**CIRCLE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**STATEMENT OF COMPLETION OF 18 YEARS CONTINUOUS & SATIAFECTORY SERVICE**

Memo No \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Sl.No | Name of Teacher | Name of School | Qualificatin | Category | Date of Appointment | Date of Completion | Existing Scale of Pay | Existing Basic Pay | Next Higher Scale of Pay (The Teacher Entitle for) | Stage in which The pay will be Fixed | Date of Fixation on the Higher Scale of Pay | Date of Next Increment | Remarks |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |

Forwarded to the Chairman / Secretary , Dist. Pry. School Council , Purulia for his information and taking necessary action . The teacher pray for getting 18 Years benefit after completion of his / her 18 YEARS CONTINUOUS & SATISFECTORY SERVICE on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Prayer of the teacher may be considered.

ENCLOSED : 1)Prayer of the teacher

 2)Original Service Book Sub-Inspector of Schools

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Circle