



SEDONA-OAK CREEK  
AIRPORT AUTHORITY

**NOTICE OF A SPECIAL MEETING OF THE  
SEDONA-OAK CREEK AIRPORT AUTHORITY  
BOARD OF DIRECTORS**

September 25, 2023  
2:30 p.m.

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Sedona-Oak Creek Airport Authority Board of Directors (Board) that the Board will hold a Special Meeting to be convened Monday, September 25, 2023, at 2:30 p.m. in the conference room of the Sedona Airport Terminal Building, Sedona, Arizona. Members of the public are welcome to attend. All attendees will be asked to sign in. The Board may vote to hold an Executive Session for the purpose of obtaining legal advice from the Board's legal counsel on any matter listed on the agenda pursuant to A.R.S. § 38-431.03 (A)(1), (A)(3) and (A)(4). Board members, presenters, and/or attorney(s) may be present telephonically.

Notices of the meeting, as required by A.R.S. §38-431.02, have been appropriately posted in the main terminal building and on the web at [www.sedonaairport.org](http://www.sedonaairport.org). A copy of the agenda is available during normal business hours in the Administrative Office at the Sedona Airport at least 24 hours in advance of the meeting.

The Agenda for the Special Meeting is as follows:

- I. Call to Order/Pledge of Allegiance.
- II. Roll call.
- III. Consent Agenda:
  - a. Minutes of the Regular Meeting held August 28, 2023.
  - b. Minutes of the Executive Session held August 28, 2023.
- IV. Reports: None
- V. Unfinished Business: None
- VI. New Business:
  - a. SOCAA 2024 Budget. Request for SOCAA Board to approve proposed budget prior to submission of the budget to the Yavapai County Board of Supervisors. Review, discussion, and possible action.
  - b. SOCAA 2023 Annual Report. Request for SOCAA Board to review and approve the Annual Report prior to submission of the report to the Yavapai County Board of Supervisors. Review, discussion, and possible action.

- c. Dibble Engineering Contract Amendment #4 – Fuel Farm Project. Amendment reflects the final engineering costs associated with the Fuel Farm Project. The final amendment request is for \$25,606.28. Review, discussion, and possible action.
- d. Improvement of the Airport Terminal Building Fire System to Achieve Compliance. Request for Board approval of \$11,920 payment to B&W Fire and Security Systems to correct deficiencies identified during recent inspection. Review, discussion, and possible action.
- e. Authorization to Engage an Engineering Firm for the Design, Bidding, and Inspection Services Necessary to Replace the Airport-Owned Hangar Door Damaged by Wind Last April. Amount not to exceed \$28,700. Review, discussion, and possible action.
- f. Update Construction Cost Estimates of the Full Build Out of the Fire Protection Water System. Request to approve Dibble Engineering's proposal to update engineer's estimate of probable construction costs for the fee of \$7,997. Review, discussion, and possible action.

VII. Call to the Public: Individuals may address the Board for up to three minutes on any relevant issue within the Board's jurisdiction. Pursuant to §A.R.S. 38-431.01(H), Board members shall not discuss or act on matters raised during the call to the public. The Board may direct staff to study the matter or direct that the matter be rescheduled for consideration at a later date.


Written comments may be submitted by email sent to [admin@sedonaairport.org](mailto:admin@sedonaairport.org). Those comments will not be read at the meeting.

VIII. Adjournment.

Dated this 19<sup>th</sup> day of September 2023

Agenda Approved:

By:  \_\_\_\_\_  
 Pamela Fazzini, President  
 SOCAA Board of Directors

By:  \_\_\_\_\_  
 David Cooper, Vice-President  
 SOCAA Board of Directors