

# BULLETIN INFORMATION



<b>DATE:</b>	February 1, 2022	<b>TYPE:</b>	Information	<b>NUMBER:</b>	LR-002-22
<b>SUBJECT:</b>	Tie Up Scenarios Involving Over 10 Hours – Re-Issue				

## DETAILS

Attention: T&E Employees

All employees are required to read and apply these important instructions in connection with the provisions of Article 18 (Road Service Rest Provisions) of the Collective Agreement.

### Scenario #1

If Arrival Time is greater than 10hrs from on-duty time, an \$80 NR payment will automatically be generated. This only applies in unassigned service as per article 18.14.

ORDER TIME :	0030 04	0030 04	JOB TYPE :	04	04
CONTROL/DH :	0145 04		CRAFT CODE :	EN	EN
DEPRT OMTS :	0445 04	0445 04	WRKG UNITS :	03	03
WORK BEGAN :			HP INDIC :	Y	Y
RELVD RESP :			TRAIN LGTH :	06392	06392
HELD OUT :			RUN LONG 1 :	000	000
ARRVL OMTS :		1033 04	RUN LONG 2 :	000	000
OFF DUTY :	1050 04	1050 04	COND / RQBK :	Y /	Y /
WORK-TRAIN :	0000	0000	OT? / TU CD :	/	/
PREP TIME :	00 0	00 0	ROUTE CODE :		
FINAL INSP :	N 00 0	N 00 0	VIA CODES :		
INITL TIME :	0000 000	0000 000	RUN MILES :	165	165
FINAL TIME :	0000 000	0000 000	ACT MLS RUN :	165	165
OVERTIME :	0000 000	0000 000	CONST MILES :	000	000
			TOTAL MILES :	0184	0250

### Scenario #2

If off duty time is greater than 10hrs from Order Time, but the arrival time is under 10hrs, no payment will be generated.

Not entitled to \$80 in this instance.

ORGN STN:	07330	FINAL STN:	08200	INT STN:				
	SYSTEM	EMP	SUPV	FIXED	SYSTEM	EMP	SUPV	
ORDER TIME:	1900 29	1900 29	-	JOB TYPE :	04	04		
CONTROL/DH:				CRAFT CODE :	EN	EN		
DEPRT OMTS:	2002 29	2002 29		WRKG UNITS :	03	03		
WORK BEGAN:				HP INDIC :	Y	Y		
RELVD RESP:				TRAIN LNGTH:	10135	10135		
HELD OUT :				RUN LONG 1 :	000	000		
ARRVL OMTS:	0450 30	0450 30		RUN LONG 2 :	000	000		
OFF DUTY :	0520 30	0520 30		COND / RQBK:	Y /	Y /		/
WORK-TRAIN:	0000	0000		OT? / TU CD:	/	/		/
PREP TIME :	00 0	00 0		ROUTE CODE :				
FINAL INSP:	N 00 0	N 00 0		VIA CODES :				
INITL TIME:	0000 000	0000 000		RUN MILES :	200	200		
FINAL TIME:	0000 000	0000 000		ACT MLS RUN:	200	200		
OVERTIME :	0000 000	0000 000		CONST MILES:	000	000		
				TOTAL MILES:	0200	0233		

### Scenario #3

If Arrival Time has to be adjusted to reflect the correct time, comments **MUST** be entered as to why the change was made.

A claim with an adjusted ARRVL OMTS without comments is not correctly submitted and not payable.

ORGN STN:	04995	FINAL STN:	06300	INT STN:				
	SYSTEM	EMP	SUPV	FIXED	SYSTEM	EMP	SUPV	
ORDER TIME:	1410 04	1410 04	-	JOB TYPE :	04	04		
CONTROL/DH:				CRAFT CODE :	EN	EN		
DEPRT OMTS:	1656 04	1650 04		WRKG UNITS :	02	02		
WORK BEGAN:				HP INDIC :	Y	Y		
RELVD RESP:				TRAIN LNGTH:	06259	06259		
HELD OUT :				RUN LONG 1 :	000	000		
ARRVL OMTS:	2338 04	0012 05		RUN LONG 2 :	000	000		
OFF DUTY :	0105 05	0105 05		COND / RQBK:	Y /	Y /		/
WORK-TRAIN:	0000	0000		OT? / TU CD:	/	/		/
PREP TIME :	00 0	00 0		ROUTE CODE :				
FINAL INSP:	N 00 0	N 00 0		VIA CODES :				
INITL TIME:	0000 000	0000 000		RUN MILES :	207	207		
FINAL TIME:	0000 000	0000 000		ACT MLS RUN:	207	207		
OVERTIME :	0000 000	0000 000		CONST MILES:	000	000		
				TOTAL MILES:	0207	0207		



## Scenario #5

\*Per Article 9 – For Expanded Crew Change Locations

### Running Short

In order to be paid the Fixed rate employees will have to enter the time you got into the cab as the Arrival Time. If it is under ten hours, and subsequently you go over ten hours, you will have to enter an IP claim with comments saying where and when you were relieved. The auditor will then investigate, and calculate the transit time to see if you qualify for \$80 payment.

```
ORGN STN: 09500 FINAL STN: 09533 INT STN:
      SYSTEM   EMP      SUPV      FIXED      SYSTEM EMP      SUPV
ORDER TIME: 0100 26   0100 26   -      JOB TYPE   : 04      04
CONTROL/DH:
DEPRT OMTS:           0115 26      CRAFT CODE : EN      EN
WORK BEGAN:           0115 26      WRKG UNITS :          01
RELVD RESP:           0115 26      HP INDIC   :          N
HELD OUT  :           0115 26      TRAIN LGTH :          00001
ARRVL OMTS:           1045 26      RUN LONG 1 : 000      000
OFF DUTY  : 1115 26   1115 26      RUN LONG 2 : 000      000
WORK-TRAIN: 0000      0000      COND / RQBK: Y /      Y /
PREP TIME : 00 0      00 0      OT? / TU CD: /      /
FINAL INSP: N 00 0    N 00 0      ROUTE CODE :
INITL TIME: 0000 000  0000 000  VIA CODES  :
FINAL TIME: 0000 000  0000 000  RUN MILES  : 148      148
OVERTIME  : 0000 000  0000 000  ACT MLS RUN: 148      148
TOTAL MILES: 0148      0148  CONST MILES: 000      000
TOTAL MILES: 0148      0148
```

### Example of IP Claim in IP System

#### Requested

\*Requested Claim Code

NG - NOTICE GIVEN & \$80.00 PENALTY

Rate Type

Lump Sum

Requested Quantity

80

#### Add Comments

Created On:  
Aug 10 2021 09:46  
Created By:  
Scott Watkins

[\$80 not generated acct ran short. Relieved at Greely at 1045.  
Transit time is 30 minutes.]

OK Close

**Scenario #6**

\*Per Article 9 – For Expanded Crew Change Locations

Running Long

If running long and required to operate your engine to return to the objective terminal, \$80 NG payment will apply at the arrival of OMTS 2 upon return from the Turn point. If running long and taxed (deadhead) back to the objective terminal, \$80 payment will apply upon arrival at the tie up location at the objective terminal.

```
TIE UP SCREEN                                PSTS07B
TRAIN: ( 199-08 - ) OF: 210810 - 0450 JOB TYPE: 04 ROUTE: COND-ONLY: Y
METHOD OF PAY: FIXED AFHT FACILITY CD: BNK - ALYTH BUNKHOUSE
TRAIN ORIGIN STN: 07330 TURN OR WRK>DH STN: TIEUP STN : 08200

DOMTS : 0527 HELD OUT: AOMTS DATE-TIME : -
WRK BEGAN: HELDAWAY: RELVD RESP DATE-TIME: -

TRAIN > 3000 WORK FINAL ACTUAL START RL RETURN RL SWITCH F-125
LENGTH HRSPWR UNITS INSPC MILES RM RM RM RM ENRTE FAXED
( 07704 ) ( Y ) ( 02 ) ( N ) ( 200 ) ( ) ( ) ( 10 ) ( ) ( ) ( )
START OMTS2 DEPT ARR TURN DEPT TURN OMTS2 ARR
RETRN OMTS2 DEPT 1430 ARR TURN 1435 DEPT TURN 1440 OMTS2 ARR 1500 TAXI ARR 1500
```



## Scenario #7

Called in straight-away service from the home terminal, relieved en route, and deadheaded back to the home terminal.

How to tie it up:

Change the FINAL destination station to 55555. This will remove you from fixed service.

Order Time – Time you were ordered.

DOMTS – Time you departed home terminal.

AOMTS – Time you arrived at turning point.

Off Duty – Time you departed turning point in taxi.

```
ORGN STN: 07700 FINAL STN: 55555 INT STN:
SYSTEM EMP SUPV NON-FIXED SYSTEM EMP SUPV
ORDER TIME: 1600 02 1600 02 JOB TYPE : 04 04
CONTROL/DH: CRAFT CODE : EN EN
DEPRT OMTS: 1748 02 1748 02 WRKG UNITS : 02 02
WORK BEGAN: HP INDIC : Y Y
RELVD RESP: TRAIN LGTH: 02484 02484
HELD OUT : RUN LONG 1 : 000 000
ARRVL OMTS: 2320 02 RUN LONG 2 : 000 000
OFF DUTY : 2320 02 2320 02 COND / RQBK: Y / Y / /
WORK-TRAIN: 0000 0000 OT? / TU CD: / / /
PREP TIME : 00 0 00 0 ROUTE CODE :
FINAL INSP: N 00 0 N 00 0 VIA CODES :
INITL TIME: 0000 000 0148 022 RUN MILES : 000 001
FINAL TIME: 0000 000 0000 000 ACT MLS RUN: 000 069
OVERTIME : 0000 000 0000 000 CONST MILES: 100 031
TOTAL MILES: 0100 0122
```

Contact the Crew Dispatcher after you tie up, and ask them to show you called on a DH home from 55555 using your off duty time at the turning point for the order time. Once you tie that up you will have two straight-away trips.

```
ORGN STN: 55555 FINAL STN: 07700 INT STN:
SYSTEM EMP SUPV NON-FIXED SYSTEM EMP SUPV
ORDER TIME: 2320 02 2320 02 JOB TYPE : 99 99
CONTROL/DH: CRAFT CODE : EN EN
DEPRT OMTS: 2320 02 WRKG UNITS :
WORK BEGAN: HP INDIC : N
RELVD RESP: TRAIN LGTH:
HELD OUT : RUN LONG 1 : 000 000
ARRVL OMTS: 0040 03 RUN LONG 2 : 000 000
OFF DUTY : 0040 03 0040 03 COND / RQBK: Y / Y / /
WORK-TRAIN: 0000 0000 OT? / TU CD: / / /
PREP TIME : 00 0 00 0 ROUTE CODE : DH DH
FINAL INSP: N 00 0 N 00 0 VIA CODES :
INITL TIME: 0000 000 0000 000 RUN MILES : 100 100
FINAL TIME: 0000 000 0000 000 ACT MLS RUN: 100 100
OVERTIME : 0000 000 0000 000 CONST MILES: 000 000
TOTAL MILES: 0100 0100
```

**NOTE:** You cannot enter 55555 in the INT STN to determine eligibility for an \$80 NG payment. If you think you are entitled, enter a claim in the IP (Interpretive claims) system for \$80, and in the comments, advise if you gave notice, where you were relieved, and what time you departed in taxi.

## Example of IP Claim in IP System

### Requested

\*Requested Claim Code

NG - NOTICE GIVEN & \$80.00 PENALTY

Rate Type

Lump Sum

Requested Quantity

80

### **Scenario #8**

Road Switchers - Relieved of Responsibility and Entering Notice Given

### **Over 10 Hrs on Duty (Notice Given and Relieved of Responsibility)**

If notice was given, you were relieved en route and have not departed the relief point (based on agreed upon transit times) in order to arrive at the objective terminal within the 10 hours and ultimately do not arrive at the objective terminal within 10 hours, you may submit a claim in the IP (Interpretive claims) system for \$80, and in the comments, advise if you gave notice, where you were relieved, and what time you departed in taxi.

If notice was given, ensure that you enter an Arrival Time when tying up a road switcher. Do not populate the RLVD RESP field on your tie-up.

### Requested

\*Requested Claim Code

NG - NOTICE GIVEN & \$80.00 PENALTY

Rate Type

Lump Sum

Requested Quantity

80

If you are experiencing issues with entering the appropriate flag in the NG field of the tie-up screen, please ensure you contact the on duty CMC supervisor for assistance/guidance.

All employees are reminded of their responsibility under the Honour System to ensure that their wage claims are submitted accurately. You are your own timekeeper. You are responsible for your timeslips (even if submitted by a fellow employee).

You must make every effort to understand and apply your Collective Agreement, Method of Pay, Instructional Bulletins, and Local Rules correctly.