

SAMPLE CONTRACT SUMMARY

	Contract Summary		Sample Client
	(Date)		Local Address
	Accepted/Declined	Price	Proposed Change Orders
			· · · · · · · · · · · · · · · · · · ·
1	Accepted	250	Remove existing baseboard and supply and install new baseboard for shiplap
	Accepted		Supply and install a hot water recirculating pump
	Accepted		Upgrade (2) bedroom closet doors to double doors
	1.0000100		Snake in new smoke/carbon next to the master bedroom to bring the system up to code
4	Accepted	650	Snake in new wall sconce on the 2nd floor stair wall (owner to supply sconce) Supply two new smoke/carbon detectors
			Rework bedroom window framing so fire escape ladder can be installed
5	Accepted	275	Install owner supplied fire escape ladder
	Accepted		Upgrade existing exhaust vents to insulated hard pipe with dampers
			Move master bathroom fan to facilitate 3rd floor toilet drain
			Frame soffit and rework crown molding in master bath
7	Accepted	360	Board, Plaster and paint
			Frame access panel in closet as required by building inspector
			Install access panel cover with trim
8	Accepted	500	Apply fire protectant paint to foam insulation
9	Accepted	4,800	Finish the stair hall ceiling and bedroom ceiling with shiplap pine boards
			Supply and Install 31/4" oak flooring in the bedroom. Sand and apply 3 coats of
			oil based polyurethane
10	Accepted	800	Delete the allowance to install carpet and pad in the bedroom and closets of 1140
	Accepted		Supply and install four lutron diva dimmers
	Auchien	213	oupply and motal four fution and annihoro
			Supply and snake wire to connect furnace carbon detector to smoke alarm system as required by the Concord Fire Department
	Accepted		Patch and paint two coats on basement ceiling
13	Accepted	-1,884	Settlement of Allowances
			Contract Summary
		73 000	Original Contract price
			Current Contract Price
			New Change Order #13
			New Contract Price
			Less Previous Payments
		13,110	Remaining Payments