

House Chores

1. Kitchen:

Daily: Run/empty dishwasher; wipe down counters and appliances; empty trash.

Weekly: Deep clean microwave, side coffee makers, oven and refrigerator.

2. Common Area:

Daily: Wipe down and straighten all furniture and fixtures.

Weekly: Dust all furniture and fixtures; vacuum all upholstery and carpeted bedrooms; take trash to street on pick-up day.

3. Yard:

Daily: Pick up sticks and any trash in yard; empty ashtrays.

Weekly: Mow/Rake yard (depending on season); water grass on Wednesdays during season.

4. Bathroom #1:

Daily: Restock toilet paper, empty trash if needed, wipe down sink and mirror.

Weekly: Deep clean entire bathroom (scrub toilet, sink, tub and shower; sweep and mop floor; empty trash; clean mirror).

5. Bathroom #2:

Daily: Restock toilet paper, sweep, empty trash if needed, wipe down sink and clean mirror.

Weekly: Deep clean entire bathroom (scrub toilet, sink, tub and shower; sweep and mop floor; empty trash; clean mirror).

6. Floors:

Daily: Sweep all hard surface floors (living room, dining room, kitchen, hall and entry hall).

Weekly: Sweep and mop all hard surface floors (using appropriate cleaner for each surface); vacuum area rugs; shake out/sweep mats.

7. Laundry/Fridge Room:

Daily: Sweep floor; wipe down machines and refrigerators, empty trash.

Weekly: Sweep and mop floor; empty trash; wipe down machines; *deep clean refrigerators.

*Chore does not include throwing out spoiled food. Spoiled food is the responsibility of the member who owns it. Spoiled food left in refrigerator is a fineable offense and should be reported by other members using refrigerator or member with assigned chore.

Must be done before 8:00pm. Weekly chores are to be done on Sundays and must be completed no later than 30 minutes before the house meeting. All chores will be inspected by the house manager. A \$10.00 fine will be issued for incomplete or ignored chores.

Chores will be rotated weekly.

Personal areas must be kept clean and neat at all times. Members' beds will be made when not in use. All laundry must be folded, hung, or in a laundry basket. Members are responsible for dusting their own personal area. Personal areas will be checked daily by the house manager. A \$10.00 fine will be issued for personal areas not meeting standards.

Each individual is responsible for cleaning his own mess. All dishes, cooking utensils, supplies, etc. used by a member will be cleaned by that member. Any member leaving a mess will be fined \$10.00.

Members are expected to hold each other accountable.

The house must be kept in a presentable state at all times.