

PEACE ARCH CURLING CLUB

MINUTES OF BOARD OF DIRECTORS MEETING

Held at Peace Arch Curling Club on Dec. 6, 2023

1. Call to Order

The meeting was called to order at 6:40 pm

The following Board members were present: Christine Makasoff, Dale Bradford, Rod Friesen, Mark Thorvaldson, Warren Ennis, Ross Savage (Zoom)

Also present: Ross Scott

2. Agenda

Unanimous that the Agenda for this meeting be approved as published.

3. Approval of Minutes of Nov 12, 2023

Moved/Seconded (Dale/Warren) Carried

4. Business arising from previous meeting

Motion to make Ross Savage Treasurer

He agrees to take the position.

Moved/Seconded (Mark/Dale)

All in favour: unanimous

5. Managers Report

See accompanying e-mail

Additional information: There will be a Sunday Morning Beginners League that will allow the graduates of the Learn to Curl Program to transition into formal League play.

Ross is still working on credit card issues with the Bank

Bonspiel intake may not meet projected revenue

Donations to date: \$1000 (Day Leagues) \$1000 (for name on a rock) \$350 (from Fortis through Mary Lang)

Bank balance \$173,061.66

Gaming grants: approximately \$36,000 remaining, must be used by Mar 31, 2024. Needs to be invoiced

We need curlers who are going to play the second half of the season to register to help cover upcoming costs

We will exceed \$1200 in school rentals

Candlelight Cuisine and PACC are each to contribute \$6000 to a kitchen equipment replacement reserve fund. Patty has paid her fee.

She is entitled to get back her contribution, less what may be applied to necessary expenses.

Locker room revenue has increased from \$1800 to \$2600

Much discussion about the lack of a contingency fund and the imperative to set one up. It is estimated the Club will need in the neighbourhood of \$1.4 millions dollars to bring our outdated infrastructure up to date. Christine notes we will need the help of various levels of government, with our contribution possibly being in range of 20%.

Rosco brought up the need for a committee to establish and oversee a contingency fund. It is really a long term planning function.

We currently have 417 active members.

Ice maintenance is going to exceed the \$22,000 allotment.

Insurance: Weeks Insurance: \$3,400 for physical plant

Hub International: \$5,600 for liability

Janitorial service: Mainly what we pay to the City for common area costs.

Liquor Licence: To be paid yet

Mortgage: Approximately \$54,000 remaining, monthly payment of \$1600/mo with interest of approximately \$600

There was discussion of paying off the mortgage ASAP or considering other options. To the best of our knowledge banks will no longer give loans to non-profits.

Rosco suggested delaying this decision as we consider all options.

There was a consensus we need to talk to the current Bank manager to see what else they can offer. We also may want to consider talking to other Banks who may be more supportive.

It was decided not to assign the Term Deposit which is coming due shortly until there has been more discussion about this.

Still working on creating a rotating tap with local breweries

Our affiliation with Grift Brewing did not go well, mainly because people were not buying their beer.

Schill and Chartwell signs are coming down.

Barnes Wheaton wants to keep their sign but haven't paid.

Mice are still a problem, Ross and Patti are working hard to eliminate the problem. Our contract with Orkin did not seem to yield much success.

Ross emphasized the need to CLEAN SHOES prior to entering the curling area.

Fortis is coming soon to do the inspection. Ross and Rod will discuss their visit next board meeting.

It needs to be determined how to pay the COVID loan.

Michelle is still helping Ross with some financial record keeping, particularly how to record money deposited in lump sums from our POS systems.

Ross says the storage room needs cleaning out. Suggested moving everything out, give members a few days to come and determine what they may deem to have some value and then get rid of the rest.

6. President's Report

Nothing new to report

7. Committee Reports

a) Treasurer

Ross Savage, as the newly elected Treasurer, will present his first report next Board meeting

b) Leagues (Dale)

Dale has introduced himself to the League Rep's. Spares are still an issue. Dale will meet with them in January for further consultations.

It was also mentioned kudos should be given to the Sparemasters as they work very hard and get a lot of flack.

Spares must be a member of the club and play in the 1st or 2nd position.

Spares in the Senators must pay \$5 per game to meet PCM guidelines.

c) Events (Christine)

Grey Cup was a great success.

High Tides. Another successful bonspiel with 18 teams participating. John Bogar and Jane Hawkins will not be available to organize it next year.

The two Seattle teams really enjoyed the Bonspiel and indicated they would return if it was held on the US Thanksgiving weekend

Hoping to get 20 teams for next year. However, more teams means more draws resulting Sunday Afternoon Open League getting pushed back later into the afternoon.

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d) Capital Fundraising (Christine)

Nothing new to report

e) Membership/Marketing (Mark)

VIA sports grant fully utilized with part of the funds going towards our share of paying for the KPU intern.

The steering committee of Mark T, Doug B and Christine M chose Dominik Gold who has accepted the position starting Jan 22, 2024.

PACC pays \$5000 towards 460 hours of internship

PACC is to be reimbursed \$1000 from the Royal Bank at the completion of the internship

NEW : The Royal Bank has agreed to pay another \$1500 (for a total of \$2500) upon completion of the internship.

PACC may incur some additional costs for incidentals i.e. gas etc. Hopefully the intern sells signs which would cover those additional costs.

Mark suggested we put a threshold on the interns expenses and he would be required to submit receipts for expenses incurred.

On Jan 24 the Steering Committee will discuss the expectations and targets for the intern.

The issue of incentives was discussed again and it decided to leave it in the hands of the Steering Committee. The Steering Committee will come back after the January meeting with a proposal on how to deal with incentives.

The KPU intern can be paid in two instalments but \$5000 must be set aside for PACC contribution.

Contract with Sherri MacDonald is completed and we want to acknowledge and thank her for all her hard work

f) Facilities (Rod)

See accompanying e-mail

g) Nominations

See above. Ross Savage nominated as Treasurer.

f) Constitution & Bylaws (Dale)

Nothing new to report.

8. New Business

A) Janice and Martha seek approval for \$120 (US) for training on new website system with HostGator. Clarified that these expenses had been approved in principle and included in ViaSport expenditures. The payment has to be converted and reported in Canadian funds.

B) MOTION: (Dale/Christine) That we remove members only requirement for participation in the Hutch Spiel

Moved/Seconded (Dale/Christine)

All in favour: unanimous

9. Next Meeting: Wed Jan 10 @ 6:30 in the Studio

10. Adjournment

There being no further business, the meeting was adjourned at 8:40 pm.