coast Aviation Insurance Services/Assured Partners Aerospace addressing concerns with obtaining insurance in the current market.
- VII. Unfinished Business: Update on Overlook Art Project regarding gift/donation policies. Discussion, input requested from the Board.
- VIII. New Business:
 - a. Renewal of Auto Insurance Policy expiring 4/29/2024. Recommendation of Business Manager will be presented and discussed, possible action.

- b. Proposal for purchase/installation of two (of five) new furnaces for the terminal building consistent with recommendations in the ASU Energy Audit conducted last year. Presentation and review of bids and recommendation of Airport General Manager. Discussion, possible action.
 - c. Amendment and Renewal of Lease with Williams Scotsman for SOCAA's lease of modular unit and related equipment. Review, discussion, and possible action.
 - d. ADOT Grant for partial reconstruction of Taxiway A between intersections 4 and 5. Review and discussion of proposal including SOCAA's required financial obligation; possible action.
 - e. Hangar Use Protocol. As a result of SOCAA Board's request for General Manager to conduct an audit of hangar use on the airport, Mr. Rose will present the following documents for review: Memorandum to Tenants and a Notice of Breach form as reviewed and approved by SOCAA's attorneys. Request for direction from Board; discussion, possible action.
 - f. Proposal by Adirondack Aviation. Review of documents submitted to SOCAA as application to operate flight training and initiate fixed-wing tours on Sedona Airport. Review, discussion, and possible action.
- IX. Call to the Public: Individuals may address the Board for up to three minutes on any relevant issue within the Board's jurisdiction. Pursuant to §A.R.S. 38-431.01(H), Board members shall not discuss or act on matters raised during the call to the public. The Board may direct staff to study the matter or direct the matter be rescheduled for consideration at a later date.
- Written comments may be submitted by email sent to admin@sedonaairport.org. Those comments will be considered but will not be read at the meeting.
- X. Executive Session:
- a. Any matter on the agenda on which the Board may seek legal advice. A.R.S. §38-431.03 (A)(3).
 - b. Update on litigation and/or potential litigation provided by SOCAA's attorneys. A.R.S. §38-431.03 (A)(3) and possibly (A)(4).
- XI. Possible action resulting from matters discussed in Executive Session.
- XII. Adjournment.


Dated this 9th day of April 2024.

Agenda Approved:

By:


 Pamela Fazzini, President
 SOCAA Board of Directors

By:


 David Cooper, Vice-President
 SOCAA Board of Directors