



COMPANY PROFILE

Reimagining HR



ABOUT HR GUYANA

HR Guyana is a Sole Proprietorship business located in Georgetown, Guyana, South America.

The Business is owned by Umadat Singh, an HR Professional with over 15 years' experience as a manager of Human Resources.



HRG



VISION & MISSION

Vision

To become the go-to for HR Services and Support by businesses, from startup to established, throughout Guyana.

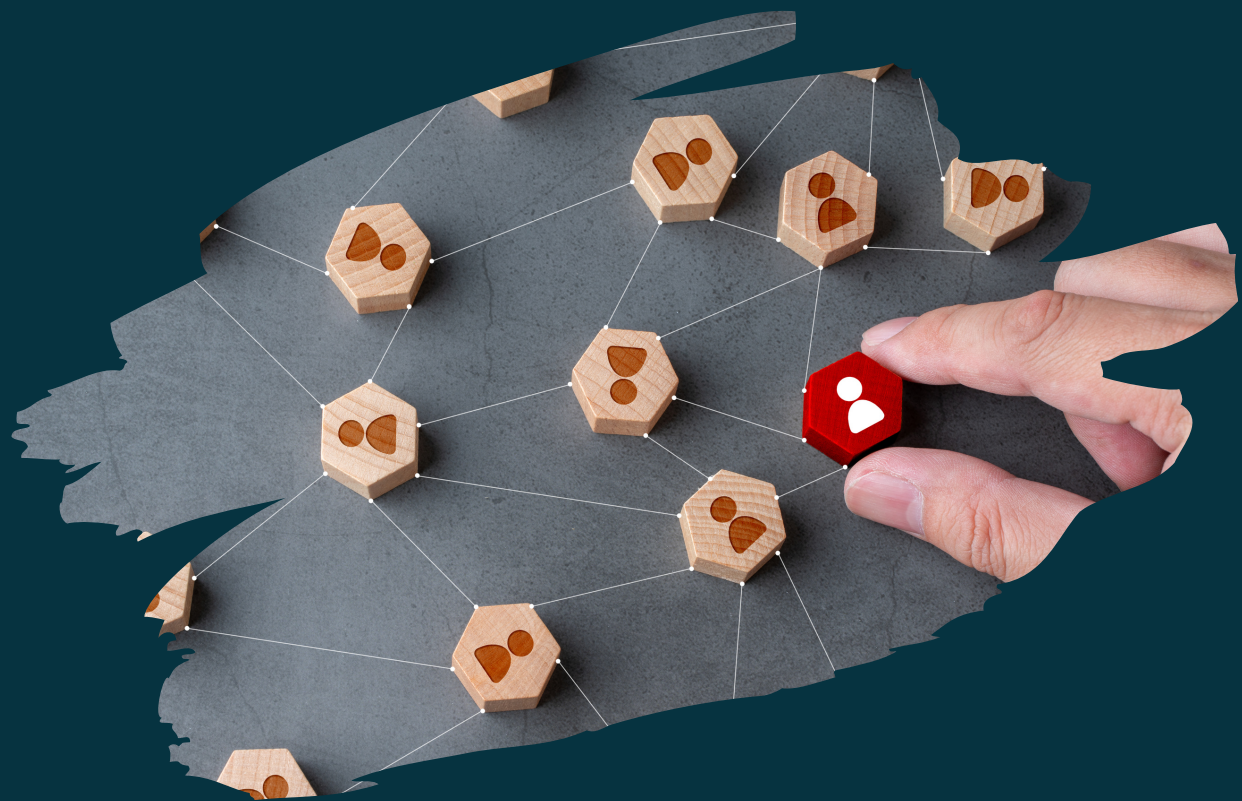


Mission

HR Guyana was developed with its main objective being to ensure that an organization's human capital serves the best interests of the company.



OUR GOALS



Save Time & Resources

When businesses don't have to dedicate any time or employee resources to payroll and human resources, they will get a few hours a week back (or more) to focus on growing profits.



Lower Liability

Employers can be liable for failing to file paperwork on time, deducting the wrong amount of taxes, or failing to resolve employee complaints or workers compensation claims. HR Guyana assumes most of the traditional risks and employee liabilities an employer usually takes on.



Employee Benefits

HR Guyana can simplify the process of offering benefits and streamline costs—some companies can't afford health insurance without assistance.

WHAT WE OFFER

We provide services to organizations with fully staffed HR Departments, privately owned businesses, family-owned businesses, and startup businesses. Services provided include HR Consultancy, Training & Development, Legal Compliance, HR Policies & Handbook development, Recruitment and Payroll.

We also prepare Aviation Security Manuals and conduct Aviation Security Trainings.



SERVICES OFFERED

We tailor our services to suit our client's needs.

Off-Site HR

We provide full-time end-to-end HR support to your company without physically being in your premises. This includes, electronic maintenance of staff records, drafting professional contracts and other employee related correspondences, managing leave data, handling disciplinary procedures, among others.

Recruitment

We provide access to qualified personnel for our clients. One key reason you should use our service is that you will enjoy the advantages, expertise and efficiency of specialization. You will benefit from our reach and access to networks. Most importantly, we help free up time and energy for our clients for the purpose of soliciting and screening job applications.

HR Consultancy

We provide specialist advice and services to help businesses maximise the efficiency of their HR operations and implement appropriate new policies and procedures in the best way possible. Get high-level solutions and recommendations to help your management teams.

Payroll Services

We can help an employer administer payroll and employment tax obligations.

SERVICES OFFERED

We tailor our services to suit our client's needs.

Training

We can create a customised training program based on research of your company's situation thoroughly. By gathering information in several key areas, we can better create a relevant and customized training plan for your company.

Have your employees trained in the areas they need training most. Don't waste money with generalised training.

Employee Handbook

An employee handbook helps new employees learn about the company rules, policies, culture, and values. It will also help protect the company from legal issues.

We will create an Employee Handbook that is a collection of your company's expectations, commitments and responsibilities

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We provide specialist advice and services to help businesses maximise the efficiency of their HR operations and implement appropriate new policies and procedures in the best way possible. Get high-level solutions and recommendations to help your management teams.

Aviation Security

Hire a qualified and trained Aviation Security Instructor to prepare AVSEC manuals and conduct trainings. Access 13 years of aviation experience.

THANK YOU

We look forward to working with you



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Contact Us



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