

*** You are responsible for keeping all of your receipts and records in your possession. ***

TAX YEAR 2023	
Business Name:	_____
EIN:	Phone Number: _____
Business Address:	_____

Additional Notes

GROSS INCOME	AMOUNT \$
Gross Receipts	
Refunds & Reimbursements	
Total Gross Income	

EXPENSES	
Accessories	
Advertising	
You are responsible for keeping all of your receipts and records in your possession.	
Bank Charges	
Commissions & Fees	
Contract Labor	
Fuel/ Diesel, Gas	
Insurance	
Interest Expense	
Meals	
Memberships and Dues	
Office Expenses	
Professional Fees	
Registration	
Rent Equipment	
Rent Space	
Repair & Maintenance	
Taxes & Licenses	
Telephone Expenses	
Tolls	
Work Gear and PPE	
Other	
Other	
Other	
Total Expenses	

NET PROFIT/ LOSS	
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VEHICLES AND MILEAGE	
Brand:	_____
Model:	_____
Year:	_____

Monthly Miles	Total Miles
January	
February	
March	
April	
May	
June	
July	
August	
September	
October	
November	
December	
Total Business Miles	

Complete name: _____ Date: _____

Signature: _____