

Reimbursement Policy

Reimbursements.

Expenses incurred by Frontier Technology Group (FTG) in connection with any Consultant/Contractor Agreement with its Clients, whether performed within or outside the scope of the agreement, will not be sought for reimbursement from the client. This includes, but is not limited to, expenses incurred:

1. Prior to the execution of the Agreement;
2. After the expiration of the Agreement;
3. At a location not included in the Agreement;
4. At a cost exceeding those costs allowed within the Agreement and/or within this Policy;
5. In connection with other agreements the Consultant/Contractor has with other Clients.

FTG is solely responsible for any and all expenses which are ordinary and necessary to accomplish the official business purpose of any Consultant/Contractor Agreement with its Clients. Entertainment expenses, including alcohol, are not reimbursable. FTG is responsible for all travel and related expenses.

Extent of Expenses Covered.

The extent of expenses covered under this policy includes those that are deemed ordinary and necessary to accomplish the official business purpose of any Consultant/Contractor Agreement with FTG's Clients. This may include but is not limited to, travel expenses, lodging, meals, and any other expenses directly related to the execution of the agreement.

Approval Process.

All expenses incurred by FTG must be approved in advance by the appropriate authority within the organization. Any exceptions to the reimbursement policy will be at the discretion of the client.

Exceptions.

The main objective of this policy is price and cost control for both FTG and its Clients. Any exceptions to the reimbursement policy will be considered on a case-by-case basis and will require prior approval from the client.