

THE CORPORATION OF THE TOWNSHIP OF GILLIES
BY-LAW NUMBER 2014-006

Being a by-law to establish procedures for Marriage Services
offered by the Municipality

Recitals:

1. Under the *Marriage Act*, the Clerk of a Municipality is authorized to perform marriage ceremonies within his or her municipality in Ontario.
2. Gillies Council considers it desirable to offer marriage services to its constituents.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF GILLIES ENACTS AS FOLLOWS:

1. **Service Authority:** In accordance with Ontario Regulation 738 passed under the authority of the *Marriage Act*, R.S.O. 1990, c. M.3, as amended, the person appointed as the Clerk for The Corporation of the Township of Gillies is authorized to solemnize marriages within the municipality.
2. **Definitions:** The definitions in the paragraphs in this Section 2 apply to words used in this By-law with their initial letters capitalized.
 - (a) "Clerk" refers to the person appointed as the Clerk for the Municipality in accordance with the *Municipal Act, 2001*.
 - (b) "Regular Business Hours" means Monday, Tuesday or Thursday from 9:00 a.m. to 3:30 p.m. on days that are not statutory holidays.
2. **Services Available:** Commencing May 1, 2014, the Township of Gillies will offer marriage solemnization services to the holders of valid Ontario marriage licences as follows:
 - (a) during Regular Business Hours; and
 - (b) outside of Regular Business Hours, subject to the agreement of the Clerk to personally attend at the time and place requested;

provided that, services are not provided on any Sundays.
3. **Locations for Service:** Services held at the Municipal Office must be scheduled to commence between 9:00 a.m. and 4:00 p.m. on any day that the Municipal Office is open to the public. Ceremonies at the Municipal Office are limited to a maximum of ten persons in attendance, including parties, witnesses and guests. Otherwise, services may be performed at any venue within the municipal boundaries that is acceptable and available to the parties and the Clerk.

4. **Fees for Service:** Fees payable to the Township of Gillies for marriage solemnization services are as follows:

Service type:	Fee:
(a) Service scheduled during Regular Business Hours at the Municipal Office:	\$150.00
(b) Service scheduled during Regular Business Hours or on a Monday, Tuesday, Wednesday or Thursday evening, at a location within the municipality other than the Municipal Office:	\$200.00
(c) Service scheduled on a Friday evening or a Saturday at a location within the municipality, other than the Municipal Office:	\$250.00

Fees must be paid a minimum of three (3) business days prior to the service. If the fee is not paid, the service is subject to cancellation.

5. **Notice Requirement:** Marriage ceremony appointments must be booked with the Clerk not less than three (3) business days in advance of the event. Persons are urged to provide as much notice as is reasonably possible in order to avoid disappointment due to unavailability.

ENACTED AND PASSED IN COUNCIL this 24th day of 2014, 2014, as witnessed by the corporate seal of the Corporation and the hands of its proper Officers duly authorized in that behalf.

THE CORPORATION OF THE
TOWNSHIP OF GILLIES

Reeve

Solicitor-Clerk