



**Berkshire Township Trustees  
Regular Meeting Minutes  
March 11th, 2024**

**Mike Dattilo called the meeting to order at 6:00 p.m.**

**Determination of a Quorum/Roll Call:** Trustees Mike Dattilo, Rod Myers, and Paul Disantis in attendance; Also, present were Tyler Lane, Township Administrator, and Melody George, Fiscal Officer.

**Pledge of Allegiance**

Paul Disantis made a motion to approval the following meeting minutes:

- Minutes from February 12<sup>th</sup>, 2024 – Regular Meeting

Mike Dattilo seconded. Motion approved 3-0.

**The next Trustee Meeting: April 8<sup>th</sup>, 2024, at 1454 Rome Corners Road at 7:00 p.m.**

**Old Business:** NONE

**New Business:**

Danielle Owen, the Board of Trustees' meeting clerk resigned and the Township thanks Danielle for her work for the Township. The Township also received a grant from the Delaware Public Health District for a new water bottle refilling station thanks to the efforts of Tracy George.

Mike Dattilo made a motion to table **application #24-002** Unlimited Storage, LLC to a date and time certain of Monday, April 8, 2024, at 7:00PM. The applicant requested this tabling via signed letter. Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **blanket P.O. (2024-3-1) payable to Fanning Howey** in the amount of \$200,000 for design services associated with the expansion projects. Rod Myers seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve a **then and now payment (2024-3-3) payable to Fanning Howey** in the amount of \$39,600 for design services associated with the Pavilion building and park expansion project. Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a **Purchase Order (2024-3-2) payable to Intertek PSI** in the amount of \$4,995.00 for geotechnical exploration associated with the Pavilion building and park expansion project. Rod Myers seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Purchase Order (2024-3-4) payable to Intertek PSI** in the amount of \$7,355.88 for special impact testing associated with the building expansion project. Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2024-03-R1** authorizing the township administrator to execute agreements/contracts with Intertek PSI. Rod Myers seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **payment to Heather Griffith** in the amount of \$75.00 for repairs to her mailbox damaged by a Berkshire Plow on February 24, 2024. Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2024-03-R2** authorizing the township administrator to enter into the TIF agreement with Metro Development as presented—Reimbursement amount not to exceed \$1.2 million. Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to **Resolution 2024-03-R3** approval of revisions to Chapter 128 of the Ohio Revised Code. Chapter 128, 9-1-1 Emergency Telephone System, governs Ohio PSAP's operations.

ORC 128.07 (B2) requires the County Final Plan to be filed with the State of Ohio by April 3, 2024. Adding verbiage to address refunds and change of dates policy. Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2024-03-R4** and **Purchase Order (2024-3-5)** authorizing the township administrator to enter into an agreement with Wilson Shannon and Snow for budget forecasting assistance in an amount not to exceed \$10,000.00. Rod Myers seconded. Motion approved 3-0.

## **Discussion:**

### **Aly Hillier – Delaware County Health Department**

- Changes to patio smoking requirements and smoking signage requirements.
- Rod Myers asked for more clarification and Aly recommended added signage for new pavilion area.

### **BTS&G Fire Update – Rod Myers**

- The levy is on the ballot for next Tuesday. The funds will be used to build a new fire station at North Star area.

- Mike Dattilo asked for a timeline and Rod responded that the architect is already in place and if levy passes expected break ground is September 2024.

**Parks Project Update – Tyler Lane**

- The project is underway with Fanning Howey determining Septic requirements.
- Expectation is out to bid late Spring and completion by end of 2024.

**Joint Recreational District – Paul Disantis**

- The city of Sunbury approached the Township concerning looking into the establishment of a joint recreational district to provide a community center for the area.
- All trustees are in favor of joining an exploratory committee with Sunbury to flesh out feasibility.

**Public participation:**

**Jan Adkins – South Galena Road**

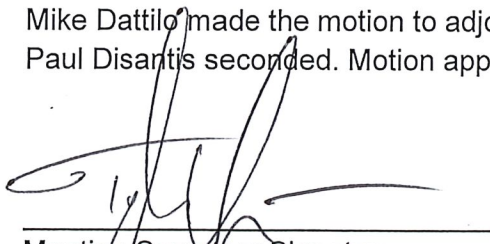
- Jan Adkins requested assurances that paving the current walking path will be funded as part the park expansion process. Trustee Disantis assured that the path will be paved and is the last phase of the total project to ensure construction traffic doesn't roll over it.




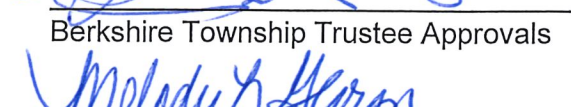
**Paying of bills:**

Rod Myers made a motion to pay all bills and authorized P.O.'s since the January 8th, 2024, meeting. Mike Dattilo seconded. Motion approved 3-0.

**Adjournment**

Mike Dattilo made the motion to adjourn at 7:20pm.  
Paul Disantis seconded. Motion approved 3-0.

  
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Meeting Secretary Signature  
4-8-24

  
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Berkshire Township Trustee Approvals  
  
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Fiscal Officer