



Midlands STEM Institute

Board Meeting Minutes

January 8, 2024

112 Crane St, Winnsboro, SC 29180

**Call to order and Welcome**, Chairman Thomas, who also read the mission statement.

**Invocation** - Chairman Thomas

**Pledge of Allegiance** -Dan Campbell

**Confirmation of a Quorum** - Lauren Beck

**Confirmation of Notice of Public Meeting** - Cynthia Prince

**Roll Call**--present in person were Kevin Thomas, Dan Campbell, Cynthia Prince, and Mark Johnston. Kizzie Smalls, Lauren Beck, and Wes Welch joined via zoom.

**Public Comment:**

No public comment.

#### **A. Action Item**

1. December Budget Report. Bill Zeleny presented the amended December Budget Report. New dashboard requests have been executed. Bill and Ms Prince continue to work on reducing the amount in the undocumented transactions category. Current count 238 as of 12/31 (45 day count was 237). Dan Campbell made a motion to approve December budget. Mark Johnston seconded. There was no discussion. Vote was unanimous. Amended budget was not approved and will be revisited at the next board meeting.
2. November and December Board Meeting Minutes. Mark Johnston made a motion to approve both November and December minutes. Wes Welch seconded. There was no discussion. Vote was unanimous.

#### **B. Executive Director's Report**

1. Enrollment is currently at 260 (14 in prek)- total k-12 is 246. Still expecting a few more new enrollments this week.
2. New marketing plan discussed. New agency will be sending estimates for various levels of involvement tomorrow.
3. **December** Students of the month: DeClan Rabon (k5 grade) Joselyn Ersek (6th grade). **4. December** teacher of the month is Ianne Antiporda. Staff of the month is Nicole Gantt. **5. Ms Prince:** discussed the results of the parent survey for the modified year round schooling. We had 42 responses and generally speaking it was about a 50/50 split for support for the proposed revised schedule.

#### **C. Chairman's Report**

1. Facilities update: Moving along nicely.
2. Consultant update: offer for free content to be used with whatever marketing agency we choose. Consultants will be working in conjunction with Russ to go over all current contracts and identify any areas of improvement.
3. Russ Caldwell: meeting planned next month with Louise Cathcart. Website updates have been going well gearing up for enrollment push. Looking for a staff member that will be able to take over website management.
4. Mark Johnston made a motion to enter executive session. Dan Campbell seconded. There was no discussion. Vote was unanimous.

#### **D. Executive Session**

1. Personnel issue #1
2. Charter Agreement
3. Dan Campbell made a motion to exit executive session. Mark Johnston seconded. There was no discussion. Vote was unanimous.

#### **E. Open session**

1. Dan Campbell made a motion to approve charter renewal contract. Mark Johnston seconded. There was no discussion. Vote was unanimous.
1. Dan Campbell made a Motion to approve facilities renewal #1. Mark Johnston seconded. There was no discussion. Vote was unanimous.
2. Motion to approve personnel addendum #1 was made by Dan Campbell. Mark Johnston seconded. There was no discussion. Vote was unanimous. Executive session exited at 8:17pm.

#### **E. Adjournment**

1. Dan Campbell made a motion to adjourn. Wes Welch seconded. No discussion. Vote was unanimous. Meeting adjourned at 8:24pm.

*Respectfully submitted by Lauren Beck secretary  
January 8, 2024*