



**SEDONA-OAK CREEK  
AIRPORT AUTHORITY**

**NOTICE OF A REGULAR MEETING OF THE  
SEDONA-OAK CREEK AIRPORT AUTHORITY  
BOARD OF DIRECTORS**

October 23, 2023  
2:30 p.m.

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Sedona-Oak Creek Airport Authority Board of Directors (Board) that the Board will hold a Regular Meeting to be convened Monday, October 23, 2023, at 2:30 p.m. in the conference room of the Sedona Airport Terminal Building, Sedona, Arizona. Members of the public are welcome to attend; all attendees will be required to sign in. As indicated in the Agenda, pursuant to A.R.S. § 38-431.03 (A)(3), the Board will vote to go into Executive Session which will be closed to the public to discuss certain matters. The Board may also vote to hold an Executive Session for the purpose of obtaining legal advice from the Board's legal counsel on any matter listed on the agenda pursuant to A.R.S. § 38-431.03 (A)(1), (A)(3) and (A)(4). Board members, presenters, and/or attorney(s) may be present telephonically.

Notices of the meeting, as required by A.R.S. §38-431.02, have been appropriately posted in the main terminal building and on the web at [www.sedonaairport.org](http://www.sedonaairport.org). A copy of the Agenda is available during normal business hours in the Administrative Office at the Sedona Airport at least 24 hours in advance of the meeting.

The Agenda for the Special Meeting is as follows:

- I. Call to Order/Pledge of Allegiance.
- II. Roll call.
- III. Consent Agenda: Minutes of the Special Meeting held September 25, 2023.
- IV. Reports by:
  - a. President
  - b. Vice-President
  - c. Secretary
  - d. Treasurer
  - e. General Manager
  - f. Business Manager
- V. Unfinished Business:

None.
- VI. New Business:
  - a. Authorization to Proceed with the Fire Protection Water System Back-up Generator Project including:
    - A contract with Dibble Engineering for the design and bidding of the project
    - Purchase and installation of a 150-watt generator
    - Completion of FAA compliance documents
    - Environmental requirements
    - Location of future water storage tank

The amount requested to complete the project is \$230,000 - \$95,000 for the design and \$135,000 for construction. Review, discussion, possible action.

- b. Authorization for Sky Ranch Lodge to install a fire suppression water line extension as designed and permitted by Yavapai County, the City of Sedona, and the Sedona-Oak Creek Fire District. Review, discussion, and possible action.
- c. Adoption of Procedures for Election of Officers at the December 4, 2023, Annual Meeting. Review, discussion, and action.

VII. Call to the Public: Individuals may address the Board for up to three minutes on any relevant issue within the Board's jurisdiction. Pursuant to §A.R.S. 38-431.01(H), Board members shall not discuss or act on matters raised during the call to the public. The Board may direct staff to study the matter or direct the matter be rescheduled for consideration at a later date.

Written comments may be submitted by email sent to [admin@sedonaairport.org](mailto:admin@sedonaairport.org). Those comments will be considered but will not be read at the meeting.

VIII. Executive Session:

- a. Any matter on the agenda on which the Board may seek legal advice. A.R.S. §38-431.03 (A)(3).
- b. Update on litigation and/or potential litigation provided by SOCAA's attorneys A.R.S. §38-431.03 (A)(3).


IX. Possible action resulting from matters discussed in Executive Session.

X. Adjournment.

Dated this 18th day of October 2023.

Agenda Approved:

By:  FOR:  
Pamela Fazzini, President  
SOCAA Board of Directors

By:  FOR:  
David Cooper, Vice-President  
SOCAA Board of Directors