

Riceville Volunteer Fire Department

February 15th 2021
Minutes

Members present: Judy Dillingham, Mark Dillingham, Dan Friday, Lisa McCallister, Carla McLendon, Bill Edge, Mark Curran, Dereck Lindsay, Dean Reed. also, in attendance Kattie Presley, Dover Dillingham.

The February meeting was held in the Fire house metal building garage bays

Judy D. calls the meeting to order at 6:35. Judy asks if everyone has had a chance to read the minutes from the last meeting and if we have a motion to accept the minutes as sent.

Carla M. asks about the second page where Mark D. states that the employment policies have been gone over with all of the employees. She and the Chiefs committee were under the impression that this had already happened.

Katie P. goes over that the employees have signed a form that they have received them. They had not done this in the past.

Carla M. makes the motion to accept the minutes.

Dereck L. seconds

Voice vote unanimous

Motion carries

Judy D. asks Dover D. to give the treasures report.

Dover D. gives the report.

Judy D. thanks, Dover D. and asks Katie P. if she has anything to add.

Kattie P. starts with the IRS 990. It needs to be approved tonight if possible

Dan F. mentions that he will need a copy of the form for the minutes.

Carla M asks about the governing body of management. She would like clarification about the officers, relatives, key employees, and how the IRS views family business related parties.

Katie P. answers with Key employees have to make a certain amount of money and no one makes that much here.

Carla M. asks about the other categories such as officers?

Katie P. says that they (JPS) asked her about that in the interview. She also mentions that the answers were gained by the JPS questionnaire.

Mark D. mentions that mirage then divorce is the only connection between himself and Judy. He never manages the money not even a signer on the checks. Mark mentions that it should have been flagged by the auditors the last few cycles.

Carla M. also asks about the governing documents. She also asks if the community members are able to elect and appoint BOD. Page 6 section A part 6

Discussion

Lisa M. asks about written conflict of interest policy 12: A-C

Discussion

Mark D. makes a motion to approve the IRS 990 if JPS decides there are no changes to be made to it. If JPS thinks we should make any changes to the IRS 990 it will need to come back to the BOD for an internet vote.

Dan F. seconds

Voice vote

Motion carries

Carla M., and Lisa M. abstain

Judy D. asks for the officer's reports

Allan B. gives his report UTV was sent for service, Tack 11 had two recalls fixed
Allan gives Jason's report because Jason went home sick. Hired 4 new people

Dean R. asks if the new hires will help keep the ambulance in service.

Allan B. is not prepared to answer that question at this time. One of our new hires is thinking about being full time but wants to try it out here part time first.

Kattie P. explains that Fire fighters and EMS personnel are a hot commodity now. They are in short supply.

Dereck L concurs with that statement.

Allan B. mentions that we talk to folks when they come here to train about working for us.

Lisa M. asks if we are offering a competitive salary?

Katie P. We recently upped our starting pay back in January We are at the top of the scale for a department our size.

Judy D. asks about the need to get an intermediate on the ambulance with that paramedic.

Dan F. asks if folks already in the department that are basics are some of them willing to take the course to become an intermediate and how long does that take?

Kattie P. and Allan B. answer about a year to go from basic to intermediate and it is a vigorous course of study (Advanced EMT)

Allan B. discusses getting new people in and training folks on our equipment with our roads in poor shape. They are doing the best they can.

Judy asks if there are any other officers reports?

Mark D. gives Kyle's report. The new exposure policies have been sent out. There are a few changes they would like to make to them they would like to mention that they are to follow CDC policies in order to not need to change the policy every week. They would like to put it in a motion to approve the policies.

Lisa M. again we can't approve something then go and change it.

Mark D. the changes are to follow the CDC recommendations on temperature checks and to follow the CDC recommendations on quarantined.

Kattie P. clarifies that the CDC recommendations change often so it would be best to reference them in the policy to avoid the need to change the policy every time the CDC changes their policies.

Discussion

BOD Changes The Exposure Procedure to the first bullet point Follow current CDC recommendations, under Bloodborne Pathogens number 5 replace should with shall, under Needle Stick number 4 replace should with shall on the Covid-19/Flu Policy Prevention and Exposures' second page second bullet change include too including, second page last paragraph infections to infectious, and last page last line HIPA to HIPPA
See attached exposure procedure

Dereck L. makes a motion to accept the Policies with the noted changes.

Dan F. seconds

Voice vote unanimous

Motion carries.

Judy D. Thanks everyone involved asks if there is any new business

Discussion:

Lisa M. asks about vehicle maintenance in the expenditures.

Kattie P. answers that it was the end of year yearly maintenance and it carried over into January

Lisa M. asks about the \$4k building repair

Kattie P. answers that that was the bill from the garage door that was previously lost was found and paid.

Lisa M. asks about the budget overage on the accounting fees

Kattie P. and Mark D. answer that we asked JPS to do a lot more than we expected them to do originally with calculations of vacation and sick leave effects that came about with the new employee policy.

Discussion

Budgetary amendments will come to the BOD in March
Judy asks about any new business

Mark D. mentions that both dormitory bathrooms need to be remodeled. We will need to make a plan and find the funds necessary to complete that task.

Lisa M asks about the concrete slabs out front

The funding is there we are just waiting for spring it would be a more appropriate time to do that.

Kattie P. mentions that the computer for the ambulance is on its last legs. Along with the heart monitor. \$20K expense.

Mark C. asks about applying for grants for some of these expenditures.

Katie P. Yes, we are allowed to get grants. And we have applied for these grants in the past.

We did get a small grant from the state fire fighters burnt children's fund.

Discussion: Firehouse Subs, Dogwood Foundation, Lowes, Home Depot

Judy D. moves us into old business.

Judy D. tells us about the Parking Lot issue 18-20 cars Sunday, Monday, sometimes Wednesday. They came by on Friday and talked to Kyle. The neighbors are parking on our grass up by the Fire Department sign. The neighbors are very irate that we asked them not to park there. We have tried to be neighborly but it does not seem to be working.

Discussion

Discussion about the perception that we are renting the building during the pandemic when we are not.

Discussion

Mark C. gives a follow up on the new Chief search committee. The advertisement was posted on today

Mark D. says it was posted on Friday and it still has some typos. QR code PDF at top says Fairview.

Dan F. makes a motion to move to executive session

Dean R. seconds

Voice vote unanimous

Judy moves us into executive session at 7:53. Kattie P. needs to stay

We come back from executive session 8:34

Dean R. makes a motion to adjourn

Dereck L. seconds

Voice vote unanimous we adjourn at 8:35