



Reservoir, Vic, 3073

ABN:24 631 057 988

ACN: 631 057 988

www.civilwin.com.auadrian.roche@civilwin.com.au

COMPANY TERMS AND CONDITIONS

Civil Win Pty Ltd

INTRODUCTION

At Civil Win we provide a multitude of services to an array of clients. Due to the nature of these services being offered and limited timeframes our clients typically experience we would prefer not to delay progress with numerous documents and paper trail.

This document is aimed as streamline our general terms and conditions, as to not delay or create a body of red tape. Doing so this approach allows our client and ourselves to remain nimble.

Key services provided by Civil Win is; civil cost estimating, project management, project delivery support and resource sourcing and engineering mentoring.

ESTIMATING PERIOD

1. Length of engagement to be mutually agreed in advance.
2. We require a minimum of one weeks' notice to cease works for long terms contracts.
3. Prior to commencing we will provide a best guess estimate on how long it may take to estimate.
4. Estimate durations vary depending on size, scope, complexity and details provided.
5. As soon as becoming aware of significant time variances we will communicate accordingly.

INFORMATION SHARE

6. All information supplied by our clients is treated as highly confidential.
7. Similarly, any information or data shared by Civil Win is to be treated as highly confidential.
8. Civil Wins intellectual property IP to remain confidential and not shared without written approval.
9. Each tender will be priced based on its merits and information provided.
10. We expect our clients to supply a list of any associated plant, labour and materials.
11. We expect our clients to provide us with their preferred methodologies and strategies.

PRICING STRATEGY

12. We will use the data supplied to us and from that we will build a detailed cost estimate.
13. We will endeavour to tailor each cost estimate to our clients preferred approach.
14. Each estimate will be priced based on its merits and information provided.
15. Our cost estimates are typically price conservatively, this allows you to reduce rather than increase cost.
16. We obtain market rates and quotes; however, this is reliant on timeline to price.
17. Where adequate information has not been supplied will revert to an internal library of rates.
18. Prior to handing over for initial review with our clients we will compete a 'rule of thumb check.'

ESTIMATE REVIEW

19. We will arrange a time with our clients for a detailed review, this can be as detailed as the client prefers.
20. With each cost estimate we will provide a list of key inclusions, exclusions and assumptions.
21. Upon completion of each cost estimate, Civil Win will provide several reports.
22. These reports can be used by the client as they see fit and are quite useful for project delivery.
23. However, we advise against submitting as part of your submission to your clients.
24. We can also provide an estimated project duration to aid your overhead allowances.
25. At Civil Win we prefer our clients to make any final adjustments prior to submission.

Civil Win Pty Ltd

Terms and Conditions © 2019

PR-01

POST TENDER

26. Where considerable repricing or significant breakdowns are required, we would revert to a day rate.
27. We assumed all tender negotiations and clarifications will be managed by the client.
28. However, we are more than willing to support these negotiations as part of our package.
29. Similarly, if requested we are more than comfortable in acting on our client's behalf.
30. To aid this process we can provide a detailed breakdown of the key Risk & opportunity items.
31. Please keep in mind the industry standard for winning successful tenders is 1 in 5.
32. This means you may have to invest in your tendering process, and we do not want to disappoint.

CONTRACT AWARD

33. At this stage everything has gone to plan, and it looks like you have been successful in winning your tender.
34. Basic feedback on the contract can be provided, however we would strongly advise seeking legal advice.
35. If we were asked to project a tender program, we would update this for you as part of the package.
36. If a tender program was not requested, we can draft a construction program for your submission.
37. Pricing for this will depend on the size and complexity of the works.

PROJECT DELIVERY

38. Now you are at the point where you need to get onto site and start delivering the works.
39. We can help you by offering our project management and mentoring skills.
40. This would result in a more detail form of agreement.

We trust that the above point meets your satisfaction and agreement. We look forward to working with you and your team.

If you have any questions or concerns, please don't hesitate to contact the person below.

Kind Regards

Adrian Roche
Manager
0423 608 887
Civil Win Pty Ltd