

PEACE ARCH CURLING CLUB

MINUTES OF BOARD OF DIRECTORS MEETING

Held at Peace Arch Curling Club on
Sunday, Nov. 12, 2023

1. Call to Order

The meeting was called to order at 3:08 pm

The following Board members were present:

Rod Friesen, Mark Thorvaldson, Christine Makasoff, Warren Ennis, Dale Bradford and Ross Savage.

Others present: Ross Scott, Doug Boynton and Janice Scott

2. Adoption of Agenda

Moved/Seconded (Dale/Rob) and Carried that the Agenda for this meeting be approved as published.

3. Approval of Minutes of Sept 27, 2023

Moved/Seconded (Mark/Ross) and Carried that the minutes of the Board meeting held on September 27, 2023 be approved as published.

Election of Officers

President: Christine Makasoff

Vice President: Greg Christofferson

Secretary: Warren Ennis

Treasurer: Position not filled. Financials not audited. Michelle MacKinnon volunteers to help Ross

5. Conformation of signing officers

Ross Scott, Christine Makasoff, Warren Ennis

6. Areas of Responsibility

Marketing and Membership: Mark Thorvaldson and Ross Savage

Facilities: Rod Friesen

Leagues: Dale Bradford

Events: Christine Makasoff

Nominations: To be appointed, does not have to be a Board Member

Constitution and Bylaws: Dale

Grant applications: Mark

At this point there was discussion of Creating a Contingency Fund Committee which would be an ad hoc committee to report on club assets and direction

Currently, there is a fund of \$75,000, but the club must return \$40,000 for the COVID loan which may have to be absorbed by the \$75K surplus.

5. President's Report

Christine met with John Stech, John Woolgar and a lady from Finance. They assured us of their support. They will get us a monthly breakdown of the gas. Ross Scott said gas was not the issue, it was hydro. The HVAC was not working and they couldn't get the parts. PACC had to eat that expense. It was a common area expense and we were responsible for our share. Our common area expense plus the exclusive area expense accounts for approximately 53% of the total expense of the building.

Ross Savage (hereafter referred to as Rosco) feels we should have Zone control of the various spaces. Dale said we have separate Zones but they are not metered. Rosco feels we can change that. Mark noted how can we be responsible for the bill if we are not getting the breakdown. Apparently, WR Finance will send monthly usage statements for the Board to look at. It was emphasized there needs to be much better communication with the city and monthly usage statements will help.

We will try to arrange a meeting with the city Engineer with both Ross and Rosco present.

Dale volunteered to attend a city meeting which is trying to assess the organization's involved in active living. This occurs on Nov. 15.

Dale also wondered out loud, in a little creative thinking, if the Kent Street activity centre could be moved to our location and the health medical facilities could take over their building. That would place all the active living organizations under one roof.

6. Manager's Report

See accompanying e-mail with attachment.

At this time there was also a discussion of forming a Committee to be responsible for monitoring the Contingency Fund.

Ross also mentioned perhaps using a fan(s) to move air which would help with the dehumidifier.

7. Committee Reports

a) Treasurer (Note: PACC currently does not have a Treasurer)

A draft budget was put together by Michelle in April, 2023. PACC should start comparing the actuals as of this date vs the draft budget to see where we are at.

Manager will give a report next meeting.

b) Leagues (Dale)

The Board reaffirmed its position that PACC should have common rules for spares in all Leagues to reduce the incidence of a competitive edge. A team may be able to place a spare in 3rd or skip position but would have to default the game.

c) Events (Christine)

d) Nothing new to report.

e) Capital Fundraising (Christine)

Nothing new to report.

f) Membership/Marketing (Mark)

Important issue for next year will be to search for new grants.

Mark and Doug B interviewed five KPU interns and thought there were several good candidates.

It was agreed by the majority of Board members that there would be no commissions for the KPU intern.

The student is committed to 460 hours over 4-6 months. This is negotiable.

General sense that hopefully the student can help with our social media presence.

Oversight will be by Mark, Doug B and Christine

Student will work in a hybrid model with the majority of time spent off-site.

After much discussion the final consensus by the Board was the KPU student would not receive a commission on any revenues raised.

Payment is not due until January but money will be required prior to that.

MOTION #1: The \$2,000 from the Rally Together Funds be reprofiled as a contribution to the KPU Melville intern program.

MOVED: Mark/Rosco Unanimous

MOTION #2: The PACC will contribute \$3,000 to cover our share of the KPU intern.

It will come from general revenue, recognizing the \$1,000 rebate from the Royal Bank at the completion of the 460 hours.

MOVED: Mark/Rosco Passed unanimously

We will emphasize the need for the student to raise money from the signs.

Janice Scott and Martha MacArthur will redesign the website in the New Year.

g) Facilities (Rod)

Nothing new to report

h) Junior & Novice (Greg)

Nothing new to report.

i) Nominations: It was noted this does not have to be a Board member

Nothing new to report.

j) Constitution & Bylaws (Dale)

Nothing new to report.

8. New Business

1. _ Ross mentioned we need a new Novice League which the “graduates” of the Learn to Curl program can transition into. Ross will survey them to which of two options they would prefer: Saturday afternoon or Sunday morning.
2. Discussed if it is a good idea to ask Members during registration if they would be interested in volunteering their individual skill sets vs paying a yearly fee. No decision was made.

9. Next Meeting

Dec. 6, 2023 @ 7:00 pm in the Lounge
Emphasis to be to look at the finances and budget

10. Adjournment

There being no further business, the meeting was adjourned at approximately 5:38 pm.