



SEDONA-OAK CREEK
AIRPORT AUTHORITY

Airport Terminal Conference Room
Minutes of the Special Meeting - September 25, 2023
Pursuant to A.R.S. §38-431.01(B)

Directors Present: President Pam Fazzini, Vice-President David Cooper, Secretary Betty Uhrig, Treasurer Jerry Barber, Director Scott Schroeder, and Director Tim Miller (on telephone).

Directors Absent: Director Mike Schroeder was excused.

Staff Present: General Manager Ed Rose, Operations Manager Mike Dearden, Business Manager Haruko Terada, and Mark Allen.

Agenda Item I. Call to Order. The meeting was called to order by President Fazzini at 2:30 p.m. immediately followed by the Pledge of Allegiance.

Agenda Item II. Roll Call. Roll was called and it was determined a quorum was present.

Agenda Item III. Consent Agenda. Vice-President David Cooper moved to approve the minutes of the Regular Meeting and Executive Session held on August 28, 2023, as presented; Director Scott Schroeder seconded the motion. The motion was approved unanimously.

Agenda Item IV. Reports. None.

Agenda Item V. Unfinished Business: None.

Agenda Item VI. New Business:

a. The SOCAA 2024 budget was presented for approval. General Manager Ed Rose pointed out a new \$20,000 item on line 858 to address recommendations made through the recent energy audit. The SOCAA Five-Year Capital Plan includes 5 years of in-house projects (water project, ASU energy audit, etc.), which will be funded by the Authority but may qualify for grant monies. The Airport Capital Improvement Plan will look for possible funding from the FAA and/or ADOT with matching funds required from SOCAA. The budget also reflects an increase in enhanced offerings for employee benefits to help retain our current staff. Note the SOCAA CIP and the Airport Capital Improvement Plan have not yet been approved, but the plans are being presented. Secretary Betty Uhrig moved to approve the budget as presented and Treasurer Jerry Barber seconded the motion. The motion was approved unanimously.

b. The SOCAA 2023 Annual Report was presented. General Manager Ed Rose pointed out the current status on the airport fire suppression water project (or lack thereof). Vice President David Cooper moved to approve the Report as presented. Director Scott Schroeder seconded the motion, and the motion was approved unanimously.

c. A fourth amendment to the Dibble Engineering contract for the fuel farm was presented. This final amendment requests \$25,606.28 to cover hours exceeded due to weather and other delays. The amount requested falls within the fuel farm budget, where there will be a balance

remaining of \$191,433.72 in the contingency fund after payment of Amendment #4. The contingency fund was not included in amount borrowed to fund the project. Director Scott Schroeder moved to approve the payment requested in Amendment #4 as presented. Secretary Betty Uhrig seconded the motion, and the motion was approved unanimously.

d. A proposal was presented to improve the Airport Terminal building fire system. Deficiencies were identified during a recent inspection conducted by B&W Fire and Security Systems. \$11,920 is needed to bring the terminal building into compliance. Vice-President David Cooper moved to approve the expenditure request as presented. Treasurer Jerry Barber seconded the motion, and the motion was approved unanimously.

e. A proposal for engineering the hangar door that was destroyed during a recent weather event was presented. Insurance will cover all but the deductible (\$5,000). The current estimate is not to exceed \$28,700. Secretary Betty Uhrig moved to approve the proposal as presented, and Director Scott Schroeder seconded. The Motion was approved unanimously.

f. A proposal was presented to update cost estimates for the full build out of the Fire Suppression Water System. The current pricing for the plan is now outdated since we did not receive funding through the County's ARPA Grant. Dibble Engineering proposed updating the engineer's cost estimate for a charge of \$7,997. Director Scott Schroeder moved to approve the proposal as presented. Secretary Betty Uhrig seconded the motion and it carried unanimously.

Agenda Item VII: Call to the Public: Robert Stephens reminded us there will be a Sedona Aircraft and Hangar Owners BBQ on Saturday, September 30 at starting at 11:00.

Agenda Item VIII: Vice-President David Cooper moved to adjourn the meeting. Director Scott Schroeder seconded the motion. which carried unanimously. The meeting was adjourned at 3:13 p.m.

Certified as Accurate and Correct:

Dated this 23rd day of October 2023
Sedona-Oak Creek Airport Authority

BY: 
President Pamela A. Fazzini
SOCAA Board of Directors

BY: 
Vice-President David M. Cooper
SOCAA Board of Directors