

## Florida Gardens Civic Association

### Meeting Minutes for December 14th, 2023

This meeting was called to order by Mike Misko at 8:07p.m.

**Attendance:** Officers: Mike Misko (President), Christine Curry (First Vice President), Sarah Harmes (Second Vice President), Justin Gwin (Treasurer), and Kimberly Serio (Secretary) were present. There were sufficient Board Members present (21) to achieve a quorum. There were 22 attendees on the sign-in sheet.

#### Monthly Business:

**Minutes:** November's minutes were distributed and unanimously approved.

**Treasurer's Report:** Justin Gwin (Treasurer) gave the Treasurer's report. As of 11/30/23 we have \$16,875.00 in the bank account. Justin noted that he reviewed the profit and loss statement from this year compared to last year. He noticed that the total rental income for the year was about \$5,000 down from last year. He was unsure as to why, but that is what the numbers show. Contributions this year are comparable to 2022 as discussed last meeting. He noted that this year we also had approximately \$8,000 in renovations and repairs compared to about \$1,000 in 2022, as well as \$3,000 given for our 2 scholarship awards versus last year of \$500. The result is a net loss for 2023 to date of about \$15,000. He noted with a lower balance in the account we need to be mindful of spending next year. Mike Misko (President) noted that our combination electrical and A/C problem in May was a big part of our total repairs spending.

**Clubhouse Report:** Terry Crosby (Clubhouse Manager) gave the Clubhouse report for November. She noted that November was a slow month. She reported that for the month we had 14 rentals (3 residents, 0 non-resident and 11 Community Service events) providing \$939 net income for the period. She noted that for December, she has currently collected over \$3,500 in rent. She also noted that January is fully booked as well.

**Clubhouse Maintenance:** Gary Oliwa (Director at Large) reported that the remainder of the front tree was cut down for free by the gentleman who lives in the house directly north. He cut what was left of the trunk into small pieces and brought it to the curb where residents picked it up for firewood. Gary noted the new "No Dog Poop" signs were installed on the front of the trash cans. He thanked Lawrence for his advice to post them on the front of the cans as they are clear and visible from the street. Gary also noted that we have (1) 8' rectangular table in the back that someone mangled both steel leg supports on. He is currently working on getting that one fixed.

**Newsletter:** Gary Oliwa (Director at Large) reported that the Newsletters were distributed a couple of days late due to a mechanical breakdown at the printer. He got them to the Street Representatives who were able to get them distributed.

**Website:** Gary Oliwa (Director at Large) reported he updated the Website with the upcoming Christmas events info and added the November Newsletter.

**Taxes:** Gary Oliwa (Director at Large) reported that there was an incident with the October Sales Tax return getting lost in transit. He noted that he sends all tax returns certified mail, and he tracks them to make sure they arrive on time. He noted after two weeks the tax return didn't show any movement, so he contacted the post office to open a claim. He received a call from the Postmaster in Tallahassee stating it was lost and he would have to generate a new one and resend it, with an offer to refund us the \$5 mailing expense. Two days later, somehow, it was received at the Florida Department of Revenue in Tallahassee, and they agreed to waive the \$50 late fee due to the postal error. Gary also reported he mailed out the sales tax return for November.

**Children's Events:** Kimberly Serio (Secretary) noted the Children's Christmas party is this weekend. The setup is tomorrow from 6pm-8pm and the party is on Saturday from 10am-12pm. She noted that Santa will be there along with crafts and food. She noted she pulled back on breakfast and ordered mini donut and muffin platters. She also noted we are no longer doing individual drinks and will be purchasing gallon size water and apple juice in cups.

She noted that we had a great response on the silent auction and should have between 5-10 items total. She was thankful to those in the community who wanted to donate considering this was our first year.

**Adult's Events:** Spencer Palmer (Director At Large) noted that game night is the 3<sup>rd</sup> Tuesday of the month.

### **Old Business**

**BBQ Event:** Mike Misko (President) noted he wasn't sure of the status and with Alanna not being present will put this on hold until January.

**Traffic Lights:** Gary Oliwa (Director At Large) reported that he received a response from the Department of Transportation that the traffic light change at Ohio Road / Lake Worth Road has been released to the contractor. The contractor is currently in the procurement phase, so it is moving along. No projected installation date yet.

**Speed Bumps:** Gary Oliwa (Director At Large) noted he has been in touch with Mattamy Homes who is doing the conversion of the golf course in Lucerne Lakes. Two years ago, they committed to installing (2) speed bumps on Springdale. Gary noted that the employees who made the commitment are no longer with Mattamy Homes, so he's working with the new people who replaced them. Gary provided them with all the documentation he had from the previous conversations, and they noted they would review it and get back to him. Penny Spring asked if this was the group to speak to about possibly closing Columbia Road, but Gary stated that was not going to happen because the county won't allow it.

### **New Business:**

**Swale on Springdale:** Gary Oliwa (Director At Large) noted he contacted Palm Beach County Road and Bridge in October about the swale on Springdale Road where the kid's bus stop is located. He noted the swale has eroded so much there is about a 6" to 7" drop off and the road was starting to deteriorate. He noted that as of yet nothing had been done about it, so he called to check and was told the person who oversees this was on vacation and is currently backlogged. Gary plans to follow up once they return.

### **Around The Room:**

**Cat Attack:** Penny Spring noted that she was approached by a neighbor whose cat was killed by a loose dog and wanted to make the Board aware. Mike Misko (President) noted that we are all sorry for her loss, but that this is an animal control matter, not a matter for us since we are not an HOA.

**Barberton Home:** Justin Gwin (Treasurer) asked if anyone was able to check on the house on Barberton. Mike Misko (President) noted that the yard was cleaned up. Questions came up about the structure of the house itself, and Patrick Buckley noted that the house is livable.

**Speeding on Arch:** Amanda Olmstead asked if anyone else noticed the speeding on Arch Drive. Mike Misko (President) noted that once they pass his house it's a speed zone. Mike also noted that the Sheriff's Department had been contacted previously and they sent officers out on occasion, but that's all we can do.

There being no other business, a motion was made by Mike Misko at 8:23 to adjourn the regular meeting and move on to the elections.

### **Elections**

Gary Oliwa read the election procedures to elect the Florida Gardens Officers for 2024.

Gary opened nominations for the position of President. Terry Crosby nominated Mike Misko and he accepted. With no other nominations, Gary Oliwa made a motion to wave the ballot and declare Mike Misko as President for 2024. Unanimously approved.

Gary opened nominations for the position of First Vice President. Mike Misko nominated Christine Curry and she accepted. With no other nominations, Gary Oliwa made a motion to wave the ballot and declare Christine Curry as First Vice President for 2024. Unanimously approved.

Gary opened nominations for the position of Second Vice President. Christine Curry nominated Sarah Harmes and she accepted. With no other nominations, Gary Oliwa made a motion to wave the ballot and declare Sarah Harmes as Second Vice President for 2024. Unanimously approved.

Gary opened nominations for the position of Secretary. Gary Oliwa nominated Kimberly Serio and she accepted. With no other nominations, Gary Oliwa made a motion to wave the ballot and declare Kimberly Serio as Secretary for 2024. Unanimously approved.

Gary opened nominations for the position of Treasurer. Justin Gwin made an announcement that he is resigning the position of Treasurer. Justin Gwin nominated Keegan Gwin and she accepted. With no other nominations, Gary Oliwa made a motion to wave the ballot and declare Keegan Gwin as Treasurer for 2024. Unanimously approved.

Gary Oliwa closed out the election process.

With elections concluded, a motion was made by Mike Misko at 8:29 to adjourn and it was unanimously approved.

Our next meeting is scheduled for January 11th, 2024, at 8:00pm.

President – Mike Misko  
1<sup>st</sup> Vice President – Christine Curry  
2<sup>nd</sup> Vice President – Sarah Harmes  
Secretary – Kimberly Serio  
Treasurer – Keegan Gwin

**Florida Gardens Civic Association, Inc.**  
**Board Meeting Agenda**

January 11th, 2024

Social Media Coordinator – Alanna Harman  
Newsletter & Website - Gary Oliwa  
Clubhouse Manager – Terry Crosby  
Scholarship Fund – Sandra Dale  
Kid's Event Coordinator – Kimberly Serio  
Youth Volunteer Coordinator – Needed  
Adult Event Coordinator – Brian Katz

**Monthly Business**

1. Last Month's Meeting Minutes: (Questions/Approval)
2. Treasurer Report: (Keegan Gwin)
3. Clubhouse Rentals: (Terry Crosby)
4. Clubhouse Maintenance: (Gary Oliwa)
5. Newsletter: (Gary Oliwa)
6. Website: (Gary Oliwa)
7. Taxes: (Gary Oliwa)
8. Children's Events (Kimberly Serio)
9. Adult's Events: (Brian Katz)

**Old Business Updates**

1. New Year's Eve BBQ (Mike Misko/Alanna Harman)
2. Traffic Lights (Gary Oliwa)
3. Speed Bumps (Gary Oliwa)
4. Springdale Swale (Gary Oliwa)

**New Business**

**Around The Room**