

TDV Global Inc.

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TDV Global Inc. is recruiting a part-time, entry-level management consultant to work from home. This role reports directly to the Managing Partner and provides support to the TDV Office Manager.

Summary

TDV Global Inc. is a strategic management consulting firm comprised of like-minded individuals with a passion for delivering high-quality services to scientific and regulatory organizations that contribute to a safer, secure, and more prosperous world. We are looking for a self-motivated student to join our team on a part-time basis (15 hours per week, flexible). The successful candidate will be mentored and recognized for their contributions to the team. The position offers excellent opportunities for client-facing consulting experience and professional growth.

Commitment to EDI

We are deeply committed to fostering a diverse and safe workplace that embraces and celebrates differences. We firmly believe that diversity is a source of strength, driving innovation, creativity, and problem-solving. We strive to create an inclusive environment where individuals from diverse backgrounds, experiences, and perspectives feel heard, valued, respected, and empowered.

Abilities

- ✓ Excellent spoken and written communication skills
- ✓ Intermediate proficiency in Microsoft Excel, PowerPoint, Word
- ✓ Self-motivated and driven to achieve professional success in a deadline-oriented consulting environment
- ✓ Team player
- ✓ Bilingualism an asset
- ✓ Track record of EDI (please share your interest in EDI and identify your strengths and experiences in increasing EDI in previous positions/organizations)

Responsibilities

- ✓ Demonstrated interest in pursuing management consulting as a future career
- ✓ Support business development to deliver results

- ✓ Analyze markets, potential markets, and competitors to identify new consulting skill requirements and/or new market focuses and make recommendations to senior management concerning specific opportunities
- ✓ Develop and initiate strategies and plans required to select and secure strategic marketing opportunities, ensuring clear terms of reference and effective communication processes with consultants and portfolio managers
- ✓ Scan contract solicitation vehicles to identify opportunities, then updating senior management and portfolio leads
- ✓ Monitor competitor marketing efforts and strategies, then updating senior management and portfolio leads
- ✓ Support senior consultants with presentations, reports, surveys
- ✓ Provide proposal development and project management support

Contact Information

Interested candidates should send their CV, highlighting relevant experience, to:
ottawa@tdvglobal.com.