

Coordination Through Cooperation

MEETING MINUTES NOVEMBER 3, 1995 JACKSONVILLE, FLORIDA

Chairman Arlene Brown-McGee called the quarterly meeting of the Florida Utilities Coordinating Committee to order at 8:30 a.m. with 76 representatives/members in attendance. Mr. Larry Claxon offered the invocation and pledge to the Flag. Chairman Brown-McGee introduced the officers and then called for self introductions by the attendees.

SECRETARY'S REPORT - John V. Jernigan

Secretary Jernigan asked if there were any corrections to the minutes of the last meeting held. There were no corrections, and a motion was made to accept the minutes as written and wave their reading. The motion was seconded and passed. The Secretary recommended that all Committee chairman, Sub Committee chairman, Interest group chairman and FDOT District representatives, provide a written report to the Secretary detailing their oral comments to the membership. A report form has been developed and will be provided with this set of minutes for each chairman's use.

HISTORIAN'S REPORT - Tom Duggar

FIFTY YEARS AGO - NOVEMBER 9, 1945 - DAYTONA, FLORIDA OFFICERS: CHAIRMAN - B.N. DARLINGTON, PENINSULAR TELEPHONE COMPANY VICE CHAIRMAN - NO RECORD OF WHO THIS WAS SECRETARY - J.G. SPARKMAN, SUMTER ELECTRIC COOPERATIVE

ATTENDANCE: 16 MEMBERS

DISCUSSION: The value of having more of the cooperative managers and area officers present at the meetings was discussed. It was decided that to get personally acquainted helped in settling matters as friends can settle differences more quickly than strangers.

The question of over building was brought up and suggested that any power company that plans over building on telephone or telegraph lines should make some effort to find out who owns the lines, and notify them of such proposed construction in time that a satisfactory agreement may be worked out.

Chairman Arlene Brown-McGee (813) 228-4674 Vice-Chairman Hamid Zahir (904) 632-6068 Secretary John V. Jernigan (813) 664-6161 Historian Tom Duggar (813) 599-1543 It was suggested that legislation would designate a given side of the road for certain wire users. Mr. Warth gave the members the benefit of his experience concerning laws and arbitration in resolving any differences over right-of-way. Better results could be obtained by using the committee as it had been used in the past by solving these problems in a friendly manner.

During the discussion of the state road department permits, several questions came up about the forms submitted by wire users, and rather than go into a discussion of details, it was suggested that a copy of the state road application of both the power and telephone company be brought to the next meeting for examination and study.

TWENTY FIVE YEARS AGO: NOVEMBER 6, 1970 RAMADA MOTOR INN JACKSONVILLE, FL

ATTENDANCE: Telephone 15, Power 21, Gas 2, D.O.T. 9, City 14, Consultant 1, A total of 62.

CHAIRMAN - BOB CORN, FLORIDA GAS TRANS, COMPANY VICE CHAIRMAN - LARRY HOUSEL, J.E. GREINER COMPANY SECRETARY - KEN BROWN, TAMPA ELECTRIC COMPANY

OLD BUSINESS: A report was given concerning signs overhanging the right-of-way. Comments were received from one Telephone Company and two power companies, however, recommendations were so conflicting that a single recommendation could not be put together. A sub-committee was formed.

The roadway lighting and traffic signal sub-committee reported on their final recommendation. The sub-Committee members admit that such an agreement could not withstand legal scrutiny and that any lawyer would tell you the agreement is not air-tight for utilities. However, the sub-committee feels it contains as much protection for utilities as is legally possible. Since there is no hope for an air-tight agreement and several utilities need the agreement now.

A motion was made that the committee vote to adopt. To clarify the motion, stating that if adopted by the committee, it should be pointed out to the DOT that all utilities do not concur with the provisions of the agreement, therefore, the guidelines are recommended only as a new approach for utilities who can accept the agreement.

The chairman read a letter from the DOT, which stated that the Federal Highway Administration had, in fact, refused to accept the Florida Utilities Accommodation guide in the form it had been presented. The majority of the bureau's comments were that they would like the guide to be more detail in certain sections. However, the department would get back with utilities before making any changes.

FDOT DISTRICT REPORTS:

- DISTRICT I No written report was provided
- DISTRICT II No written report was provided
- DISTRICT III No written report was provided
- DISTRICT IV Rocky DePrimo, District IV continues to provide the utility owners its monthly production status and letting report.
- DISTRICT V No written report was provided
- DISTRICT VI No written report was provided
- DISTRICT VII Larry Claxon-Chairman, reported, Steven Tidwell -Utility Engineer unable to attend.

Our semi-annual meeting was held 9/22/95, with over 90 in attendance. It was held in Tampa at the Best Western Inn on Busch Blvd. Our meeting was presided over by outgoing Chairperson Jo Ellyn Miller of Pasco County Engineering.

FDOT DISTRICT REPORTS: (continued)

Guest Speakers were:

- 1) Jackie Whiting of St. Joseph Hospital in Tampa. Her topic was "Stress in the Work Place".
- 2) Charlie Waters of DOT. His topic was a NPDES update, as related to erosion control on DOT projects and we appreciated their well prepared talks. Both speakers were very informative.
- Outgoing chairman of the four local utility groups were presented with plaques as follows: Art Gilmore - Pinellas Utility Group Rob Hudack - Greater Tampa Utility Group Jeff Rudder - Pasco-Hernando Group Ralph Hedgecoth - Citrus Co. Utility Group

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- 4) Art Gilmore of Florida Power Corp was voted in as the incoming secretary. Larry Claxon of Tampa Bay Engineering moves up as chairman and Jerry Taylor of Hillsborough County moves into the Vice-Chairman Position.
- 5) One of many problems that we have been working on lately are the designer-surveyor calls to Sunshine One Call. We are trying to help Sunshine One Call in order to help get a solution to the problem.
- 6) Our next meeting will probably be on Friday March 22, 1996 and the place will be announced in the near future.

PROGRAM

Jim Weeks, State Utility Engineer, provided a one year update on position.

- 1) "JPA" excess money returned after complete accomplishments.
- 2) Relocation Schedule
- 3) Sub surface Utility Engineering-Federal Funds
- 4) CAD Standards
- 5) Pole relocation Priority plan (3R)
- 6) Utility MOT standards
- 6) U.A.M. (Utility Accommodation Manual)

** THANKS to Jim Weeks for a years job well done! Coordination through Cooperation.

UTILITY TASK TEAM COMMITMENT November 3, 1995

We, the utility task team agree to work together to openly discuss issues and resolve them together in order to improve the quality and cost effectiveness of our work. As a team, we are committed to the following objectives:

Objectives

Streamlined Procedures and Process
Cost Effectiveness
Cooperation/Coordination
Safety
Professional Relationships
Real Negotiations
Clear and concise plans
Invest in Technology for Productivity
Statewide Consistency
Common Sense Flexibility
Understand Effect on Others
Trust
Objective (Value Added) Procedures
Sensitivity to taxpayer/public
Full Service Corridor for all Infrastructure Providers

We, the undersigned, are committed to being responsive and flexible within the partnership in order to achieve our objectives.

(Signed by all members of the team present at the meeting)

Team "A" - Relocation Schedules, Stan Numberger

The problem statement of A Team is, no individual relocation schedule given to the FDOT is any good. There are three periods in a project.

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- 1. Overview of redundant construction schedule.
- 2. Less competition and fewer bid's.
- 3. Revised form (Garbage in-Garbage out) Construction Task Team Presentation.

Team "B" - Facility Location, Earl Christian

- 1. Different classifications of locates.
- 2. Sub Utilities Engineering FHWA

Team "C" - Utility Accommodation Manual, Dennis LaBelle

- 1. DOT design, maint, due's FUCC sub-committee.
- 2. Review manual proposed changes.
- 3. Metric (Eng, Metric or Dual)
- 4. Transportation Facilities (include Railways)
- 5. Permit signed by owner.
- 6. Copies of permits.

UTILITY NOTIFICATION CENTER REPORT: Dan Buol,

Next board meeting at Delta Resort November 17, 1995. We are in the process of moving to Orlando. Hopefully we will have a tour and open house of the Call Center at the next FUCC meeting in Orlando.

1995 Calls 338,631

1995 Tickets 545,809 Hold Time 18 Sec YTD

We took our (1) millionth ticket in September.

INTEREST GROUP REPORTS:

POWER, Max R. Wallace

The power group met with 18 in attendance. Items discussed were:

- 1. Utility Pole Safety Project. Utility task team to begin in depth discussion late in the year.
- 2. State Road permits needed for maintenance over one mile in SR R/W while using helicopters. FDOT asked FPC to utilize sign (Flashing warning traffic that a helicopter was being used close to R/W pavement.
- 3. Railroad Permits, James Lumpkin now is the main contact with CSX Transportation 904/359-1399 his phone number in Jacksonville. Seems to be providing faster services to utilities, since our state is covered by (2) people, John Fry and James Lumpkin.
- 4. RRR update Jim Weeks will be putting together a task team to review current 3-R requirements, i.e., movement of utility pole; mission statement developed; FP&L looking at accident data on every 3 R project.
- 5. Utility Accommodation Manual-Update, Permits- asking for stat plane coordinates. Joint use attachmentsshould FDOT be involved in setting rates that utilities may charge customers using TAC pole attachments.
- 6. Nov. 16 & 17 in Sarasota-next Utility Accommodation Manual meeting.
- Metrics-in circumstances in meter decisions. Not labeling units, no standard scale on drawings. Are CADD disks available for FDOT road projects? What are FDOT CADD standards currently? Could FDOT stamps on a metric symbol on plans being sent to utilities.

TELEPHONE/TELECOMMUNICATIONS, Betsy Becker and Marilyn Pineau

The sub-committee chairman opened the meeting with 26 in attendance

Betsy opened the meeting asking for self introductions. There was an unexpected turnout of Sprint/United Centel engineers at this meeting.

The first order of business was a review of the topics of our last meeting. Dan Buol a Sunshine One Call talked about the move of the offices from Fort Lauderdale to larger space in the Orlando area. The address of the new office is 7200 Lake Elinor Drive, Suite 220. Dan volunteered to arrange a tour for us of his new office at the next meeting in February which will be held at the Holiday Inn Resort on International Drive.

On new discussion, Betsy called for a report from Marilyn Pineau (UCI) on what happened at the National Joint Use Conference in Phoenix, Arizona. Marilyn mentioned that Shirley Fugimoto gave a report on "The Federal Pole Attachment Act: A comparison on where we are and where we are headed. Shirley said she would provide updates if you will write or call her. A copy was passed around the group.

Marilyn also talked about the FP&L booklet concerning "Pole Height Restrictions" compiled by Dennis LaBelle and which he discussed at the conference. On the downside of the conference the Catv companies were not well represented and this conference was geared towards their attendance.

Marilyn also gave a report on the Joint Use Sub Committee. The committee is waiting for the design from the Cablevision companies before sending out the bids to the contractors. The subject concerned Joint Trench Services to the home and we should be presenting our white paper in February or at the latest, May 1996.

Dan Buol gave a report on the Florida Facilities Steering Council meeting held on Wednesday. He gave us a brief synopsis of their background and said that they were a spin off from the National Common Carriers. Their purpose is 4-fold.

- 1. Damage presentation
- 2. Restoration
- 3. Joint Signage
- 4. Joint relocation

TELEPHONE/TELECOMMUNICATIONS (continued)

They determined that a coordinated effort by those involved would save time and money for everyone.

This steering council has a common interest with the FUCC and Dan Buol is putting forth the effort to bring them abroad. One of the main reasons is to get Railroad representation at the FUCC meetings again. The next meeting of the Florida Facilities will be in the Orlando area on Wednesday, January 17, 1996. A lot of common carriers run along the railroads and mutual cooperation with each other helps with safety and education of those field personnel in spotting potential troubles, or dangerous situations.

Henry Bowlin of Sprint/United spoke about having workshops for all utilities on how to handle the permits after deregulation slated for January 1, 1996. He also mentioned that some cities and counties seem to be inflicting a lot of restrictions and regulations on the utility permits.

Dan Buol announced that a Bar-B-Que is planned for February 7, 1996 to provide information to contractors nonmembers of Sunshine and various other entities on One Call. This will be in the Panhandle area.

John Jernigan (GTE-Tampa) talked about the proposed "Signing and Sealing". Those present from AT&T, Sprint/United/Centel and Bell South gave negative responses to this "Signing and Sealing". The DOT is the only one supporting it.

John Jernigan announced that the Hillsborough River Task Force is investigating the possibility of having common utility corridors within the state. Utilities and users would have an opportunity (one time only) to utilize the corridor.

UNDERGROUND, Mike Farmer

Items discussed were:

- Utility Task Team, UAM history of group and survey results summary.
- UAM language, examples of Jacking & Boring and Directional Bore.
- General Permitting is working in Pinellas County.
- Signing & sealing by PE's. Jim Weeks will address later.
- On JPA's, have FDOT contractor install new casings prior to road work.
- Utilities responsibilities and rights under a JPA. The problem is that FDOT is changing/making decisions in the field.
- Generic Specs. Sent to industry for comments.

Subcommittee reports:

UAM/Standards Review, Dennis LaBelle

There is no report at this time. Everything was covered under the Utility Task Team "C".

Joint Use Sub, Marilyn Pineau

Randy Scott chaired this meeting. Our subject matter deals with Joint Trench Services from street to home. We are presently waiting for the selected CATV companies to submit their designs. When this information has been added, the package will be sent out for bids to the contractor. We hope to be able to present our findings and conclusion to the FUCC in February, 1996.

One Call Organization, Dan Buol See Utility Notification Center Report

FDOT Pay Items, Carlos Solis No written report was provided.

Utility Networking, Tom Kennedy

Jim Weeks handed out info on CADD Standards the FDOT is developing. A workshop will be held in conjunction with the February FUCC meeting. Members should have their CADD or computer experts attend the work shop to discuss CADD standards and Electronic communication of CADD drawings for FDOT projects. Interline has provided (reprint "FUCC on-Line discussion list". If members get an internet address please send an e-mail to Tom Kennedy at his e-mail address: kennedt@FIRNVX.FIRN.EDU

MOT PLATES, Hamid Zahir

An overview of statewide options will be presented to the Utility Task Team in January.

CONFERENCE PLANNING, Ray Afeld

Ray Afeld, Conference Planning Chairman, reported that the next winter meeting will be January 31, February 1 and 2, 1996, at the Holiday Inn International Drive Resort, 6515 International Drive, Orlando, Florida, 32819. The room rate will be \$85.00, call (407) 351-3500 for reservations. He also announced that we have two tentative sponsors for our next meeting's reception, which are Utility Consultants, Ron Lipham and Piute Contractors, Scott Cousins. We also have a tentative sponsor for the Friday morning coffee and danish which might be provided by Sprint United Telephone. Henry Bowlin will handle the arrangements. We are also looking into the possibility of having a tour of the new Sunshine One Call Center that is moving to the Orlando area, within one half mile of this hotel, he tour will include refreshments. Dan Buol is finalizing the arrangements.

STRATEGIC PLANNING, Ray Afeld

Ray Afeld was substituting for Chairman Nick Zembillas and read the minutes of the previous meeting. There were 19 people in attendance.

The committee finalized the scope of services of the new conference planner's duties, and it will be mailed out the following week to five professional planners to submit bids. The professional planner will negotiate and secure contracts for the FUCC meetings for the following year. Hamid Zahir will create a report form that each group will submit to the Secretary after submitting their report. It was agreed that Hamid Zahir would check with several banks to set up a checking account using his Social Security number and there will be two people authorized to sign. We will consider creating a new position, Treasurer, to handle the money for an extended period of time, allowing two people to sign a check, the Historian and the Treasurer; the Historian Tom Dugger and the Treasurer Hamid Zahir.

This would keep us from changing bank accounts, Social Security numbers and printing new checks every year. They will look into a non-interest bearing account doing business as (D/B/A), Florida Utilities Coordination Committee.

Dennis LaBelle and Hamid Zahir are to check into the other organizations, such as the IRWA, and see how they are set up with their financial funds. After a lengthy discussion on the needs of a professional meeting planner, to book meeting locations one year in advance and the estimated costs of these services, it was recommended by the committee to increase the FUCC registration fee, from ten dollars to twenty dollars, to pay for the escalating business expenses, such as the conference planner, awards plaque, audio/visual equipment, coffee and danish and so forth.

It was the opinion of the committee to delay the proposal to incorporate until the committee members have submitted their final reports, as the estimated cost at this time is going to be between three and four thousand dollars to incorporate the committee.

It was agreed by the committee that the conference planner is to produce and distribute a FUCC meeting room assignment, dates and times of the meeting, including the hospitality suite location, to all the officers and the committee chairmen prior to the meeting by fax, e-mail or internet.

Ray Afeld announced that Dave Hall had a heart attack and double by-pass surgery on approximately October 17. 1995. He is back home doing well and will not be back to work until January of next year. We all wish him a speedy recovery.

It was decided by the committee, due to the complexity of the meeting minutes and the technical aspects, that John Jernigan, Secretary, would continue to record, write and distribute by mail the FUCC minutes. This would not be handled by the conference planning person.

STEERING, Arlene McGee

- Ray Afeld discussed the Strategic Planning items.
- Mike Brady will be the Events Coordinator for the FUCC meetings.

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- Florida Common Carriers (Florida Facilities Steering Council) wants to have a joint meeting with FUCC.
- Tom Kennedy presented the proposal for the FUCC by-laws.
- Discussed introduction of new members to the Committee by "senior" members. This will help new members to understand the FUCC and get to know other members.

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- Recognition of "senior" members and the methods of recognition such as a permanent name tag, color coded ribbons, etc.

The meeting was adjourned at 12:00 noon.

Respectfully Almigan John V. Jernigan

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V VINCE KREPPS	- 2.5	3051 928.2820	1451 M/ CYPRESS CREEK RD SUITE 300 FT. LAUDERIALE 12, 33309
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ATTENDANCE LIST FOR QUARTERLY MEETING

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Thomas Duggan	SPRINT CENTER	(904)599-1547	P.O. Box ZZIY MCZSGO Tallabusser 7 32316 P.O.BOX 512
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Quan-Joing yac	University of Fla	(904) 392-1033	Civil Engl. UF
WILLIAM AUKIN	BOTWON BEACH	(407) 375 6281	18190 RIVER DATES DR JUPITER PL 33455
		()	
	NUTRIA CONTRACTOR	()	
		()	

NEETING REPORT:	Date:
BV:	·

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topic:

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DISCUSSION:

RECOMMENDATION:



January, 1996

Dear Telecommunications Professional:

AM/FM International is a non-profit educational association providing excellence in education and information exchange on the use and benefits of spatial information technologies for communication, infrastructure and utility applications worldwide. Each year the association sponsors a three-day conference bringing together professionals from all over the world to share their expertise and ideas about automated mapping, facilities management and geographic information systems (AM/FM/GIS).

This year's Conference XIX is fast approaching. "Thriving in an Age of Competition," to be held March 24-27, in the Washington State Convention Center in Seattle, Wash., features the latest in AM/FM/GIS technology as it applies to utilities, government agencies and transportation authorities. To thrive in an age of economic uncertainty, today's businesses must put into place processes to gather, distribute and use their critical information resources more effectively. Conference XIX allows you to do just that!

Your pre-conference program will arrive in the next few weeks. It details seminar and educational sessions, the exhibition and networking events available to you in Seattle. Of particular importance are the educational sessions focusing on applications of AM/FM/GIS technology to the telecommunications industry.

Enclosed is a special curriculum for telecommunications professionals. This curriculum was designed by experts in the field and will serve as a guide to particular sessions that will be of interest to you.

If you have any questions after reviewing the conference information, contact AM/FM International Headquarters at (303) 337-0513, fax us at (303) 337-1001 or reach us via e-mail at amfmintl@aol.com.

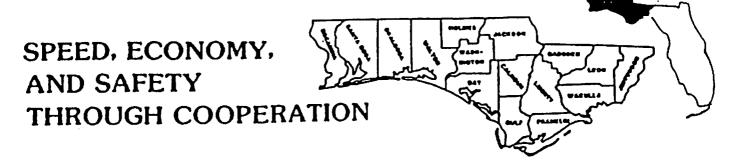
Sincerely,

Henry Rosales Director of Education

Enclosure

14456 East Evans Avenue / Aurora, Colorado 80014-1409 (303) 337-0513 / FAX (303) 337-1001 / e-mail: amfmintl@aol.com

DISTRICT III UTILITY LIAISON COMMITTEE



November 27, 1995

Members of the THIRD DISTRICT UTILITY LIAISON STEERING COMMITTEE

Dear Member:

There will be a meeting of the Third District Utility Liaison Committee THURSDAY, JANUARY 18, 1995 in Chipley at the Department of Transportation District III office from 9:00 a.m. to 12:00 p.m. (CST). The meeting will be held in the Design Conference Room A.

The purpose of this meeting is to develop an agenda, set the date and location for the Semi-Annual District III Meeting. Please attend this meeting and bring any concerns of the local utility groups or special interest that your group would like to see addressed at the Semi-Annual Meeting.

For the success of this meeting, everyone's input is needed and valued. PLEASE make every effort to attend.

Singerely,

Bill James, Chairperson District III Utility Liaison Committee

BJ/mlb

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CONSULT 1

FLORIDA UTILITIES COORDINATING COMMITTEE MINUTES FEBRUARY 5, 1971 PORT OF CALL MOTOR INN ST. PETERSEURG, FLA.

ح The meeting was called to order at 9:10 a.m. by Chairman Bob Corn. Self introductions were made as follows:

✓ K. L. Brown J R. H. Corn 🕜 Roswell Sherling Jack Strickland) John F. Clark C. A. Sissons ✓ Merle R. Stephens √ F. S. Dees 😪 Paul Pearson └ Roger H. Agamaite 🖌 John D. Harris ✓ B. A. Kempson, Jr. v T. A. Palmer 🗸 A. M. Priester 🗸 J. M. Haynie 🗸 Jim Kellermann 🕑 F. W. Zander, Jr. Albert Welchly 🕙 Bob Jenkins √ W. C. Hayes 🕑 Duff Matson B. B. Godfrey J. M. Hegwood • E. M. Salley VW. L. Anderson ✓ Everett Thompson > T. S. Spangenberg v W. E. Douglas 🗸 John F. Risher Verne R. Brown 🧭 Jack M. Gaines 🕤 W. F. Moss Walter C. Holmes 👽 John C. Funk ✓ R. D. Bullington 🕤 Carl E. Friedman Hallie Ostrander C. L. Stewart 😪 G. L. Mardis 🕖 Don Sterba V. B. Nolan • W. H. Anderson R. N. Willis ~ L. D. Housez ^v D. L. Crowson √ W. A. Dixon - Raymond Smith 🔬 Glen Cock

Tampa Electric Company Fla. Gas Transmission - Lee Co. Electric Coop. United Telephone Co. United Telephone Co. United Telephone Co. Jax. Electric Auth. DOT -Fla. Power Corp. -Fla. Power Corp. -Gulf Power Company -Gulf Power Company _Southern Bell Tel. Southern Bell Tel. DOT -Sumter Elect. Coop. Fla. Power Corp. Pinellas Co. Highway Div. -Fla. Power & Light -Fla. Power & Light -Fla. Power & Light __DOT -Peace River Elect. Coop. _ DOT DOT DOT DOT DOT General Telephone Co. General Telephone Co. General Telephone Co. AT & T Company AT & T Company AT & T Company American Tel & Tel General Telephone Co. General Telephone Co. Fla. Gas Trans. Co. Fla. Gas Trans. Co. _Fla. Gas Trans. Co. Fla. Power & Light Fla. Power & Light Fla. Power & Light -E. Greiner Co., Inc. _Orlando Utilities Comm. Orlando Utilities Comm. Palatka Cas Authority - Tampa Electric Company

Tampa Orlando Ft. Myers Ft. Myers Avon Park Ft. Myers Jacksonville Lake City St. Petersburg St. Petersburg Pensacola Pensacola Jacksonville Miami Deland Sumterville St. Petersburg Clearwater Cocoa Miami Miami Deland Wauchula Tallahassee Bartow Bartow Chipley Tallahassee St. Petersburg Tampa St. Petersburg Atlanta Orlando Jacksonville Miami Lakeland Lakeland Gainesville Winter Park Ft. Lauderdale Miami Sarasota Sarasota Tampa Orlando Orlando Palatka Tampa