

## **INTERNATIONAL STUDENT HOW TO START THE ENROLLMENT PROCESS**

### **Step 1: Provide PSA with the following documents**

1. Scanned color copy of your Passport
2. Completed Student Registration Form
3. Signed copy of Professional Pilot Training Contract
4. Signed copy of Professional Pilot Program Cost Sheet
5. Signed copy of Payment Schedule Policy
6. Pay the Application & Registration of \$500 USD
7. Provide Financial Proof (Bank statement, etc.) of adequate funding.

### **Step 2: Once the above documents are received by PSA then PSA will provide the following**

1. A Letter of Acceptance into the program
2. An original I20 (signed by the school)
3. Signed copy of Professional Pilot Training Contract

### **Step 3: Once you receive the above documents, schedule your VISA interview**

1. Pay the I-901 Fees (SEVIS fees) online
2. Schedule your Visa interview online with the US Embassy Consulate
3. Go for the Visa interview – take all your documents
4. Once approved – pay visa fees and get the visa
5. Advise PSA that you received the visa
6. Advise PSA about your expected arrival date
7. Arrival date should be prior to your start date on the I20

### **Step 4: Once you arrive at our PSA**

1. PSA will pick you up from the airport
2. Your housing will be ready (if you have requested it)
3. You will directly go to your housing and rest for that day

### **Step 5: Next day after your arrival**

1. Meet the Chief Flight Instructor for all your verifications & enrollment
2. PSA briefing and tour of academy & ramp safety will be conducted
3. Receive all your pilot supplies (kits, uniform, headsets, etc.)
4. Set up student account with dispatch (schedule program, etc.)
5. Finish up paperwork with dispatch

### **Step 6: Student Services will help with the following**

1. Take you to open a US bank account
2. Assist you getting a local cell phone number
3. Complete online application for FAA Medical
4. Set up a FAA Medical appointment
5. Complete the TSA application and pay the TSA fees online
6. Make an appointment for finger printing (required by TSA)

### **Step 7: Starting Training**

1. Apply for a Student Pilot License (FAA Medical required)
2. English ability and proficiency required as per FAA & ICAO to be verified
3. Assign a Flight Instructor
4. If Part 141 training – Issue and Enrollment Certificate
5. STUDENT IS NOW READY TO START TRAINING
6. Can start ground training without TSA approval
7. Start flight training after receiving TSA approval