



**SEDONA-OAK CREEK
AIRPORT AUTHORITY**

**NOTICE OF A REGULAR MEETING OF THE
SEDONA-OAK CREEK AIRPORT AUTHORITY
BOARD OF DIRECTORS**

April 24, 2023
2:30 p.m.

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Sedona-Oak Creek Airport Authority Board of Directors (Board) that the Board will hold a Regular Meeting to be convened Monday, April 24, 2023, at 2:30 p.m. in the conference room of the Sedona Airport Terminal Building, Sedona, Arizona. Members of the public are welcome to attend; all attendees will be required to sign in. As indicated in the Agenda, pursuant to A.R.S. § 38-431.03 (A)(3), the Board will vote to go into Executive Session which will be closed to the public to discuss certain matters. The Board may also vote to hold an Executive Session for the purpose of obtaining legal advice from the Board's legal counsel on any matter listed on the agenda pursuant to A.R.S. § 38-431.03 (A)(1), (A)(3) and (A)(4). Board members, presenters, and/or attorney(s) may be present telephonically.

Notices of the meeting, as required by A.R.S. §38-431.02, have been appropriately posted in the main terminal building and on the web at www.sedonaairport.org. A copy of the Agenda is available during normal business hours in the Administrative Office at the Sedona Airport at least 24 hours in advance of the meeting.

The Agenda for the Special Meeting is as follows:

- I. Call to Order/Pledge of Allegiance.
- II. Roll call.
- III. Consent Agenda:
 - a. Minutes of the Regular Meeting held February 27, 2023.
 - b. Minutes of the Executive Session held February 27, 2023.
- IV. Reports by:
 - a. President
 - b. Vice-President
 - c. Secretary
 - d. Treasurer
 - e. General Manager
 - f. Business Manager
- V. Presentation by Jason Lowry on the benefits of sustainability through the Scale Up Program.
- VI. Unfinished Business: none.
- VII. New Business:
 - a. Renewal of SOCAA's auto insurance policy; current policy expires April 29, 2023. Update, recommendation, review, discussion, and possible action.
 - b. APEX Lease and License. Apex Air Tours, LLC has been operating under an interim agreement pending completion and evaluation of a Request for Proposals. Update, review of RFP and response, discussion, recommendation, and possible action on a new lease and license agreement.
 - c. Revisions to the SOCAA Personnel Handbook. Review of recommended changes, discussion, and possible action.
 - d. Sedona Community Foundation Grant. Report, discussion, and possible action.

- e. Upcoming Board vacancies. Appointment of Selection Committee to follow Board Candidate Selection Policy in recommending candidate(s) to fill upcoming Board vacancies.

VIII. Call to the Public: Individuals may address the Board for up to three minutes on any relevant issue within the Board's jurisdiction. Pursuant to §A.R.S. 38-431.01(H), Board members shall not discuss or act on matters raised during the call to the public. The Board may direct staff to study the matter or direct that the matter be rescheduled for consideration at a later date.

Written comments may be submitted by email sent to admin@sedonaairport.org. Those comments will not be read at the meeting.

IX. Executive Session:

- a. Any matter on the agenda on which the Board may seek legal advice. A.R.S. §38-431.03 (A)(3).
- b. Update on litigation and/or potential litigation provided by SOCAA's attorneys A.R.S. §38-431.03 (A)(4).


X. Possible action resulting from matters discussed in Executive Session.

XI. Adjournment.

Dated this 20TH day of April 2023

Agenda Approved:

By: 
Pamela Fazzini, President
SOCAA Board of Directors

By: 
David Cooper, Vice-President
SOCAA Board of Directors