



**SEDONA-OAK CREEK
AIRPORT AUTHORITY**

**NOTICE OF THE ANNUAL AND REGULAR MEETINGS OF THE
SEDONA-OAK CREEK AIRPORT AUTHORITY
BOARD OF DIRECTORS**

December 4, 2023
2:30 p.m.

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Sedona-Oak Creek Airport Authority Board of Directors (Board) that the Board will hold the Annual and Regular Meetings to be convened Monday, December 4, 2023, at 2:30 p.m. in the conference room of the Sedona Airport Terminal Building, Sedona, Arizona. Members of the public are welcome to attend; all attendees will be required to sign in. As indicated in the Agenda, pursuant to A.R.S. § 38-431.03 (A)(3), the Board will vote to go into Executive Session which will be closed to the public to discuss certain matters. The Board may also vote to hold an Executive Session for the purpose of obtaining legal advice from the Board's legal counsel on any matter listed on the agenda pursuant to A.R.S. § 38-431.03 (A)(1), (A)(3) and (A)(4). Board members, presenters, and/or attorney(s) may be present telephonically.

Notices of the meeting, as required by A.R.S. §38-431.02, have been appropriately posted in the main terminal building and on the web at www.sedonaairport.org. A copy of the Agenda is available during normal business hours in the Administrative Office at the Sedona Airport at least 24 hours in advance of the meeting.

The Agenda for the Annual Meeting follows:

- I. Call to Order/Pledge of Allegiance.
- II. Roll call.
- III. Election of Officers for 2024.
 - a. Distribution of Ballots and Voting.
 - b. Announcement of Officers Elected.
- IV. Adjourn Annual Meeting and Convene Regular Meeting.

The Agenda for the Regular Meeting follows:

- I. Consent Agenda:
 - a. Minutes of the Regular Meeting held October 23, 2023.
 - b. Minutes of the Executive Session held October 23, 2023.
- II. Reports by:
 - a. President
 - b. Vice-President
 - c. Secretary
 - d. Treasurer
 - e. General Manager
 - f. Business Manager
 - g. Special Projects Coordinator
- III. Unfinished Business: None

IV. New Business:

- a. Expiration of current Property Insurance. Current policy expires December 31, 2023. Review and discuss recommendation, possible action.
- b. Current Employee Health Insurance, an employee benefit, expires December 31, 2023. Consider renewal of current contract or seek alternative. Review recommendation, discuss, possible action.
- c. Resolution: The Sedona - Oak Creek Airport Board of Directors requests Yavapai County's assistance in obtaining funding to support implementation of the Sedona Airport Fire Suppression Water Master Plan Project to support the development reflected in the 2017 Airport Master Plan. Presentation, discussion, and possible action.
- d. Request: SOCAA Board requests General Manager and Staff conduct an audit of hangar use on Sedona Airport. Presentation, discussion, and possible action.

V. Call to the Public: Individuals may address the Board for up to three minutes on any relevant issue within the Board's jurisdiction. Pursuant to §A.R.S. 38-431.01(H), Board members shall not discuss or act on matters raised during the call to the public. The Board may direct staff to study the matter or direct that the matter be rescheduled for consideration at a later date.

Written comments may be submitted by email sent to admin@sedonaairport.org. Those comments will not be read at the meeting.

VI. Executive Session:

- a. Any matter on the agenda on which the Board may seek legal advice. A.R.S. §38-431.03 (A)(3).
- b. Update on litigation and/or potential litigation provided by SOCAA's attorneys A.R.S. §38-431.03 (A)(3).

VII. Possible action resulting from matters discussed in Executive Session.

VIII. Adjournment.

Dated this 29th day of November 2023

Agenda Approved:

By: Patresa Miller FOR:
Pamela Fazzini, President
SOCAA Board of Directors

By: Patresa Miller FOR:
David Cooper, Vice-President
SOCAA Board of Directors