

TOWN OF LINCOLN
6886 Tuttle Road Canastota, NY 13032
Town Board Meeting

Wednesday, March 13, 2024

Call to Order: 7:06pm

Pledge of Allegiance

Attendance: Supervisor Melissa During, Doug Holdridge, Jayne Black, Peggy LeClair, and Doug Fusillo via zoom.

Others in Attendance: John Schoeck, Amanda Spendley, Mat Spendley, Karmel Eddy, Wayne Eddy, David Powers(B&L), Debbi Tuttle, Todd Metcalfe, Gail Tomarchio, and Lisa Picciano.

Todd Metcalfe came from General Code to discuss Ecode360. He proposed creating a code book for the Town of Lincoln with all the Local Law's to organize and make the Town of Lincoln's Laws enforceable and very searchable with ease. Within the online portal you can add minutes, agendas, and new laws as they are approved. The Ecode is an annual licensing fee of \$1195.00 per year. The updates to this book once completed is additional charges depending on the new amount of legislation adopted. The initial cost is roughly \$12,000. This will take roughly 2 years to complete.

Financials: Doug Holdridge asked A5131.2 is \$13,000 over budget. Melissa During is to consult with Anthony Domenicone and get back with the board. Doug Holdridge also asked about A1620.2 asked about what the money was spent on. Amanda Spendley stated that is the appropriation that was used for the lightning strike. Melissa During is to confirm with Brynly Wilcox and do a budget modification next month.

Correspondence: Oneida Public Library election results, FCA US LLC safety recall, NBT Bank preapproval notice, Municibid flyer, Mahjon Asian Restaurant menu, Beacon Athletics catalog, Quadient Inc flyer, Local Government Training, ADT Flyer, and Governor Hochul Restore New York grant information.

Approval of February 2024 minutes with no corrections.

Resolution 15-2024: Motion to approve February 2024 meeting minutes with no corrections made by Peggy LeClair, 2nd by Doug Holdridge, carried unanimously.

Supervisors Announcements/ Updates:

Melissa During consulted with the Town of Lincoln court clerk, Kim Howard, about a case that they have seen. She stated that the protocol has changed and a bench warrant has been issued and is in the Madison County Sherriff's office.

There was another accident at the intersection of Oxbow and Cottons, a few residents have contacted Melissa During because of the safety of the intersection. Melissa During has talked with Joe Wisinski from Madison County Highway and he will be conducting a safety study of that intersection to see if there is any room for improvement. Melissa During will be following up with him next week to see if there will be any improvements made to the intersection.

The Landfill committee met last week and they all gave a general consensus for the Waste Management team to apply for a DC for household hazardous waste program grant for approximately \$3500. They also gave their blessing to Deputy Director Greg Gelewski to be the director of solid waste. They are currently working with a PR agency and they have asked them to create opportunities for stakeholders meeting and create discussion with residents, groups, business owners on planning the future of the landfill. The Solid Waste committee is still exploring the 3 options discussed in the January meeting. They are still awaiting the results from the Cornerstone report as well they should be getting the draft at the end of the month and she will further update as allowable, she may have to wait until the final report is given. There is approximately 5 million in the post closure account. They will be having a meeting March 15th at 9am with the PR firm. They will go into executive session first and once they are done, they will have a discussion on the next steps.

Melissa During has met with the NYS Comptroller because of the Audit. She as well as the Town Board cannot further disclose any other information regarding this as the final draft has not been completed yet. She has until April 1th to write a response.

Melissa During stated she has not done anything more with the website and emails as of yet as she is waiting until the .gov is available through GoDaddy. Emails for the first year are \$2.99 each. Melissa During reached out to Munitrust and they were roughly \$100 a month whereas GoDaddy is roughly a \$100 per year.

Melissa During did make the building principal and interest payment that was due on the 15th of March.

Health insurance is to renew and they board has agreed to open the plan to include more than just the pharmacy copays on their HRA accounts. The board has agreed to allow employees to use they HRA account for dental, pharmacy, medical and vision copays. They also agreed to keep the deductibles at \$7,500 and \$15,000.

Resolution 16-2024: Motion to approve the health insurance changes made by Peggy LeClair, 2nd by Jayne Black, carried unanimously.

Dog control inspection report indicated the DCO is satisfactory.

Solar flow chart was handed out to everyone to review. Greenwood Solar has submitted and is currently being review by the codes officer and engineer. Once the application is denied Greenwood will then have to submit a Site Plan application to the Planning board and the Planning board will submit an advisory report to the Town Board. SEQR will need to be done for both boards.

Peggy LeClair updated on a few highlights from the Board of Supervisors Meeting. She stated the probation department is averaging about 50 cases 261 adults and 36 juveniles. These departments case loads have been increasing as well as the mental health cases. Melissa During stated that they have been expanding into schools and being able to reach more individuals than before.

Training courses for EMS and Emergency Medicine and Fire Departments are trying to incorporate BOCES and add these trainings in high schools. They already have one with the Onondaga BOCES that has roughly 16 students. Now they are trying to move into Madison County BOCES to get other students involved. Having these programs will help the need for qualified individuals in these fields. Melissa During attended NYSTAC conference with Chairman Pinard and during the meeting they touched base on EMS becoming a Central Service. Madison County is the only county in NYS that is ahead with having the ambulance service counties will need going forward. Madison County is also the only county with a 1.2-million-dollar fund that will be supporting the agencies within out county.

Easter Event is scheduled for March 30th at 11am at the Town Hall. There are bikes that have been donated from the Rowe family. They will have an easter egg hunt, gift bags, and the Easter bunny will make an appearance on the fire truck.

Comprehensive plan meeting was about 12 residents. Good conversation and engagement. Jessica from the county took 4 pages of notes. The Comprehensive committee wrap up meeting will be next month on the 9th at 6pm with her. They will go over the information and start writing the comprehensive plan. This project is projected to be completed this year.

Clerks report given no questions.

Resolution 17-2024: Motion to accept clerks report made by Doug Holdridge, 2nd by Jayne Black, carried unanimously.

Dog Control Report, Code Enforcement Report, and Historian reports reviewed and on file in the clerk's office.

Highway report no exciting news to report. Doug Holdridge requested be put the public notice in for the roads to be posted for weight limits. Amanda Spendley to submit Public Notice to Oneida Legals.

Resolution 18-2024: Motion to submit Public Notice for Road Weight limits made by Doug Holdridge, 2nd by Peggy LeClair, carried unanimously.

Mat Spendley the Acting Assessor reported enhanced star has all been submitted and accept by NYS. Agriculture exemptions are next to be completed. He is continuously updating property inventories.

Discussion of a potential RV/Camper Law to regulate the use/storage of campers as the Town has had some issues with waste removal from campers within the Town of Lincoln. Peggy LeClair looked at the city of Oneida which is very restrictive and suggested that we investigate this matter further and come up with a plan on where to start. Summer uses, permitted uses, duration of allowable time to be utilized, winter usage are all idea to look into. The board agrees to look further into this matter and come up with a local law to regulate the use of campers. Peggy LeClair is to look into other surrounding towns to help gage how restrictive the Town of Lincoln needs to be. Discussion will continue next month.

Melissa During asked Williamson law for an updated quote for the credit card portal. As far as the services provided it would be nothing different except for adding the credit card services. It would be \$625.00 fee one time fee to get the online line portal with dog licensing set up and a annual support \$430.00. This was not budgeted for this year however Melissa During believes we can find it within the budget as this is very important for the town. This would be for all transactions the Town Clerk would transact. This would also help our local shelter, Wanderers Rest, as it will help unlicensed dogs that are picked up get license on days that the office is not open allow residents to pick up their dogs sooner. This will also cut down on the amount of cash and checks the clerk will take in. This is to be discussed further next month.

There are 3 new board member applications. They will be reviewed next month.

The board is to construct a letter to all board members that are not up to date on the required 4hours of training and sexual harassment training. Melissa During feels it is a good idea to send out a letter to all members who do not have the required training for their positions. The Town Board agreed a letter would be a good idea to move forward with writing it and reviewing the letter next month.

The Old School house property sale was incorrect and the town sold 1.46 acres with it which included the memorial. The board agrees to talk with the current owners and trade the corner memorial for the small lot behind the school house. The board has agreed to move forward and Melissa During is to reach out to the owner.

Old Business:

Battery storage law was not received from the attorney. Discussion will be held next month.

Peggy LeClair is to reach out to the Town of Sullivan for cleaner, and Melissa During has reached out to a few with no success. Melissa During suggested hiring an employee of the town.

Newsletter went out. Website has had an increase in usage. 4 people have signed up for 4H club and all these people heard it from the newsletter. Amanda Spendley has received around \$5. This will be added to Williamson Law as miscellaneous revenue and Amanda is to make envelopes for the next issue for those residents.

Water district update David from B&L came to our workshop meeting for any questions. Melissa During is under the assumption the Fire Department has water and they are not on any of the Water District maps. There is no record of them being added. Melissa During is to follow up with B&L because they must be on a water district map to show they are receiving water.

Vacant Judge position term will have to expire and with a resolution remove the position. Jonathan Karp stated it would be under permissive referendum. He is working on the wording for the removal and Melissa During will have it for next month.

Payment of Claims:

Whites farm supply was paid for a grant. Tony said they were waiting on one piece of equipment and now that the whole order is complete the invoice was now submitted.

Syracuse Haulers pulled due to a discrepancy with the price and contract that was signed. Amanda Spendley to reach out to Syracuse Haulers.

Resolution 19-2024: Motion to pull the voucher for Syracuse haulers and accept the rest made by Doug Holdridge, 2nd by Peggy LeClair, carried unanimously.

Jayne Black stated she found out Knapp electric is the company that installed out street lights in the parking lot to change them from dusk to dawn. Jayne Black is to email Melissa During for her to reach out to see if they will respond to her.

Public Comment:

Karmel Eddy asked about the comprehensive meeting. Peggy LeClair stated April 9th at 6pm they will be receiving the questions that were asked back by then. She asked about the battery storage. Melissa During stated that she will have a draft of the battery storage moratorium for next months meeting. Governor Hochul is to be sending immigrants to other counties and what is the concern for the Town of Lincoln. Melissa During state that Lincoln does not have the infrastructure or facilities to accommodate them. Melissa During does not believe that we have anything to worry about. Karmel asked about the Citizens ADHOC committee and their report. Melissa During stated the landfill committee has submitted the Citizens ADHOC Committee report to Cornerstone and they are just waiting for their report back. Melissa During stated that she is open minded and the Solid Waste committee is reviewing the 3 options discussed in previous meetings.

Wayne Eddy expressed his concern for the RV/ Camper law and does not want to see it too restrictive.

John Schoeck asked who the engineering firm was for the Greenwood solar project. Melissa During stated it was Bryan from C & S Engineering.

Resolution 20-2024: Motion to adjourn at 9:23 pm made by Peggy LeClair, 2nd by Jayne Black, carried unanimously.