

**Episcopal Church of the Advent
Vestry Meeting
December 19, 2021**

The meeting convened in prayer by Fr. Alan at noon.

Attendance: *Present* - Rev. H. Alan Leonard, Deborah Lukens, David Hammond, Barbara D. Smith, Frank Garcia, Scott Griffith, Karann Murphy(Zoom), Dr. Lew Price(Zoom), Jack Shaw, Noel Smith Wong
Absent - John Coyle, Carol Hoffman

Minutes: Motion by F. Garcia, seconded by D. Hammond, to approve minutes of November 21, 2021.
Approved

Treasurer's Report: Motion by D. Hammond, seconded by J. Shaw, to approve Treasurer's Report, presented as "Profit & Loss Budget Performance, November 2021." *Approved pending audit*

Motion by F. Garcia, seconded by S. Griffith, to approve the "Proposed 2022 Budget," as submitted by the Finance Committee for presentation at the upcoming annual meeting. *Approved*

Wardens' Reports:

Senior Warden - D. Lukens extended appreciation to all who participated in the reception in celebration of Fr. Alan's 25th Anniversary of Ordination.

Junior Warden - D. Hammond provided an update, as follows:

1. Bids to relocate doors and move the exit sign = ~\$4000.00
2. Shingles for the roof at rear of parish hall are en route from Baltimore
3. Contractor has not yet approached the Historical Preservation Committee

Old Business:

Sexton's Resignation - Fr. Alan has been interviewing candidates; background checks are required.

Nomination Committee - Motion by J. Shaw, seconded by S. Griffith, to approve the ballot as presented by the Nomination Committee in preparation for the annual meeting. *Approved*

New Business:

Recognition for Michael Kirk, and John and Deborah Lukens - Reception on January 23, 2022 at 11:30 am.

Rector's Vacation - December 27 - January 11 Fr. Daniel Hall will cover.

Annual Meeting - January 23, 2022 at 9:00 am conducted via Zoom with the option to attend in person.

Vestry Calling List - Responses reflect status quo

Status of COVID-19 - No new protocols per the Diocesan Task Force

Committee Reports - None

Motion to adjourn at 12:51 by F. Garcia, seconded by D. Hammond

Respectfully submitted,
Barbara D. Smith
Vestry Clerk