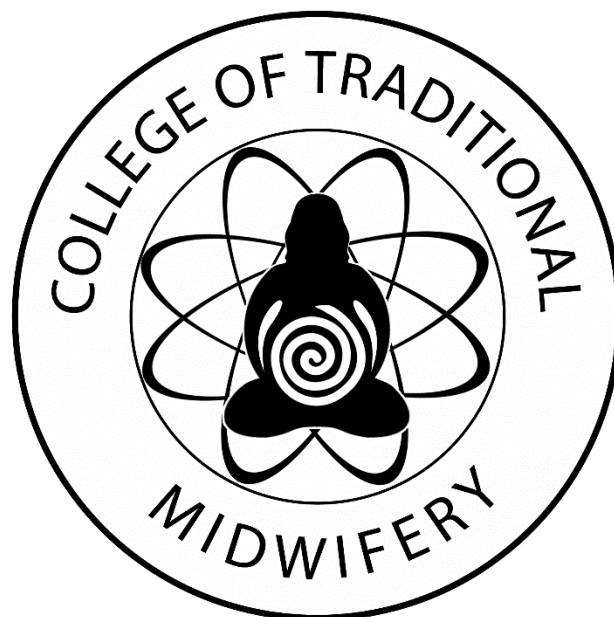


COLLEGE OF TRADITIONAL MIDWIFERY

PRECEPTOR HANDBOOK



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Administrative Office, 320 Evergreen Drive, Summertown, TN 38483
931-964-4829, Fax-931-903-1314

Dear Preceptor,

Thank you for choosing to advance the education of a midwifery student from The College of Traditional Midwifery. We appreciate your dedication to the development and integrity of Competency-Based education. We welcome your experience and guidance to our students as they gain the education and clinical experience to become midwives of their community.

The CTM Midwifery Program is a competency-based education program developed from the core competencies for entry into the practice of Midwifery. As a preceptor you will provide a key role in the students education by mentoring them and overseeing their clinical experience.

Preceptors will have access through video conference and phone calls to speak with their students appointed Student Liaison which they will receive once entering the program. We encourage preceptors to reach out to CTM at any time for questions or concerns about the program or any issue they may want to discuss. CTM builds a foundation of community between the student, preceptor, student liaison and faculty to create an open and honest educational relationship between all parties involved.

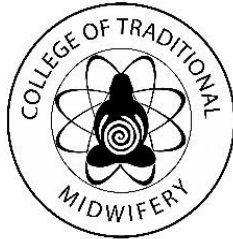
The CTM Associate of Applied Science in Midwifery program is based on the knowledge, skills, abilities and attitudes set by the North American Registry of Midwives (NARM) and the International Confederation of Midwives (ICM). CTM uses the Portfolio Evaluation Process to verify a students' knowledge, skills, abilities, and clinical experience.

The College of Traditional Midwifery utilizes academic courses and clinical experience to create a well-rounded education for our students. Each Term students must attend an In-Resident Week at the CTM campus located in Summertown, TN where they will participate in standardization workshops, face-to-face meetings with their Student Liaison, take the Term Written Examination and receive a general assessment of their progress. When not on campus, students will be working with their preceptor to gain clinical experience as an observer, and assistant under supervision, and a primary under supervision. CTM believes that the combination of academic education and clinical experience creates a learning environment conducive to developing a strong foundation for midwives.

We look forward to working with you and we appreciate all you do. Thank you for taking on this important role for our future midwives.

Sincerely,

The College of Traditional Midwifery



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PRECEPTOR GUIDELINES

PRECEPTOR REQUIREMENTS

The Preceptor/Student relationship is an important component of CTM's Associate of Applied Science in Midwifery degree. Preceptors must be NARM approved, they must be certified through NARM as a CPM or they must be a state licensed midwife.

<http://narm.org/pdffiles/PreceptorRegHandbook.pdf> ©1992-2020 All Rights Reserved NARM- North American Registry of Midwives

The Preceptor is required to have a video or phone conference with the Student Liaison once they have agreed to be a Preceptor to a Student Enrolled in the College of Traditional Midwifery. During this conference, the Student Liaison will provide a Visual Presentation and Discussion about Competency Based Education and how this works within our program.

PRECEPTOR CONTINUING EDUCATION

Preceptors must be up to date with their recertification or renewal of licensure. Preceptors must complete any needed continuing education hours that are determined by the state with which they practice or by the NARM recertification requirements. Preceptors will be responsible for sending CTM a copy of their up to date State License or Certification. If a Preceptor has licensure or certification renewal during the time of the Preceptor/Student relationship, it is the Preceptors responsibility to send in copies of the renewed certification or license.

CTM will require one video conference clinical site evaluation annually. During this video conference the Student Liaison will be available for questions and concerns from the Preceptor along with sharing any new technology or educational materials that may be valuable to the Preceptor/Student relationship.

PRECEPTOR/STUDENT RELATIONSHIP

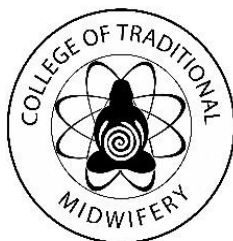
Preceptors must have a Student / Preceptor agreement and should agree to respect the terms outlined within it.

PRECEPTOR/CTM AGREEMENT

Preceptors must sign a Preceptor/CTM Agreement in order to be a CTM approved Preceptor.

CLINICAL REQUIREMENTS

Preceptors will be responsible for witnessing and signing off certain Clinical Experiences with the Student. Students will complete Observations, Assists and Primary under Supervision for Prenatal Exams, Births, Newborn Exams and Postnatal Exams. Below is the Clinical Requirements for a Student at the College of Traditional Midwifery. Preceptors and students must use the appropriate NARM Entry Level Application forms which can be found and downloaded the NARM website <http://www.narm.org> under the PEP Applicants tab. CTM observation forms will be provided by CTM. Any skills and experience that the student executes with the Preceptor must be signed at the time of the Clinical Experience.



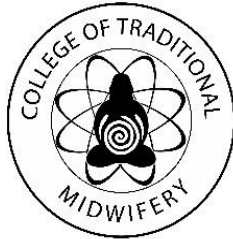
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CLINICAL CONTACT HOURS

	HOURS/VISIT	REQUIRED	TOTAL HOURS	CREDIT HOURS
OBSERVATIONS Terms 1 and 2				
Initial Prenatal	1 hr	10	10 hours	
Prenatal Visits	1 hr	10	10 hours	
Postpartum Visits	1 hr	10	10 hours	
Newborn Exams	1hr	10	10 hours	
Births	14 hrs	10	140 hours	
Subtotal			180 hours	6 credit hrs
ASSISTANT UNDER SUPERVISION Terms 3 and 4				
Initial Prenatal	1 hr	3	30 hours	
Prenatal Visits	1 hr	22	20 hours	
Postpartum Visits after immediate postpartum	1 hr	10	10 hours	
Newborn Exams	1 hr	20	20 hours	
Births	14 hrs	20	280 hours	
Subtotal			360 hours	12 credit hrs
PRIMARY UNDER SUPERVISION Terms 5 and 6				
Initial Prenatal	1 hr	20	20 hours	
Prenatal Visits	1 hr	55	50 hours	
Postpartum Visits	1 hr	40	40 hours	
Newborn Exams	1 hr	20	20 hours	
Births	24hrs	25	590 hours	
Subtotal			720 hours	24 credit hrs
TOTAL CLINICAL			1,260 hours	42 credit hrs

STUDENT AND PRECEPTOR RESPONSIBILITIES

Students at the College of Traditional Midwifery are responsible for securing their own NARM approved preceptor prior to enrolling.



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The student and preceptor will apply and be approved together prior to acceptance in the program. Each student has the ability to change preceptors or have more than one preceptor. However, each preceptor the student works with will need to be NARM approved and submit the CTM Preceptor Agreement to the College of Traditional Midwifery prior to using any clinical experiences performed with that preceptor. Clinical experiences performed with a preceptor who is not NARM approved and who has not completed and signed the CTM Preceptor Agreement will not be counted.

Adopted 11/10/2020

The CTM Preceptor Agreement includes

1. NARM Preceptor Registration Letter
2. Student/Preceptor Agreement
3. Copy of current License/and or CPM certification

The College of Traditional Midwifery accepts only NARM approved preceptors.

The North American Registry of Midwives (NARM) states-

"A NARM Registered Preceptor is a midwife who meets requirements for supervising CPM candidates and has current, approved registration through NARM. The Registered Preceptor must be credentialed as a Certified Professional Midwife (CPM), Certified Nurse Midwife (CNM), Certified Midwife (CM); or s/he must be a licensed practitioner legally recognized by a state/jurisdiction to provide maternity care. A preceptor must have an additional three years of experience after credentialing or fifty primary births beyond entry-level CPM requirements. Additionally, s/he must also have ten continuity of care births beyond entry-level CPM requirements. A preceptor must have attended a minimum of ten out-of-hospital births in the last three years."

(<http://narm.org/preceptors/> ©1992-2020 All Rights Reserved NARM - North American Registry of Midwives)

The College of Traditional Midwifery appreciates the importance a preceptor has within the midwifery community. We share in your passion to educate new midwives and recognize the impact your contribution has worldwide. The relationship between preceptor and student is invaluable. By choosing to work with CTM you have the ability to create your own working relationship with your student. Together, we can train future midwives to have all the clinical and educational experience necessary to succeed.

PRECEPTOR/STUDENT LIAISON RELATIONSHIP

Preceptors will have quarterly conference call or video conference each year with the CTM Student Liaison. Additional meeting can be requested with the Student Liaison by the student or the preceptor. The Student Liaison acts as a facilitator and mediator between student and preceptor. The Student Liaison



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will record all interactions in the Liaison/Student Log. CTM Administration reviews all written concerns and may make recommendations to the preceptor, the student, Student Liaison or the CTM Board.

DISSOLUTION OF THE PRECEPTOR/STUDENT RELATIONSHIP

This agreement may be terminated by the preceptor, student, or the College of Traditional Midwifery upon 30 days written notice. If the Preceptor or Student decides to end their Preceptor/Student relationship both parties will sign a dissolution contract stating that the Student/Preceptor Agreement is no longer active.