



**Berkshire Township Trustees
Regular Meeting Minutes - REVISED
September 11th, 2023**

Mike Dattilo called the meeting to order at 7:00 p.m.

Determination of a Quorum/Roll Call: Trustees Mike Dattilo, Rod Myers, and Paul Disantis in attendance; Also, present were Tyler Lane, Township Administrator, and Donielle Owen, Meeting Secretary

Pledge of Allegiance

Approval of meeting minutes:

Mike Dattilo made a motion to approve the minutes of the August 14th, 2023, Regular Meeting. The motion was seconded by Paul Disantis and was approved 3-0.

The next Trustee meeting: October 9th, 2023, at 1454 Rome Corners Road at 7:00 p.m.

Announcements: NONE

Old Business:

Mike Dattilo made a motion to amend **Resolution #2023-8-5** to read: a purchase order in the amount of up to \$2,000.00 for a new administrator laptop. The purchase order was previously approved for the purchase through IT Made Real who have now advised the purchase to be made elsewhere. Rod Myers seconded. Motion approved 3-0.

New Business:

Monica Connors, Director Delaware County Office of Economic Development Introduction and update.

Monica Connors stated that she is engaging with all eighteen Townships and will be delivering a strategic plan to share with Berkshire Township in November 2023.

BTSG Fire Chief Kovach – Growth and development update.

Fire Chief Kovach presented a Power Pointe with discussion of all the new construction/developments happening around Berkshire Township, Trenton, Sunbury, and Galena.

Aly Hillier – Delaware Public Health District

- There will be a series of movies playing at The Strand Theatre regarding addiction and recovery.
- First Aid and CPR Training will be held monthly on Delaware Public Health District
- The Delaware Public Health District is running a 0.7 million levy during the November 2023 election.

Mike Dattilo made a motion to approve **Resolution 2023-09-01** for the transfer of funds:

- \$25,585 from line item 1000-76-730 to 1000-910-910
- \$25,585 from line item 1000-910-910 to 3101-911

Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2023-09-02** to accept the office estimated resources for January 2024 in the amount of \$8,460,720.26.

Rod Myers seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2023-09-03** a purchase order in the amount of \$25,585.00 payable to JP Morgan Chase for the interest payment of the bond on Berkshire Township Maintenance Department Building Expansion Project.

Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2023-09-04** approving a new appropriation to fund 4101-760-720 in the amount of \$100,000.00 payable to Fanning Howey.

Rody Myers seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2023-09-05** creating a then and now purchase order payable to Fanning Howey in the amount of \$6,681.81.

Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2023-09-06** creating a new TIF Fund #4904-807.

Rod Myers seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2023-09-07** approving receipt for line item 4904-760-7910 for the Berkshire Township Incentive District TIF in the amount of \$136,677.69.

Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2023-09-08** accepting the recommendation for the Tax Incentive Review Council to continue all Township TIF agreements.

Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2023-09-09** for conference travel and registration for Township Administrator as per attached Exhibit A.

Rod Myers seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve Resolution **2023-09-10** a purchase order in the amount of \$3,232.20 payable to Tapco Safe Travels for the purchase of new signs at the Dustin Road and Romes Corners intersection.

Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2023-09-11** authorizing the Township Administrator to give notice with intent to proceed with a proposed tax increment financing district.

Rod Myers seconded. Motion approved 3-0.

Discussion:

Wildflower path update – Tyler Lane, Administrator

The area has been mowed and sprayed down and there will be another round of spraying for preparation of the wildflower path.

Path paving update – Tyler Lane, Administrator

Maintenance is currently working on leveling the ground and the work is about two weeks out from completion.

Berkshire Township Parks Committee update – Paul Disantis, Trustee Fred Grunewald-Parks Committee Member

Requesting approval from Trustees for the following items:

- Re-engage original architect to update the overall park layout drawings.
- Continue to reach out to additional potential suppliers of playground equipment, pavilion, restrooms, athletic courts and fields for information and pricing.
- Discuss the timeline for initial upgrade to existing walking path.

Phase 1 will be playground equipment, pavilion, restrooms, pickleball/tennis courts.

Phase II will be basketball courts, soccer fields, update existing garden area, wildflower area.

Rod Myers stated that he would like the areas to accommodate all age groups.

Mike Dattilo stated that he would like more architecture to the pavilion. Rod Myers stated he would like the pavilion to be more than a 2-season shelter house.

Tyler Lane will reach out to Fanning Howey for additional layout requests.

Rome Corners and Dustin intersection discussion – Rod Myers, Trustee

Rod Myers met with Tom Boscoe with ABC 6 on your side for a story regarding this dangerous intersection. Rod Myers stated that he will continue to monitor the situation and activity.

Live Streaming Berkshire Township Meetings – Tyler Lane, Berkshire Township Administrator
Tyler Lane stated that he is meeting with an IT company to discuss live streaming the meetings and will have an update at the next meeting.

Public Participation:

Ellen Ebe – Hollywood Drive

- Ellen Ebe stated that she is glad live streaming may be an option soon. Ellen Ebe requested what goals Rod Myers has for the intersection of Rome Corners and Dustin. Rod Myers stated that he would like to have a four way stop and improving the safety of that intersection will continue to be his goal.
Ellen Ebe also requested information regarding a possible issue with water at the cemetery. Mike Dattilo stated there was no water issue, the team has put in a concrete pad and will also be adding a map, and some landscaping.

Michelle Rusher – Dustin Road


- Michelle stated that she would like an update on the zoning for development on Dustin and Plumb Road. Rod Myers stated that the intention is to start soon. Tyler Lane stated that he has reached out to the County, Consultants and Regional Planning for assistance.

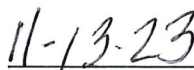
Paying of bills:

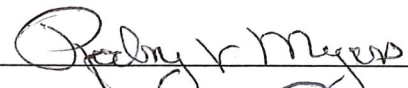
Mike Dattilo made a motion to pay all bills and authorized P.O.'s since the August 14th, 2023, meeting. Paul Disantis seconded. Motion approved 3-0.

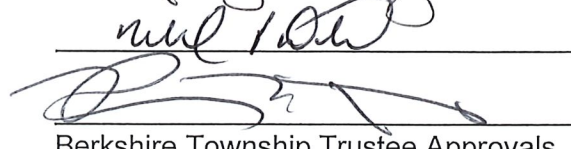
Adjournment

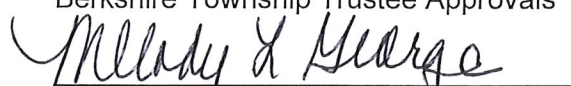
Mike Dattilo made the motion to adjourn at 7:59pm.
Rod Myers seconded. Motion approved 3-0.


Meeting Secretary Signature






Berkshire Township Trustee Approvals


Fiscal Officer