

Town of Lincoln
6886 Tuttle Road, Canastota, NY 13032
Town Board Meeting

January 8, 2020

Call to order time: 7:02pm

Pledge of Allegiance

Members Present: Supervisor Yvonne Nirelli, Councilmember Doug Holdridge, Councilmember Melissa During, Councilmember Russell Blanchard, Councilmember Jayne Black

Member Apologies: None

Others in Attendance: Amy Becker Town Clerk, Attorney Jim Stokes, Mat Spendley, Tony Domenicone, Tyler & Jenn Farwell, Larry Cesario, Al Szablak, Gerald O'Donnell, Jeffrey Becker,

Supervisor Nirelli welcomed everyone to our first meeting of 2020. She introduced new Board member, Jayne Black. She also welcomed Robert Miller, one of our new Town Justices. Court will be held now on the 1st and 3rd Thursday of each month and where there is a 5th Thursday as well all at 4pm and will be both regular Court and DA night at all.

RESOLUTION #01-2020: Councilmember Russell Blanchard made a motion to accept the Minutes from December 11th and December 30th.

Councilmember Doug Holdridge seconded the motion.

Carried unanimously.

RESOLUTION #02-2020: Councilmember Doug Holdridge made a motion to accept the December Clerks Report.

Councilmember Russell Blanchard seconded the motion.

Carried unanimously.

Code Officer's Report: Turned into clerk to file and read by Councilmembers

Dog Officer's Report: Turned in by Gordon and read by Councilmembers

Highway Superintendent's Report: Out Plowing currently

Supervisor's Financials Report:

December Lighting District: Beginning Balance: \$4,887.31, Disbursements: \$235.79, Receivables: .08, Ending Balance: \$4,651.60

December Court Fund: Beginning Balance: \$22,749.81, Receivables: \$5,948.99, Distributions: \$0, Ending Balance: \$28,698.80

December Highway: Beginning Balance: \$15,354.00, Receivables: \$117,112.96, Highway Savings: \$306,294.26, Highway Equipment Reserve: \$6,638.78 Disbursements: \$25,693.22, Ending Balance: \$15,354.00

December General Fund: Beginning Balance: \$23,047.67. Reserve Budget: \$64,369.05, Savings: \$336,323.60. Receivables: \$45,478, Disbursements: \$76,591.78, Ending Balance: \$33.94

RESOLUTION #03-2020: Councilmember Doug Holdridge made a motion to accept the Supervisor's Report

Councilmember Melissa During seconded the motion.

Carried unanimously.

Correspondence: We will have the dates for the Court listed on the Bulletin Board outside and on the website. Also, there is a training for Newly elected Officials, none interested in going.

There have been a couple of residents question the old Water district. Supervisor Nirelli did find out from the County that it will not be paid off until next year (2021) and there is talk about reimbursement to get them out of this loan by the County, they will be listed in the new water district but not part of the debt service.

Supervisor Nirelli received a letter from NYS Retirement and will need ROA's from 2017 for Melissa During and Darrin Ball's from 2016.

New Business: Board appointments

RESOLUTION #04-2020: Councilmember Russell Blanchard made a motion to appoint **Melissa During** as **Deputy Supervisor** for **01.01.2020-12.31.2020**

Councilmember Doug Holdridge seconded the motion.

Carried unanimously.

RESOLUTION #05-2020: Councilmember Doug Holdridge made a motion to appoint **Amy Becker** as **Registrar, Secretary for Grievance Board, Secretary for the Planning Board, Secretary for the Variance Board and Highway Superintendent** for **01.01.2020-12.31.2020**

Councilmember Russel Blanchard seconded the motion.

Carried unanimously.

RESOLUTION #06-2020: Councilmember Russell Blanchard made a motion to appoint **Pam Maxwell** as **Deputy Town Clerk and Deputy Registrar** for **01.01.2020-12.31.2020**

Councilmember Melissa During seconded the motion.

Carried unanimously.

RESOLUTION #07-2020: Supervisor Yvonne Nirelli made a motion that the Codes Enforcement Office's position will be a 2-year appointed position.

Councilmember Doug Holdridge seconded the motion.

Carried unanimously.

RESOLUTION #08-2020: Supervisor Yvonne Nirelli made a motion to appoint **Larry Cesario** as **Code's Enforcement Officer** for **01.01.2020-12.31.2021**

Councilmember Doug Holdridge seconded the motion.

Carried unanimously.

RESOLUTION #09-2020: Councilmember Russel Blanchard made a motion to appoint **Gordon Baker** as **Dog Control Officer** for **01.01.2020-12.31.2020**

Councilmember Doug Holdridge seconded the motion.

Carried unanimously.

RESOLUTION #10-2020: Councilmember Doug Holdridge made a motion to appoint **David Sadler** for **Town of Lincoln Historian** for **01.01.2020-12.31.2020**

Councilmember Russel Blanchard seconded the motion.

Carried unanimously

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RESOLUTION #11-2020: Councilmember Russel Blanchard made a motion to appoint **Jim Stokes as Interim Attorney for the Town of Lincoln at a contractual hourly rate as needed, until the position is filled.**

Councilmember Doug Holdridge seconded the motion.

Carried unanimously.

RESOLUTION #12-2020: Supervisor Yvonne Nirelli made a motion to appoint **Tyler Farwell as Chairman for the Town of Lincoln Planning Board for 01.01.2020-12.31.2020**

Councilmember Doug Holdridge seconded the motion.

Carried unanimously.

RESOLUTION #13-2020: Councilmember Melissa During made a motion to appoint **Gerald O'Donnell and Mark Elford to the Grievance Board for the term 10.01.2019-12.31.2024**

Councilmember Doug Holdridge seconded the motion.

Carried unanimously.

RESOLUTION #14-2020: Councilmember Russel Blanchard made a motion to appoint **Jeff Becker to the Zoning Board for the term 01.01.2020-12.31.2024**

Councilmember Doug Holdridge seconded the motion.

Carried unanimously.

RESOLUTION #15-2020: Councilmember Russel Blanchard made a motion to appoint **Judge Don Haight as Interim Judge for 01.01.2020-2.29.2020**

Councilmember Doug Holdridge seconded the motion.

Carried unanimously.

RESOLUTION #16-2020: Councilmember Melissa During made a motion to appoint **Kim Howard as Court Clerk for 01.01.2020-12.31.2020**

Councilmember Jayne Black seconded the motion.

Carried unanimously.

Supervisor Nirelli stated that we will continue to hold our Town Board Meetings on the 2nd Wednesday of each Month at 7pm at 6886 Tuttle Road, Canastota, NY. The Town of Lincoln Clerk will continue to Post the notices on our official bulletin Board outside and inside on the Bulletin Boards and on our Town of Lincoln Website.

RESOLUTION #17-2020: Councilmember Russel Blanchard made a motion to that the **Oneida Daily Dispatch will be the Town of Lincoln's Official Newspaper for 01.01.2020-12.31.2020**

Councilmember Doug Holdridge seconded the motion.

Carried unanimously.

Organizational Meeting and Official Rules for the Town Board and Business as Follows:

Supervisor Nirelli stated that we will continue to use NBT as our official depository for all of our Town of Lincoln accounts.

The Highway Superintendent is hereby empowered to spend up to \$3000 on equipment without prior approval of the Town Board.

The Town Board authorizes the Supervisor to pay such bills as the utilities, payroll, postage, regular maintenance bills prior to any regular meetings based on their due dates.

The Town Board authorizes the Supervisor to hire a bookkeeper for the Town and that position be compensated on a yearly salary as stated in the 2020 Budget.

The Town Board hereby directs the Supervisor to have a summary of the annual report printed by March 1, 2020, later with a printed audited report.

The Town Board hereby directs the Town Clerk to publish a notice of that annual report as its been completed and filed and is available for inspections at regular Town Clerk Office Hours.

The Supervisor is designated as the Budget Officer for the year 2020 and is compensated as stated in the 2020 Budget.

The Supervisor had designated that in her absence the Deputy Supervisor can and will be able to sign the checks in her absence.

The Town of Lincoln Officials may be reimbursed at the current mile per rate as published by the IRS when using their own vehicles to carry out Town Business.

The Salaries of the elected and appointed officials will be the same as stated in the 2020 annual Budget.

The Town Clerk will be appointed to the position of Highway secretary as stated in the 2020 Budget.

The Town Board hereby sets following fees as listed in the fee schedule for the following: Marriage, Code Enforcement, Building Permits, and Dog licensing. All these schedules have been provided and are available on our website or the Town Hall.

The Town Board will audit the Books of the Clerk, Supervisor and Justices with a complete AUD or annual report provided by D’Arcangelo and Co., LLC.

The Town of Lincoln Community Host Benefit, provided by the Madison County Landfill as Supervisor Nirelli stated in the 2020 Budget will be providing and annual Community Host Benefit of \$50,000.

RESOLUTION #18-2019: Councilmember Russel Blanchard made a motion to accept the Organizational Rules

Councilmember Doug Holdridge seconded the motion.

RECORD OF VOTE

MEMBER NAME	AYE	NAY	ABSTAIN	ABSENT
Supervisor Yvonne Nirelli	X			
Councilmember Doug Holdridge	X			
Councilmember Jayne Black	X			
Councilmember Russ Blanchard	X			
Councilmember Melissa During	X			

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Carried unanimously.

Supervisor Nirelli discussed the lighting for the Highway department. The new proposal to have LED lighting retrofitting all the lights is appx \$8,885.00. The final cost to us would be \$4,968 after a \$3,365 incentive from National Grid. There are also energy grants for this type of projects.

RESOLUTION #19-2020: Councilmember Russel Blanchard made a motion put the new lights into the Highway Department

Councilmember Jayne Black seconded the motion.

Carried unanimously.

Old Business: Supervisor Nirelli discussed the Clockville Water District. Supervisor Nirelli is hopeful that this will be approved by the State Comptroller and they are moving forward with bidding in Mid-January and closing in Mid-February. There is a possibility of a grant to lower the debt service.

RESOLUTION #20-2020: Councilmember Russel Blanchard made a for payment of Claims

Councilmember Melissa During seconded the motion.

Carried unanimously.

Public Comments: Tyler Farwell stated that the meetings will be meeting on the 2nd Tuesday of each month at 7pm at 6886 Tuttle Road, Canastota

RESOLUTION #21-2019: Councilmember Russell Blanchard made a motion to adjourn the meeting with the next meeting on February 12, 2020.

Councilmember Jayne Black seconded the motion.

Carried unanimously.

Meeting was adjourned at 7:50pm.