



Water Department
109 Pinckney Street
Truesdale, Missouri 63383
Telephone (636) 456-3166

**REQUEST FOR DISCONNECTION OF UTILITY SERVICE
WITHIN THE CITY OF TRUESDALE**

DATE OF REQUEST: _____

CUSTOMER'S NAME: _____

ADDRESS _____

OWN _____ RENT _____

PHONE NUMBER _____

FORWARDING ADDRESS _____

MOVING DATE (DATE OF DISCONNECTION): _____

DOES WATER GET SHUT OFF? _____

IS THIS A FORECLOSURE? _____

When the account is closed, a final reading is taken and the final bill is calculated. The water security deposit is applied to the final bill. After paying the final bill, if there is a remaining amount of the deposit, it will be refunded to you at the forward address you provided above. If there is a remaining balance due, you are responsible to pay this amount that is due upon the receipt of the final bill. There is a 5% penalty added each month after the 30th of the month upon any remaining balance.

Signature _____

For Office Use Only:

Account Number: _____ Service ID Number: _____

Date of Disconnection: _____ Final Reading: _____

City employee providing the final reading information: _____