



**Berkshire Township Trustees  
Regular Meeting Minutes  
May 8th, 2023**

**Call to Order:** Mike Dattilo called the meeting to order at 7:00 p.m.

**Determination of a Quorum/Roll Call:** Trustees Mike Dattilo, Rod Myers, and Paul Disantis in attendance; Also Present were Melody George, Fiscal Officer; and Donielle Owen, Meeting Secretary

**Pledge of Allegiance**

**Approval of meeting minutes:** Mike Dattilo made a motion to approve the minutes of the April 10, 2023, regular meeting; The motion was seconded by Rod Myers and was approved 3-0.

Mike Dattilo made a motion to approve the minutes of the May 3, 2023, special meeting; The motion was seconded by Rod Myers and was approved 3-0.

**The next Trustee meeting:** June 12th, 2023, at 1454 Rome Corners Road, Galena, OH at 7:00 p.m.

**Announcements:** Effective immediately Berkshire Township regular business hours will be M/T/W 8:00am-4:00pm and Thursday 8:00am-Noon. This will be until further notice due to staffing.

**Old Business:**

Mike Dattilo made a motion to approve payout of vacation time for Kevin Vaughn in the amount \$11,474.83. Rod Myers seconded. The motion was approved 3-0.

There have been 12 individuals who have expressed interest in being part of the new Parks Committee. Information on all individuals has been provided to all Trustees. Next steps – Paul Disantis, as Parks Chair, to set a time for review and choosing of the committee.

Paul Disantis made a motion to disband the current Parks Committee that is sitting dormant to be replaced by the new Parks Committee. Mike Dattilo seconded. The motion was approved 3-0.

Per Paul Disantis there will be more discussion at next month's meetings and recommends going into Executive Session to select the members of the Parks Committee.

Discussion of timing and payment for Berkshire Township Maintenance Building addition (project previously approved on April 10, 2023). Mike Dattilo stated that there are two different avenues: paying out of pocket or receiving a bond; possibly paying half with cash and remaining with the bond. Rod Myers would like to know the payment details including interest amounts and figures. Paul Disantis would like to put up some cash and then possibly use a bond for the remaining amount. Mike Dattilo will have the bond company attend the next meeting to discuss all of the options.

### **New Business:**

Mike Dattilo received a call from Tom Slack from ODOT regarding the bridge letters; Berkshire Township has already paid approximately \$289,000.00; The price has increased and they proposed paying a portion of the cost and our cost would be \$65k-\$75k additional. Mike Dattilo asked about a refund and we can try and receive at the end of the project. Mike Dattilo stated he feels it's a great addition for Berkshire Township. Rod Myers made the motion to approve the additional funds for the lettering of the bridge not to exceed \$75,000.00. Mike Dattilo seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve a purchase order in the amount of \$3,900.00 payable to Silco Security. This is for an update to the Berkshire Township security system with a video door station, access control relay and 2 video master stations. Mike Dattilo made the motion to approve. Paul Disantis seconded. The motion was approved 3-0.

Mike Dattilo made a motion to approve a purchase order in the amount of \$3,397.50 payable to OPN Seed. This is for seed which will be used for creation of a 6-acre wildflower meadow in the now open grass area across the parking lot from the Township Hall. Per Mike Dattilo there are many advantages to this wildflower space including less mowing and it would also add color to the grounds. Rod Myers has concerns regarding the cultivation and care of this space. All Trustees agreed to table this until the Township Improvement Project is underway so they can ensure that this area would not be torn out during the project construction.

Mike Dattilo made a motion to approve Resolution 2023-5-3 approving second amended certificate from the county with additional TIF Funds in the amount of \$6,957,923.67; Paul Disantis seconded. Motion approved 3-0.

Allison Sawyer-Community Health Specialist, from the Delaware Public Health District announced that a safety coalition is being formed and focus group volunteers are needed. This will be held on June 20, 2023 at Berlin Township with two meetings (10:00am and 2:00pm). The Delaware Public Health District office is moving and will be closed on Friday, May 12, 2023 and Monday, May 15, 2023.

**Public Participation:**


- Susan Blessing-Dustin Road
  - Since the "NO VOTE" was won recently what are the next steps?  

Mike Dattilo stated this would need to go through the Zoning Commission. David Weade, Zoning Inspector stated that there are three ways through Ohio Revised Code to start the process but is not able to confirm how exactly it gets started. The comprehensive plan would need to be updated. Paul Disantis recommends having Pete Griggs attend the next meeting and provide information on the next steps. Per David Weade would be a time-consuming project that would need a full-time person and he would not have enough time for this project.
- Susan Stanton-Domigan Road
  - Requested confirmation regarding Highlands coming back to the Board based on a newspaper article that quoted Rod Myers making a comment. Rod Myers stated that he discussed the information with Mark Fowler and does not believe they will be able to come back to the board.
- Mary Howard-1765 S. Galena
  - Asked if there are any re-bids for the maintenance portion of the improvement project, Mike Dattilo clarified that this has not been bid yet and the financing decisions need to be confirmed first and then bidding would be the next step.

**Paying of bills:**

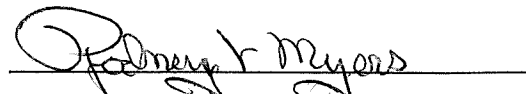
- Mike Dattilo made a motion to pay all bills and authorized Purchase Orders since the April 10, 2023, meeting. Rod Myers seconded. The motion was approved 3-0.

**Motion to adjourn:** Mike Dattilo a motion to adjourn at 7:26 p.m. Rod Myers seconded. Motion approved 3-0.

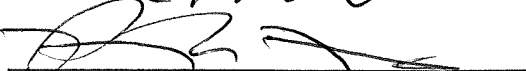


Meeting Secretary Signature

6-12-23







Berkshire Township Trustee Approvals

Fiscal Officer