







TAILORED

CONFIDENTIAL



APPLY TODAYI

Theo Kanellos Director—Risk Engineer Kanellos Consulting Pty Ltd

Risk management, OHS and ergonomics consultants

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# Kanellos Consulting Pty Ltd WorkSafe OHS Essentials Program—Free OHS Consulting

The WorkSafe Victoria OHS Essentials Program provides OHS consulting services at no cost to eligible businesses. To be eligible, businesses must hold a current Victorian Workers' Compensation insurance policy, have no more than 60 employees and have not participated in the program within the last 3 years.

#### WHAT DO YOU GET?

You receive 3 visits spanning over 12—18 months. At the first visit we will listen to you about your business and get an understanding of what your business is about. We will then conduct a workplace inspection to draw your attention to what needs to be done to improve safety in your business. We will document this in an OHS Action Plan which will be provided to you Wintin 5 business days.

The second visit is 3 to 6 months later and during this visit we talk about how you are going and if you have any questions about your OHS Action Plan.

The third visit is a closure visit and this takes place 9 to 18 months after the first visit. This visit is preferably done at about 12 months. During this visit we talk about how you went with implementing your OHS Action Plan and what challenges you faced.

All of the three visits and the preparation of the OHS Action Plan are free to you. We get paid directly by WorkSafe Victoria for our time.

#### IS IT CONFIDENTIAL?

Yes. We are not WorkSafe inspectors or employees of WorkSafe. We do not provide WorkSafe with any information or documentation that may identify your organization's OHS Action Plan.

#### WHO IS THE CONSULTANT?

You can nominate an approved OHS consultant. Theo Kanellos from Kanellos Consulting Pty Ltd is an approved OHS consultant and a qualified engineer with post graduate qualifications in OHS risk management and another in ergonomics. He has over 30 years experience in OHS across many industries. Why not nominate us?

To register, contact us or apply at the WorkSafe website address below.

www.worksafe.vic.gov.au/ohs-essentials-program

## How to select us

### Kanellos Consulting Pty Ltd

To ensure you get Kanellos Consulting Pty Ltd as your preferred consultant, you can ring us and we can step you through the application process. You will need to register with WorkSafe by creating a myWorkSafe account if you do not already have one. You can do this on the WorkSafe Victoria website at https://www.worksafe.vic.gov.au/login.

C. 199710000000000000000000000000000000000	New user
myWorkSafe login	What's a myWorkSafe account?
Login to your myWorkSafe account.	Manage individual and organisational licences, notifications and communications with a
Login	myWorkSafe account. You'll also get a Service Victoria account to access other government services. Thanks for your patience as we work har
Powered by	to deliver you more online WorkSafe Victoria services.
SERVICE	Create a myWorkSafe account

Once you have created your myWorkSafe account you can use the search engine to find the OHS Essential Program application page or go to www.worksafe.vic.gov.au/ohs-essentials-program. Once you are there you will need to confirm your company details and start the application form for your free OHS Essentials Program consultancy.

	Confirm your details	Completed
	We'll be using the information from your Worksafe Victoria profile to complete your submission. Ple details below are still correct. If you need to update anything, you can do so through your WorkSafe	
2	Notification form	1 minute
	Complete and submit the following form, including information about your workplace and insurer	
	What you will need:	
	✓ workplace details	
	✓ insurance details	
	All fields are mandatory unless marked as optional.	

# How to select us

At the bottom of the page in Step 1 it is important that you DO NOT check any of the associations, even if you are a member. If you do check any of these, the consultancy referral may not come to us.

#### Number of full-time employees

Complete this field.	
lumber of part-tim	ne or casual employees
Enter a number be	
omplete this field.	
	Itomobile Chamber of Commerce
Victorian Au	nomobile onamber of commerce
	ndustry Group
Australian In	
Australian In Victorian Ch	ndustry Group

Next step

### How to select us

At Step 2, you get to choose a preferred consultant. Type in Kanellos Consulting Pty Ltd in the space provided.

🕢 Business det	tails	Application details	3 Review	
				Saved 08
Step	2 of 3		Save & resume later	Prin
Ap	plicatio	n details		
Has yo	ur workplace previou	sly used this service?		
0	Yes			
0	No			
tional)		onsultant? If so, please include their name (op- 🧃	Type in Kanellos Consultin	g Pty
What a items)	re the main OHS issue	es you'd like to address? (Please select up to five		
	Manual handling inc	luding lifting, twisting, pulling, pushing		
	Dangerous goods a gas, petrol, asbesto	nd hazardous substances including chemicals,		
	-	s and explosives		

Once you have specified Kanellos Consulting Pty Ltd in the space provided, complete the rest of the form and submit it. You will receive an email notification that your application has been received. We will then receive an email with your details and we will be in contact within 5 days to arrange a date for the first of your 3 free consultancy visits. It's that simple! If you would like to assistance with your application, call us and we can talk you through the process.

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