

# The 54th Annual Delray Beach St. Patrick's Day Parade & Festival

## Parade Entry Application

Dear Parade Enthusiast,

The City of Delray Beach and Delray Beach Fire Rescue invite you to participate in the 54th Annual Delray Beach St. Patrick's Day Parade, Saturday, March 16, 2024, at 12:00 pm in downtown Delray Beach.

Enclosed is your application packet to participate in this year's parade. This application packet includes the following:

- ◆ application
- ◆ participation fees
- ◆ parade rules
- ◆ parade float safety guidelines
- ◆ judging criteria

Thank you and we hope to see you at the parade. If you have any questions, please feel free to contact Danielle Pearson at (561) 243-7000 ext. 5204, or by email at [Pearson@mydelraybeach.com](mailto:Pearson@mydelraybeach.com).

Applications may be sent via mail or email.

Payments can be mailed to the below address or call for credit card payment:

**(no later than March 1, 2024)**

Danielle Pearson  
561-243- 7000 ext. 5204  
[Pearson@mydelraybeach.com](mailto:Pearson@mydelraybeach.com)  
C/O Delray Beach Parks and Recreation,  
50 NW 1st Ave.,  
Delray Beach, FL., 33444

Sincerely,

St. Patrick's Day Parade Committee  
City of Delray Beach



# The 54th Annual Delray Beach St. Patrick's Day Parade Rules

**Application Deadline: Friday, March 1, 2024**

**Parade Participants, please remember that this is a community event and is intended for viewing by families of all ages. Dress and behavior should reflect a "G" rating.**

- **All must attend the MANDATORY Captain's Meeting on Tuesday, March 12, 2024, 6:00 pm**, at Pompey Park, 1101 NW 2nd St., Delray Beach, Fl. 33444.
- Drivers: Copies of your driver's license and vehicle insurance are required and must be submitted with the application. Your application will not be accepted without it.
- For safety reasons, children under the age of 6 must ride on a float/vehicle, or be secured in a stroller.
- City ordinance prohibits open container of alcoholic beverages. No alcoholic beverages will be allowed on floats, in the line-up area or during the length of the parade. Consumption of such beverages will not be tolerated and will result in immediate removal from the parade and future events thereafter.
- Judging for all entries will take place at the Judging Area/MC located towards the west end of the parade route. Dance/cheer Groups and marching bands will have the opportunity to a 20-second stationary performance. Stopping will not be permitted anywhere else along the parade route. **If you create a gap between entries, you will not be judged.**
- **Police safety rules prohibit** throwing candy or other items from cars, floats, etc. "Silly String" and "snap 'n pops" are prohibited.
- **MYLAR CONFETTI IS STRICTLY PROHIBITED. Failure to comply with this requirement may result in denial of participation in future parades.**
- All floats must be fireproofed. See parade float safety guidelines.
- Solicitation of funds or selling of merchandise during the parade is not permitted unless approved by the Parade Committee.
- All entries using sound amplifying devices shall maintain a volume that will not interfere with other entries.
- Maximum Float Height Restriction: 15 feet from the ground.
- No Monster Trucks
- The Parade Producer and Delray Beach Police/Fire Department retain the right to prohibit any unsafe vehicle or trailer from participating in the parade.
- All vehicles must have a valid license plate as required by law and functioning horn, headlights, brake lights and parking lights.
- All flatbed trucks or trailers with riders must have a railing at least 12" above the float platform using wood, metal or a substantial substitute. To ensure the safety of passengers on board, it is recommended to consult with construction professionals who have experience in the field to verify that the railing can withstand the force exerted by the individuals.



# The 54th Annual Delray Beach St. Patrick's Day Parade

## Rules Continued

**Application Deadline: Friday, March 1, 2024**

**Parade Participants, please remember that this is a community event and is intended for viewing by families of all ages. Dress and behavior should reflect a "G" rating.**

- No sharp or unfinished edges should be exposed.
- No person shall be allowed to get on and off a float after the parade begins, except for emergency reasons. In the case of an emergency, the float should pull to the curb and stop. The person involved in the emergency will be removed and the float may re-enter the parade.
- All groups must march to the end of the parade route, which is NW 5th Ave.
- Note: immediately upon making the turn onto NW 5th Ave., your performance has ended. Music and performances must stop.

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## Awards and Judging Criteria

### Best Amateur Float

Presented to the most outstanding non-professionally decorated float. Floats will be judged on Theme, Craftsmanship/Lighting, Animation/Special Effects, Proportions/Presentations, Ingenuity/Originality

### Best Professional Float

Presented to the most outstanding professionally decorated float. Floats will be judged on Theme, Craftsmanship/Lighting, Animation/Special Effects, Proportions/Presentations, Ingenuity/Originality

### Best Dance/Cheer

Presented to the most outstanding dance/cheer group. Dance and cheer groups will be judged on Animation/Special Effects, Proportions/Presentations, Ingenuity/Originality

### Best Marching Band

Presented to the most outstanding marching band. Bands will be judged on Band sound, Band formation, Animations/Special Effects, Proportions/Presentations, Ingenuity/Originality

### Most Festive Marching Group

Presented to the most festive marching group. Marching groups will be judged on Animations/Special Effects, Proportions/Presentations, Ingenuity/Originality



- ◆ Maximum 4 vehicles of any type allowed per entry
  - ◆ All entry level types include the following:  
*Parade entry, review stand mention, ability to hand out flyers at parade.*

- Please select from the following:
- |                                |   |
|--------------------------------|---|
| <input type="checkbox"/> \$375 | Corporation/Business                            |
| <input type="checkbox"/> \$125 | Political                                       |
| <input type="checkbox"/> \$50  | Golf Cart (limit 2 per fee)                     |
| <input type="checkbox"/> Free  | Non-Profit/Education                            |
| <input type="checkbox"/> Free  | Marching Band/ Military/<br>Uniformed Personnel |

Name of Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

*Your confirmation will be emailed to you, please print neatly.*

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Number of Participants & age range: \_\_\_\_\_

**Please provide total measurements below for each vehicle or float in your entry.**

Length of Entry: \_\_\_\_\_ Width of Entry: \_\_\_\_\_

Height of entry: \_\_\_\_\_

## Check all that apply to your entry:

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Performance/Dance (# of people?) _____ | <input type="checkbox"/> Trailer (quantity?) _____      | <input type="checkbox"/> Lights? _____                  |
| <input type="checkbox"/> Walking Group (# of people?): _____    | <input type="checkbox"/> Tow-truck** (quantity?) _____  | <input type="checkbox"/> Music? _____                   |
| <input type="checkbox"/> Semi Truck** (quantity?): _____        | <input type="checkbox"/> Car** (quantity?): _____       | <input type="checkbox"/> Sound Amplifying Device? _____ |
| <input type="checkbox"/> Pick up Truck** (quantity?): _____     | <input type="checkbox"/> Golf Cart** (quantity?): _____ |   |
| <input type="checkbox"/> SUV/Van** (quantity?) _____            | <input type="checkbox"/> Bicycles (quantity?): _____    |   |

**NOTE: (All entries must maintain a volume that will not interfere with other entries.)**

**\*\*All drivers must submit copy of Driver's License and Insurance\*\***

Waiver:

In consideration of the entry, I, the undersigned, waive and release the City of Delray Beach, its officers, employees and agents and all other sponsors and officials, including their agents and employees from liability, for any claim I/we might otherwise have for participation in the Annual St. Patrick's Day Parade. I agree to indemnify and hold harmless those released above from and against any such claims, damages, losses, and expenses including attorney fees. At various times, the City of Delray Beach videotapes & photographs events to be submitted to the local media. By participating in the Annual St. Patrick's Day Parade, I/we hereby authorize the City of Delray Beach to reproduce, copy, exhibit, publish, broadcast or distribute any and all such tapes or photographs. I have read the above, and understand the rules and regulations for the Annual St. Patrick's Day Parade that have been made available to me.

Signature \_\_\_\_\_ Date \_\_\_\_\_



# Stage Introductions:

Please write a short paragraph about your entry.

This will be read by the parade commentator as your group passes by the stage:

Name of Organization: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Please select one award category that best exemplifies your entry.**

- Best Amateur Float
- Best Professional Float
- Best Marching Band
- Best Dance/ Cheer
- Most Festive Marching Group

## **Reminder:**

\_\_\_\_ Submit copies of driver's license(s) and vehicle insurance(s) attached to application if a vehicle is entered.

\_\_\_\_ Application filled out neatly and completely (2 pages)

\_\_\_\_ Waiver signed

\_\_\_\_ Marked calendar for **Tuesday, March 12, 2024, Captain's Meeting, 6:00 PM.**

\_\_\_\_ Reviewed and understand the rules completely.

\_\_\_\_ If entering a float: complete, sign & return parade float safety guideline sheet.

\_\_\_\_ Keep copy of application and rules for your files

Applications may be sent via mail or email.

Payments can be mailed to the below address or call for credit card payment:

**(no later than March 1, 2024)**

Danielle Pearson

561-243- 7000 ext. 5204

Pearson@mydelraybeach.com

C/O Delray Beach Parks and Recreation,  
50 NW 1st Ave., Delray Beach, FL., 33444



**Delray Beach Fire Rescue**  
Division of Fire and Life Safety  
**DELRAY BEACH PARADE FLOAT SAFETY GUIDELINES**

- Decorative material used on parade floats shall be flame resistant.
- A minimum of one (1) ten-pound multipurpose (ABC) fire extinguisher shall be provided for each float. The fire extinguisher must be in an accessible location, be currently certified and maintained in operable condition and present at the time of float inspections.
- A generator or battery must power all electrical appliances.
- All wiring and wiring connections must be located where they are not exposed to physical damage, secured to float, and maintained in a safe condition.
- All generators must be uncovered, and exhaust discharge not located within 3 feet of combustible materials.
- Generators shall not be in enclosed spaces or the passenger compartment of vehicles. (Ex. Hatch-back vehicles with the hatch open in not an approved location for a gas-powered (generator).
- All heat sources (lights etc.) must be located away from all combustible materials.
- Safety chains must be affixed to the float and towing vehicle. Chains must be present and affixed at the time of float inspection.
- No open flames are permitted on floats or vehicles.
- Individuals riding on the float must be situated in a secure location, (Seated or provided with a secure handhold e.g. railing, pole, handle).
- Normal unobstructed vision to the front, sides and rear of the towing vehicle must be provided to the vehicle operator.
- All safety devices must be in place and operational at check-in time.

**NFPA 1 Fire Code sections regarding parade floats**

**10.17 Parade Floats.**

**10.17.1 Permits:**

Permits, where required, shall comply with Section 1.12.

**10.17.2 Fire Protection:**

Motorized parade floats and towing apparatus shall be provided with a minimum 2-A:10-B:C-rated portable fire extinguisher readily accessible to the operator.

**Please sign and return along with your application or email to:**

**Danielle Pearson**

**[Pearson@mydelraybeach.com](mailto:Pearson@mydelraybeach.com)**

Name of Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

*By signing and returning this document, I acknowledge that I have been notified of and agree to adhere to the City of Delray Beach parade float safety guidelines. I understand that Delray Beach Fire Inspectors may inspect a float at any time prior to or during the parade to address any safety issues.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

