

Riceville Volunteer Fire Department

June 18th 2018

Minutes

BOD Members present: Mark Dillingham, Dan Friday, Andrew Clark, Judy Dillingham, Danny Arnold
Dean Reed and Chief John Coffee.

David's absence is excused.

Mark calls meeting to order at 6:33pm

Dan F. reads the minutes from the last meeting

Andrew makes a motion to accept the minutes as read

Dean R. seconds

Voice vote unanimous.

Dover is there a treasures report.

Dan F. makes a motion to approve the treasures report as read

Andrew seconds

Voice vote unanimous

Chief Coffee is there a chief's report.

Chief reads the report

Danny A. How is the response time calculated?

Chief From the time the tone is heard till tires roll

Mark D. Any more Questions for Chief Coffee

Dover D. How are the car seats (Child Seats) put in?

Andrew C. would like to appreciate the chief and the department in the blood drive.

Chief Coffee this was our first one there will be a report on it next month. On another point there are two programs I would like to start down here at the fire house. The first is on Tuesday from 8:30 to 11:00 we want to start a community event night to help people spend time with their neighbors and see if we can help folks with limited social opportunities to have some social activity in their life. The other is I would like to start a farmers market down here on Saturdays.

Mark D. Any other questions for Chief Coffee.

Report Approved by Acclimation

Mark Old Business: the only old business is to approve the vote on the new bylaws. Chief Coffee assembled a committee to check the votes in the box. To make sure all of the votes had addresses that were within the fire district. The Board needs to make a motion to approve the votes and the new Bylaws.

Andrew Clark so moved

Dean Reed Seconds

Voice vote unanimous.

Motion carries

New business, JPS is to start the planning of the annual audit. We were contacted by the state Fireman's Association and we were audited on our annual relief fund report for 2017. They noted some deficiencies in the report so Mark Katie and Chief Coffee have been going over the 2017 report. Some deficiencies noted were. Missing transactions, Insurance payments not documented. There were \$459.00 of checks that were not documented. Checks require two signatures and only had one signature. These were problems that occurred before Chief Coffee took over so we are moving to rectify this problem. We have submitted everything that they have asked for. The next step is for Chief Coffee to go to the bank and get the new relief fund board on the accounts and remove the old names from the accounts. Hopefully next month we will be able to report that everything has been corrected and that the state is satisfied and everything has been corrected.

At this point in time we would like to open the floor for public comment.

Lee Beret: What is the new process to fill vacant board positions and when will this happen.

Reba Tefton: would like the website documents updated. She would like a microphone because she can't hear. She would like introductions.

The BOD introduces themselves to the people in the audience.

Mark: we need to go into closed session to discuss the county contract and an employee matter.

Dan f. makes a motion to go into closed session

Dean Reed seconds

Voice vote unanimous.

BOD then moves into closed session to discuss employee and contract matters.

Do we have a motion to adjourn?

Dan F. Makes a motion to adjourn

Danny A. seconds.

Voice vote unanimous

BOD adjourns by acclamation 8:10

Next Meeting moved to July 9th the acting president will not be available on the 16th

