

Florida Utilities Coordinating Committee

Coordination Through Cooperation

MEETING MINUTES May 9, 1997 Key West, Florida

CHAIRMAN Hamid Zahir (904)632-6068 VICE CHAIRMAN David E. Pellico (561)838-1752 SECRETARY Jacqueline Beebe (813)892-5605

Z7.

HISTORIAN Tom Duggar (904)599-1543

Chairman Hamid Zahir called the Spring Meeting of the Florida Utilities Coordinating Committee to order at 8:32 a.m. and welcomed all new members to the meeting. There were 119 registered members and representatives in attendance. Mr. Rob Hudack offered the invocation and led the pledge to the Flag.

Chairman Zahir initiated and proceeded with self-introduction by the attendees. He also expressed appreciation and thanked the following sponsors for their support and assistance for this meeting:

- * Metcalf & Eddy
- * TT Technologies, Inc.
- * Tampa Bay Engineering
- * Geotrack

Chairman Zahir also thanked our Conference Planners, M&T Consultants, Inc. for doing a great job setting up this meeting and for their creativity in preparing the new FUCC meeting agenda booklet for this meeting. Those corporations which would like to have their business advertised can do so, in the business section of the booklet.

Chairman Zahir commented that he had attended the National Joint Use and National Highway Utility Conference in Cleveland, which he found to be very informative and educational. He complimented those present who attended and made presentations at this national conference for their involvement and participation. Among those FUCC members in attendance to the National Joint Use and National Highway Utility Conference were: Bill Hetherington, Tom Kennedy, Dennis LaBelle, Steve Tidwell, and Nick Zembillas. He also acknowledged Ms. Reva Reed, Chairperson of the National Joint Use and National Highway Utility Committee, and welcomed her to the FUCC meeting.

SECRETARY'S REPORT - Jacqueline Beebe

The minutes from the February 7th meeting held in Atlantic Beach were accepted as written. A motion followed to wave the reading of the minutes, the motion was seconded and passed.

HISTORIAN'S REPORT - Tom Duggar

FIFTY YEARS AGO - May 1947 Chairman - J.T. Sparkman, Sumpter Electric Cooperative Secretary - Menendez, Southeastern Telephone Company No minutes of the meeting.

TWENTY-FIVE YEARS AGO - May 5, 1972, Holiday Inn, Hollywood, Florida Attendance: Telephone 15, Power 16, Gas 3, FDOT 9, Consultant 3, Cable TV 1, County 3, City 1 for a Total of 50.

Chairman - Ken Brown, Tampa Electric Company Vice Chairman - Andy Palmer, Southern Bell Secretary - Larry Housel, J.E. Greiner Company

A letter from Mr. Warner, President of the American Public Works Association was read. The letter stated that a committee had been appointed by the Florida Chapter of the APWA to work with the Florida Utility Coordinating Committee on the development of the utility space allocation standards. A letter to all district engineers was read stating that the Department of Transportation now had the in-house expertise to review utility bridge attachment designs with respect to corrosion problems. It was therefore no longer required that utility companies obtain and submit statements certifying the adequacy of the cathodic protection.

Recommendations of the Utility Space Allocation Subcommittee were read. Preliminary drawings were developed by the subcommittee indicating the proposed location for various utilities; the exhibits were reviewed and discussed by those present.

It was voted to have a subcommittee develop a resolution for review at the August meeting, siting conflicts and problems resulting from the indiscriminate location of signs. The resolution is to be submitted to Counties, municipalities, and agencies governing the installation of sign facilities.

Chairman Brown announced that the Legislature had passed a tax bill, effective July 1st, 1972. A portion of the funds collected were to be distributed to the municipalities and be used for reimbursing public works and utilities for relocation costs. Chapter VI of the Traffic Control Device Standard was discussed.

TREASURER'S REPORT - Hamid Zahir

Reported balance of \$1,031.59 as of Wednesday, May 5, 1997; without proceeds from this meeting.

A proposal was presented by Chairman Zahir to the FUCC group pertaining to two compensation options made available to FUCC members attending the Summer meeting at the Marco Island Hilton, due to scheduled hotel renovation work. The options presented by Chairman Zahir were as follows:

Option #1 .- The hotel would credit each FUCC attendee's individual room account with a \$25.00/day food and beverage credit.

Option #2.- The hotel would credit the FUCC Master Account with a \$25.00/day food and beverage credit for each individual room reserved under the FUCC portfolio.

Members voted by ballot; votes were counted and Option #2 was selected.

FLORIDA DEPARTMENT OF TRANSPORTATION UPDATE - Ken Weldon

Mr. Ken Weldon, State Utility Engineer, provided the attendees with the following status report:

- Utility Accommodation Manual and the Utility Permit .- These documents have been advertised in the May 2, 1997 issue of the Florida Administrative Weekly. The advertisement states that a workshop will be held in the FDOT Burns Building auditorium on May 23, 1997. The purpose of the workshop is to voice any concerns, objections and not for the purpose of argumentation. There will be no debates at this workshop. A hearing is expected to be held at a later date.
- Utility Relocation Schedule .- The Utility Office has completed the trial debugging and user comment phase of forms. It is now approved for use as an "Official Form". Use only those versions with the Form Number showing.

GUEST SPEAKER - Tom Boyd, State Comptrollers Office

Mr. Boyd stated that the State Comptrollers Office has the most extensive cash forecasting system. Utility relocations on the Work Program are forecast as a local cost/funds. Mr. Boyd continued to explain the reason why the State requires money "up front" from Utilities prior to construction, since his office is required to certify that money is readily available for the project prior to construction. Close coordination with Utilities are handled via Joint Project Agreements in which funding/money is required to be provided to the State prior (14 days) to the advertisement date of the construction project.

Another area that Mr. Boyd talked about was the success that the State has had with consolidating invoicing/billing with utility companies such as JEA and Florida Power for utility services provided to the State. Utilities interested in consolidated billing can contact Mr. Boyd at (904)921-7112.

Chairman Zahir presented Speaker Appreciation plaques to Tom Boyd and Mark Hopkins for their presentations.

FDOT DISTRICT REPORTS

DISTRICT I - Jerrold R. Whitt

The March meeting was held in Bradenton on March 12th, 1997. There were 70 attendees at the meeting. The topics were :

- 1. How projects are identified and placed in the Work Program
- 2. Update on Electronic Utility Permitting.
- 3. Tampa Electric Company's new state-of-the-art Power Plant in Polk County.

The next District I Liaison meeting will be scheduled for September, tentatively the 10th. Possible topics or speakers could be on utility lobbying in the Legislature. The Steering Committee will be scheduled to meet in July.

DISTRICT II - Vince Camp

The District II Utility Liaison Committee will meet June 2nd, 1997, in Lake City at the I-75 Holiday Inn. Meeting is scheduled from 9:00 a.m. to 3:00 p.m. This meeting will consist of a Vendor Show/Exhibit in the morning. The District will present the Five-Year Work Program, the new Utility Relocation Schedule, and proposed changed to the UAM.

DISTRICT III - Carmen Guffey

The next District III Liaison meeting is scheduled for August, at the Harbour House in Panama City, Florida. The meeting will be held form 8:30 a.m. to 12:00 p.m. The topics for the meeting will be the Five-Year Plan Update and new officers elections.

The Spring meeting was held on February 28, 1997, with 65 in attendance. Topics of discussion were: draft guidelines for clearing and grubbing, DOT and utility delays, and the Five-Year Plan.

DISTRICT IV - Rocky DePrimo

District IV continues to mail out to all the utility companies in the area a monthly status report of all the projects within an 18-month window of production. The District also mails out the monthly status of all project lettings within an 18-month window.

District IV utilities/construction will conduct a training class on the utility relocation schedule and how to avoid conflicts during roadway construction in May/June, 1997. If anyone is interested in attending please call Anne Endsley or Ruth Yanks at (954)777-4128/4127.

The District participates in all monthly utility coordinating committee meetings in the various counties within the District.

DISTRICT V	-
No report	

- Alternate Contracting User's Guide The Central Office has prepared a booklet called "Alternate Contracting User's Guide -Draft March 1997". This booklet is to assist and provide information pertaining to what to expect on projects identified as candidates for bidding under the Alternate Contracting Method. Be aware relocation schedules are more critical than ever before and failure to meet them places the Utilities subject to penalties in excess of \$7,000/day in the event of delays in the Contractor's schedule.
- Joint Participation Agreement Research .- The Request for Proposal will be advertised May 2, 1997 in the Florida Administrative Weekly. Proposals are due 06/05/97. Posting begins and ends 06/12/97 -06/17/97.
- Revised Pole/Post Research Scope of Services The Utility Office has submitted this to Dr. Najafi of the University of Florida for review and consideration as of 05/02/97. Emphasis has been placed on determining causes for accidents and probability of impact rather than prioritizing pole impact locations.
- Pole Task Team. The task team met on April 24, 1997 in the Tampa District Office. Each of the FDOT's responses on how is intended to meet the FUCC's utility issue requests were discussed. The Pole Team is to respond in writing stating which responses are acceptable and what if any require further clarification. The FDOT Utility Section will begin drafting some specific training guidelines and Plans Preparation Manual revisions for implementation of the responses agreed to. These guidelines will be the basis for the FDOT's next meeting June 19 in Tallahassee finalize improvements the Department is making in its manuals to accommodate the needs of the Utility.
- Claims Task Team .- The task team met April 25, 1997 in the Tampa District Office to re-establish goals and objectives. A decision was made to finalize the study and draft recommendations to submit to the DOT. It is anticipated that the tentative submittal date and presentation will occur by August 19, 1997.
- Nationwide Survey of Pole Horizontal Clearance and Clear Zone .- It will be completed and submitted to the Districts June 1, 1997. This will place greater emphasis on being more practical on Foot's approach.
- Training Needs Statewide The Utility Office is attempting to determine training needs statewide for the purpose of dealing with Utility issues. Training will be scheduled in the Miami, Orlando, and Lake City areas.
- TEA 1996 Policy .- The Central Office has developed a TEA 1996 Policy as of April 1, 1997. Copies may be obtained from Mr. George Herndon, Chairman, TCA Task Force. (Phone: [904] 488-5596.
- Update Certificate of Incumbency .- The Central Office Utilities Section is in the process of developing a new Certificate of Incumbency Authorization Form.

Mr. Tom Kennedy inquired to Mr. Weldon about the May 2, 1997 Administrative Weekly announcing Rule 14-46.001 being repealed, with part of the language included in Subsection (8) of the amended Rule 14-46.001 apparently eliminating the basic concept of project planning and development considering the cost of the utility work as part of the project planning and development. Mr. Weldon stated that to his knowledge no change had been made to the language, and that if there was in fact, a change made by the Legal Office without his knowledge, that the revised language could be restructure to say the same as previously noted. Mr. Weldon added that he would bring this matter up at the workshop and expressed the Utilities' objection to this change.

GUEST SPEAKER - Mark Hopkins, FDOT Program Development Office

Mr. Hopkins delighted us with a presentation on the Florida's Five Year Work Program and its preparation process. He stated that the Executive Committee will start as of May of this year, to go through a series of workshops to review program policies to see what needs to be changed and to determine what the priorities are to be for the Work Program. He added that the Work Program is evaluated and reviewed each year to measure the performance and for adherence to the State's goals and objectives. Limited amount of Money makes this a challenging task. The priorities for the Program are as follows:

1) Safety Programs

- 2) Preservation Programs
 - -Maintenance (resurfacing 80% of facilities have to meet level of service)

Mr. Hopkins explained that the Five-Year Work Program goes to the Legislature for approval. Once the Legislature approves what is in the Work Program and funding is allocated; the FDOT works on implementing the Program. The State is fortunate in that there is a stable situation with the transportation taxes and a very stable construction cost index; with no major fluctuations or major changes experienced in inflation. Federal Aid does not cover routine maintenance.

DISTRICT VI -No report

DISTRICT VII - Steven Tidwell

District VII held the Spring Liaison Conference in Tampa at the Doubletree Resort Hotel, this past March. Approximately 120 were in attendance.

Guest speakers: Keith Wicks, from Pinellas County, spoke on the new Penny for Pinellas Tax and the influence that the new tax will have on infrastructure improvements. Lucy Ayres, Director of Tampa/Hillsborough MPO, spoke on the new projects that the Community Tax (Stadium Tax) has influenced. The next meeting is scheduled for September. Steering Committee will be meeting in June

Future Training and Workshops:

- Relocation Schedule
- Permitting
- Understanding the Five-Year Work Program
- Alternative Bidding Concepts

TURNPIKE - Jim Hayne No written report

UTILITY NOTIFICATION CENTER REPORT - Bill Heath

Tickets through the end of April are 285,259 - showing an increase of 17.27% from last year. Transmissions year to date have increase 14.66%. Number of members - 217 Number of Associate members - 58 The record breaking day was 1/21/97 with 5,077 tickets Amendment to F.S. 556 for comprehensive membership went before the Legislature. Amendment to F.S. 556 for a hand digging exemption went before the Legislature. Both passed the House and Senate.

REPORT by Carlos Solis

The Board has voted to bring the operations in-house. This is a period of transition between now and end of December 1998; part of this transition is going to call for improved technology and improved mapping.

The Board has a membership meeting the 22nd of May and all utilities are invited to attend this meeting. Carlos Solis also informed the group that the Underground Locate Council is looking at reviewing the color coding chart to include one or two additional colors for reclaimed water systems and any other utility.

INTEREST GROUPS REPORT;

POWER - Chuck Easterling

There were 21 in attendance. Topics discussed were as follows:

- Traffic signal mast arm conflicts
- Bonding of communication companies' metallic enclosures within six feet of transformers.
- Liability of removing customer owned facilities placed on utility poles without rental agreements or notification to the utility.
- Utility Accommodation Manual
- Utility Relocation Schedule
- Alternative Contract Bidding
- FDOT notifications / pole owner to tell FDOT which utilities are on the pole
- Possible clearing and grubbing prior to let of projects

TELECOMMUNICATIONS - Betsy Becker

Shirley Fujimoto attend the meeting and assist with field questions from the attendees.

UNDERGROUND - Rob Hudack

There were 23 in attendance. The topics of the group discussion were as follows:

1) Utility Accommodation Manual .- Discussion was centered on the use of a checklist for State permits. The use of the checklist would be beneficial for the Utility to assure that compliance to all state requirements such as dimensions from state roadway in addition to local roadway is achieved. Sign-off of the list by all District Maintenance Engineers would happen prior to implementation of the checklist so that all District Maintenance Engineers would be in agreement that those items on the checklist are the requirements. Also inquiries and questions were raised on how the PPM (Plans Preparation Manual) revisions were decided upon and how information about these type of revisions were disseminated to the Utilities.

It was also expressed at this meeting, that the 2-1/2 hours of discussion on the UAM during that morning; determined that additional meeting times with members prepared to discuss issues and concerns is a must. The group was also informed that a follow-up meeting to the UAM morning discussion had been scheduled for Wednesday May 14, 1997, at 8:00 a.m. at Peoples Gas System, Inc. Tampa Division Headquarters. This facility is located at 1400 Channelside Drive.

COMBINED INTEREST GROUPS:

UAM / STANDARDS REVIEW - Tom Kennedy

A meeting will be held next Wednesday morning to this discuss the UAM. This meeting will be held at Peoples Gas - 1400 Channelside Drive.

JOINT USE - Bill Hetherington No report

ELECTRONIC PERMITTING - Bill Hetherington

On Tuesday, May 13th ,1997, the installation of permitting software will take place in Bartow at the District I Maintenance Office. Testing of electronic permitting with Utilities is planned for June 1st.

ADHOC (Florida Facilities Steering Council) - Bill Heath

The minutes from the last meeting were read and reviewed.

The group was notified of the Contractor Night & BBQ in West Palm Beach on May 13, 1997. It was also discussed the Underground Focus Survey regarding Damage Prevention seminars. Discussed Amendments to FS 556 which have passed both the House and Senate and are now on the Governor's desk for further action.

Introduction of Dan Simpson with Worldcomm to the attendees took place. Mr. Simpson is the liaison between the FFFC and the National Damage Prevention Committee.

FDOT PAY ITEMS - Carlos Solis No report

MOT PLATES - Hamid Zahir No report

CONFERENCE PLANNING - Betsy Becker

The Summer FUCC Meeting will be held at the Marco Island Hilton Beach Resort on July 30-August 1, 1997. We are still working on the November's meeting to be held in the Panama City area.

MEMBERSHIP - Dan Buol No report

STEERING - David Pellico

The Program booklet was discussed and all present agreed that it looks very professional and that we will start using this format for future meetings and the mail-out agendas will remain the same. In order to assist the Membership Subcommittee, the FUCC will make an effort to contact the local and district utilities coordinating groups and invite their members to attend the FUCC when scheduled in their neighborhood. Since our next meeting will be in the Marco Island area, Bill Hetherington volunteered to contact the local Utilities group to invite them to attend the FUCC meeting.

CADD TRANSFER - Jan Sands Ash

No written report

BY-LAWS - Jan Sands Ash

The last review of the By-Laws was made in 1988. The By-Laws committee met during this FUCC meeting and discussed two or three of the initial sections and set the ground work for the remainder review of the By-Laws. The committee will be meeting once again at the next FUCC Meeting to continue and hopefully complete the review in order to present a draft to the Steering Committee.

Chairman Zahir asked the floor if there were other issues to be discussed. Carlos Solis spoke to the group and expressed his appreciation for having been selected to represent the FUCC at the Contractors/FDOT Conference on the Utilities panel. This panel had representatives from different areas of the Industry. The panel tried to address current concerns from each other's prospective (i.e. from the Utilities', Contractor's, State Agency's point of view). Questions were proposed to the panel's members to be addressed in terms of resolving utility related problems. The main goal of the panel was to develop and successfully eliminate costly claims and to discuss prompt responsible decision making during construction of projects.

With no further discussions or comments, Chairman Zahir adjourned the meeting.

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JAN Ash PO	Ash Engineering	813-835-0700	
Chris Malleal	Ach Engineering	813-835-0700	
DAVID KUNIMAN	FPL	954-321-2157	Not Parger
BOB HEPLER	FPL	954.321.2067	Aller Carlos Carlos
BOB STEINMILLER	FPL	305 552-416Y	- 2 B particular - 1
Ed Shumbiers	ORLANDE Utilities Commission/ ST. Claud ELOI-TRIC	407 957-7250	ENANGO D.U.C. P.O.BON 3193 - 32802 6003 PERSUNG AVE ORLANDO FL 32822
ROB HUPACK	PGS	813 272-1558	Com Con
FACK MAYS	ATCI Telecommunico 2270 Lotheside Alvd Richardson Tert 75082	972-498-5722	Ben East
Bob Milliken	UNDERGIZOND	800 545 1531	California and Marker 1. 1. 1.
STEVE KEITH	FLA GAS FRANSMISION	407-875-5841	601 S LAKE DESTINY DRI MAITLAND, FL 327.51

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Jean Hound	FAL	557-3929	Address, write it down.
Ken Slack	FPL	941-379-7231	
GEORGE JASKUSK	TBR	(G 54)938938	39
MARCIA RUIZ	FPL	110.1937	18455 NE 2 ANE, MIAMI, FLA. 18455 NE 2 ANE, 33179
JOHN RAMSEY	ESP	904-4845300	
ISRGE BOUZA	REOPLES GAS	305-940-0159	
Jein Oppy	Sonsata Co. Utilities	941-316 1571	
. Ben Ernst	MCI	972- 498-5985	2270 Lakeside Blund Richardson, TX 75208
Jaqueline Beebe.	City of st Petersburg	813-892-5605	1635, 319 Ave. N. St. Petersburg, FL 33713.
TZSIBERT MAY	TUDIDUG DICT /	(407) 876-UC95 × 3473	· Control Married

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LAKE PLACIO, FL 33852	699-5254	ATTT	ALEX SWEAT
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Bill @ onisi.com	467 855-2288	Sunshing State One Call	Bill Heath
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	561-465-7396	FDCT	GeRRY M'Swein
	(954) 777-4373	FDOT	Beth Coe
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	(404) 522-1513	FDOT	Donnie Phillips
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FIRME HERNON	HORAD UDT	485-376	
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120N WORLEY	F P C	475-2231	
GREG JAMES	CITY OF LAKELAND	(941) 499-6483	
NICK ZEMP3, LUDS	TIBE GROUP	813 331-3505	

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FUCC Attendance List

Name	Company	Phone #	Address (ONLY IF YOU ARE FIRST TIME ATTENDEE OR, HAVE NOT RECEIVED ANY MAIL FROM FUCC)
JOHN KRAUSE	GEOTRACK	540-657-0011	
FRANK FRESNEDA	T.T. TECHNOLG	ES 800533	LE D'Acaregianon Merz
BOB JANOWSKI	PIN.CNTY.	813 464-3213	Bun Hacardon MUS
DEANNIE CARRAWAY	FRC	904/997-2232	CLARCES EDITERIALS OUC 0
Thomas Pittman	CITY OF TALL	904 891-5118	pattmant @ mail.ci.th.fl.us
MARK SCAKBEROVEIT	GRUGLETML	352-354-3400 X 1546	GRU BOK 147117 GAINESUICLE, FR 32614
Bring MAttson	T.T. TEchnologic	800-533-2078	http://www.ttechooping
WILLIE JACKSLY	SPENT	941/334-2034	W.JACKSUNWBANYAN, UTELFLA, CUM
Terry Mills		(813)562-5663	GREG LANES Charles
BARRY BEATTY	COALM TIME WHENER	E 325 813 684-6100	SZT GROWS REGEREY BLUD BROWSON FL 35510

FUCC Attendance List

			Address
Name	Company	Phone #	(ONLY IF YOU ARE FIRST TIME ATTENDEE OR, HAVE NOT RECEIVED ANY MAIL FROM FUCC)
CHERS MONEAL	ASH ENG	(813) 835-0700	ash eiftnet.com
Rein Reed	RMR. Consultants	330 - 699-6171	
Jim Kright	TBE	954 9789389	
BILL OF ETTHERING TON	1	(941).	billhetheiline.com
Dave Schneider		(904)	
	Peoples 64	941 366-4277	
JERRY BAGGETT	Avixten	800 432-6300	951 Broken Sound Parkway Suite 225 BOCH Ration FL 33487
\bigcirc		813	2501 25Th S-NI
John Pugh	Time Warner	941 748 -3816	
JAYK. GORDON	BellSouth	904 757-9651	gordon@BellSouth.Net
Sign In Let		0	04/28/97