



PRE-CONSTRUCTION SERVICES AGREEMENT

Homeowner Information

Homeowner
Local Address

Salesperson: **Tom Fernandes**

Construction Supervisor License: #CS 66850
Home Improvement Contractor: #158304

Builder Information

16 Railroad Avenue
Bedford, MA 01730
(781) 275-3073

SAMPLE PROJECT

HTR Construction, Inc. will prepare the following estimates. First, an estimate to remodel a second floor bedroom into a master suite. Second, add a bathroom on the third floor. Options to increase the living space by adding a second story addition over the kitchen, as well as a dormer to increase the headroom in the third floor bathroom will be provided. Also, an evaluation of the existing HVAC system with choices for upgrades will be explained separately, as an independent decision for the time being.

Sketches and photos will be used to help inform the scope of the work, and depending on the project requirements, a design path will be included with each option. The scope of this proposal does not include any plans, engineering, code review or exploratory work to understand structural and zoning requirements, that will be a next step depending on scope of work that is chosen. The purpose is to have reasonable estimates to inform early scope and design decisions, choose an appropriate direction and revise the estimates into a proposal that makes sense.

The agreement will be complete when the estimates are presented to the homeowner. An extension of this agreement will be made depending on the range of services needed for permit documents.

Amount Due on Agreement: **\$1000**

Owner's Signature _____ **Date** _____

Contractor's Signature _____ **Date** _____

*If HTR Construction enters a construction contract with the owners, 100% of this fee will be paid credited to the construction contract.