

**Summer Meeting August 6 – 8, 2014
Marco Island, Florida**



Florida Utilities Coordinating Committee

Coordination through Cooperation

See the latest FDOT / Utility Issues on our web site: <http://www.fucc.org>

**Hilton, Marco Island, Florida
(a total of 73 paid registrations were received for this conference)**

Chairman
Vinnie LaVallette

Vice Chairman
Bryan Lantz

Secretary
Kris Hayes

Historian
Chris McLaughlin

FUCC MORNING SESSION

Wednesday, August 6, 2014

Industry/Agency Meetings

8:00-10:00 am

- **CenturyLink Meeting**
Chaired by Greg Schmid
- **Utility Coordination Certification**
Chaired by Dennis La Belle

9:00-11:30 am

FUCC/TAC Mast Arm Conflict Avoidance Task Team Meeting
Chaired by Dave Kuhlman

***Please reference the attached meeting minutes**

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Industry/Agency Meetings (Cont'd)

10:30 -11:45 am

- **Design Build**

Chaired by Vinnie LaVallette

- **Permitting Meeting**

Chaired by Jan Ash

Eleven (11) people were in attendance. Discussion of FDOT's O.S.P. (One Stop Permitting) "How's is working post roll-out"

Tom fielded questions and suggestions for improvements. Strengths and weaknesses of O.S.P. discussed.

- Change process to allow Administrator ability to make changes to submission independent of delegate who submitted actual permit.
- 2.7 Supplemental FDOT Special Instructions attached to permits

FUCC AFTERNOON SESSION

Wednesday, August 6, 2014

FUCC Educational Workshop

1:15 – 1:30 pm

Opening Session

FUCC Announcements – Vinnie LaVallette

1:30 – 4:00 pm

"Effective Use of the iCloud System"

Presented by Troy Ather, Sr. Global Account Manager with CenturyLink Cloud Services

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4:00- 5:30 pm

FUCC STEERING COMMITTEE MEETING – Bryan Lantz

Ten (10) people were in attendance (Bryan Lantz, Kris Hayes, Dennis LaBelle, Tom Bane, Cheryl Ritter, Chris McLaughlin, John Murphy, Vince Montgomery, Silas Brown, Bill Case)

New Business:

- Vince reported that he has not completed the Quick Books installation.
- Vince reported that a couple of the FUCC sponsor checks were returned because they were not his attention. Problem has since been corrected.
- A discussion and review of FUCC's 501-C status and need to consult with tax attorney/accountant. Vince reported that status available but not required for FUCC. However, Vince feels that attracting sponsors would be easier with the status change. Stressed that there is a cost associated with this filing.
- Committee intends to make TECO Peoples Gas whole as it relates to their Emeritus status that was not previously acknowledged.
- Vince provided an update on status of recent audit (Ash Engineering's CPA). Vince provided details of procedural changes he has implemented to correct for reporting discrepancies.
- A discussion was held regarding changing the check signing policy to dual signature. Steering Committee recommends that any FUCC officer (Chair, Vice-Chair, Secretary, Treasurer) can co-sign checks.
- Motion for amendment to "Officer Duties" to reflect procedural shift requiring dual check signatures and procurement of credit card. The credit card is reportedly needed to reserve meeting space, etc. for quarterly meetings. Officer Duties to be handed out during this Friday's Business Meeting.
- First: Vince Montgomery and seconded: by Bill Case and this motion carried unanimously.
- Dennis LaBelle stated that he is stepping down from his Program Chair duties and that FUCC needs to designate a new Program Chair before the next FUCC meeting. (secure topics/presenters, generate Agenda, etc.)
- A new Steering Committee needs to be established (list attached)
- FUCC needs to start planning for Dennis' (M&T Consultants, Inc.) retirement within the year. Need to retain a new event planning company.
- Discussion of possible future venue changes due to contract challenges.
- Cheryl Ritter-offered to host a Damage Prevention Forum at next meeting (Howie-in-the-Hills).
- Roundtable and formal call for meeting adjournment.

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FUCC MORNING SESSION

Thursday, August 7, 2014

FUCC SUBCOMMITTEE MEETINGS

8:30- 9:30 am

- **UAM Standard Review**
Chaired by Bryan Lantz
- **Joint Use Committee**
Chaired by Helen Duncan

9:30-11:30 am

FUCC INTEREST GROUP MEETINGS

- **Power Interest Group**
Chaired by Jordan Cook
- **Underground Interest Group**
Chaired by Angie Preston
- **Telecommunication Interest Group**
Chaired by Michael Monday/Bill Case

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FUCC AFTERNOON SESSION

Thursday, August 7, 2014

1:30-2:00 pm

FDOT Forum

Chaired by Tom Bane from FDOT Central Office

Discussion Issues

- Update on UAM revisions
- Top 10 utility issues

Combined Interest Group Meeting

19th Annual Educational Seminar

2:00 - 4:30 pm

“AFV and Beyond”, *Presented by Keith Gruetzmacher, TECO/Peoples Gas*

U.S. Department of Energy's Clean Cities Coalition has been working on alternative power sources to reduce our dependency on foreign oil. The Alternate Fuel Vehicles (AFV) is a step in the right direction. The presenter showed examples of these activities in Florida, explaining how AFV vehicles operate and what is being done to implement the concept.

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19th Annual Educational Seminar (Cont'd)

2:00 - 4:30 pm

“Sunshine 811 IT Workflow Solutions”, Presented by Cheryl Ritter and Mark Sweet, *Sunshine 811 and Sandra Panos, TECO/Peoples Gas*

- *Sunshine 811's legislative initiatives for 2016*
- *Irth Enhancements*
- *Damage Data Collection Form*
- *“Call before you clear”*
- *Announced Sunshine 811 Damage Prevention Forum to be held at Fall Fucc meeting*

“Introduction to T&D”, Presented by Jordan Cook, FPL

- Component level overview of typical T&D system
- Detailed discussion from generating plant to consumer

6:00 - 10:30 pm

Annual Awards Banquet

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FUCC BUSINESS MEETING

Friday, August 8, 2014

Chairman Vinnie LaVallette called the FUCC Business Meeting to order shortly after 8:00 am. Next, Vinnie welcomed everyone and gave her opening remarks. The chairman then proceeded with the invocation which was given by Mr. Dave Kuhlman which was followed by a tribute to the flag.

SECRETARY'S REPORT – Kris Hayes

The chairman then requested the Secretary to read the previous meeting minutes. There was a motion by Chris Stermer which was seconded by Robb Brown that the reading of the complete minutes be waived. Motion Passed.

Historian Report – Chris McLaughlin's Historian report provided details from a August 7, 1964 meeting held in Jacksonville, Florida, and an August 4, 1989 meeting held in Daytona Beach, Florida. The details of these two meetings are attached.

Business Section

Sunshine 811 Report



REPORT TO THE FUCC- Cheryl Ritter and Mark Sweet
Report details are attached.

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FLORIDA DEPARTMENT OF TRANSPORTATION REPORTS

Central Office – Tom Bane

Tom indicated that he will post a formal written response to the UAM sub-committee comments in the next couple weeks. Tom indicated that a workshop will be scheduled and advertised in the Florida Administrative Weekly between September 18th and 25th for Rule Development.

FUCC INTEREST GROUP Committee Reports

Power Interest Group

Chairman – Jordan Cook

Telecommunications Interest Group

Chairman – Bill Case

Underground Interest Group

Chairman – Sandra Panos

Following the reports, the Secretary reminded the chairs of the respective committees to forward a copy of their meeting minutes to him at their earliest convenience.

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FUCC SUBCOMMITTEE REPORTS

Steering Committee – Bryan Lantz

UAM/Standards Review – Bryan Lantz

Joint Use – Helen Duncan

Permitting - Jan Ash

Design/Build - Vinnie LaVallette

Sound Walls – Chad Swails

By-Laws Review - Chris McLaughlin

UCC/Program Planning - Dennis LaBelle (Dennis announced that he is stepping down as Program Planning Chair.

Conference Planning – No one present to report.

E-Business/Web Page - John Murphy

Membership - No one present to report

Treasurer's Report – Vince Montgomery reported on the financial details on this conference as well as and our ending balances. Vince indicated that while the group is operating in the black right now we are starting to erode our buffer.

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OLD BUSINESS

None

NEW BUSINESS

Jodi Rano is nominated to be the new Fucc Secretary. Brian Lantz provided his support for the nomination and the second nod of support was provided by Bill Case. Nomination carried unanimously with those in attendance.

Jeanna Dean nominated to replace Jodi Rano in her previous role as Banquet Planning Chair.

Vinnie LaValette thanked the group for the opportunity to serve as the Fucc Chair for the past year. Vinnie dismissed the member of all Subcommittees, abolished all non-standing subcommittees and turned the Chair over to incoming Chairperson Brian Lantz.

Bryan Lantz appointed members of the Steering Subcommittee, conducted a vote to ratify Steering Committee members and appointed chairs of each Standing Subcommittee. Bryan established existing/new Non-Standing Subcommittee and appointed chairs of each.

Adjournment

Chairman's closing message- Bryan Lantz. A motion was made for adjournment by Chris Stermer which was seconded by Mark Sweet.

Hayes, Kris

From: Kuhlman, David F <David.F.Kuhlman@fpl.com>
Sent: Tuesday, August 12, 2014 4:33 PM
To: Brown, Robb; Chad Swails ; Art Gilmore ; Vincent W. Montgomery; Coker, Greg; Sonnenberg, D M; Lillie, James; Lund, Karen; Sample, Byron A; Beck, George; Washio, Peter H; Morris, Rob; Williams, Sue; Erik Brueningsen; Heather Vitrano; Arlene Brown; Hayes, Kris
Cc: Bromley, Dave
Subject: Minutes of First FUCC/TAC Mast Arm Conflict Avoidance Task Team Mtg (Wed 8/6/2014)

Attendees:

Robb Brown – Duke Florida
Chad Swails – Gulf Power
Art Gilmore – Duke Florida
Vince Montgomery - OUC
Greg Coker – FPL
Dan Sonnenberg – FPL
James Lillie – FPL
Karen Lund – FPL
Byron Sample - FPL
George Beck – FPL
Pete Washio – FPL
Rob Morris – FPL
Sue Williams – FPL
Erik Brueningsen – WGI
David Kuhlman – FPL

Meeting Objective – Develop Action Plan to reduce need to relocate/adjust/de-energize/ground for mast arm (and other) construction conflicts.

All team members unanimously agreed that conflict avoidance is wanted, as is “consistency” across the state and throughout FDOT Districts (believing also that success with FDOT will spill over to cities and counties).

To that end, reviewed February 2011 FUCC Powerpoint Presentation concerning 29 CFR 1926 Subpart CC “Cranes and Derricks in Construction” OSHA Regulation, relatively new at the time, together with most other pertinent/related OSHA regulations governing personnel/equipment operations in close proximity to power lines - important we all understand the rules. Team identified 29 CFR 1926.1408(d) operations below power lines restriction to be a significant challenge, and that solution could lie within the excavation equipment exclusions found in 29 CFR 1926.400(c)(2). Reviewed two videos showing excavation equipment lifting/hoisting loads, to illustrate the concept.

Identified how all are handling throughout the state (some undergrounding lines at intersections; some relocating and/or de-energizing/grounding; some saying can’t/won’t relocate and/or de-energize/ground, stating lines to remain energized and in place). All agreed we need to be collectively consistent if we’re to effectively resolve the issue.

Debated UWS special conditions vs. plan notes as preferred means to communicate restrictions/conditions to contractors. After lengthy/controversial discussion agreed that “ideally,” UWS to be team’s preferred approach. Also discussed “0” day UWS vs. no conflict letters and agreed the “0” day UWS to be the preferred approach which should

also be consistent throughout the Districts (which is not now). See FDOT Standard Spec 7-11.6.1 brought to our attention by Erik (now 7-11.5.1 in 2014).

Telling contractors our lines will remain in place and energized (when we believe the operation can reasonably be done as such) is meeting both FDOT and contractor resistance. Some pockets of encouragement, as illustrated by Tim Brock's e-mail shared with the team. Where not an issue might be due to contractors not knowing about the aforementioned 29 CFR 1926.1408(d) operations below power lines restriction. We were hoping until now that contractors might see for themselves the merits of not having to rely upon electric utility involvement to mitigate construction conflicts, and that one or more innovative contractors might step up to help identify an OSHA compliant alternative, but seems not to be happening (at least yet, anyway).

So, what now?

Discussed possible approaches:

- Approach FDOT
- Approach Contractors and Contractor Associations
- Work above two concurrently
- Seek help from Equipment Manufacturers
- FDOT Design Conference
- LESS (Greg help me out – what does this stand for again?)

After discussion, decided we would first bring to Tom Bane's attention, with request for guidance and/or a meeting with David Sadler, Director of FDOT's Office of Construction. We all agreed FDOT conceptual support to first be necessary, with search for solution to follow. I agreed to write the e-mail to Tom Bane to start the process (and will do so shortly).

Hope this accurately represents most of what took place. If not, please let me know... Thanks for your participation.

David

p.s. issue was later discussed in Power Interest Group, during which Jeanna Dean offered to approach some of her contacts. Will follow up separately with her.

FUCC Power Interest Group

August 7, 2014, Marco Island, FL (Ballroom A) 23 attendees

Summary

At the Power Interest Group we had 23 in attendance in Ballroom A at the Marco Island Hilton Resort. We re-capped the mast-arm design panel that was held at the Cape Canaveral meeting. We then discussed the new interpretation of the OSHA rules for cranes and derricks working under energized lines. Next we talked about the Florida Statue updates contained in SB 218 that became effective July 1st. Thereafter, we had a few “round table” topics before we finished with elections for the next Chairman and Vice Chairman term.

MAST ARM DESIGN PANEL REVIEW

Greg Coker led the discussion relating to innovative construction methods for constructing mast arm signals under energized overhead electrical facilities. Greg implored other electrical utilities to unite in promoting the use of low-profile drill equipment for mast base drill shafts and the use of alternate construction equipment for lifting and setting the mast arm signals. This would help greatly reduce the impact of mast-arm signal construction in comparison to the use of a crane or derrick. It was discussed that getting FDOT on board with this movement was paramount before engaging contractors around the state of Florida and challenging them to use alternative construction methods.

OSHA 29 CFR INTERPRETATION

The mast-arm design discussion was a perfect opener to review the new interpretation of the OSHA CFR 29 guidelines. The key notes to this discussion were the understanding that clearances from overhead electrical lines is based on the boom of a crane or derrick being positioned at “true vertical”, and in the case of extensible booms, the measurement would be taken with the boom fully extended.

FLORIDA STATUTES SB 218

Senate Bill 0218 became effective on July 1st, 2014. There were 3 pertinent changes relating to electric utilities contained in this bill. These changes affected the exceptions in FS 337.403. Section (d) changed language from department to the “authority”. This would include all municipalities instead of only FDOT when reimbursing for relation of utilities installed to serve the “authority”. Section (g) which added language allowing FDOT to reimburse a utility for costs incurred when relocating facilities located on private property before such property was acquired by the authority for roadway expansion. Section (i) was created and addresses reimbursement for relations relating to rail projects when federal funds are used for construction.

ROUND TABLE

Two topics of note were addressed during the round table. Greg Coker shared his experiences with deep shaft removal of mast-arm shafts. He encouraged relocation coordinators to bring up concerns as early as possible in the design process in an attempt to have the department reconsider deep shaft

removal if the site conditions would cause considerable utility impacts. Tom Baily from LCEC also shared some recent news relating to the City of Cape Coral vs. LCEC reimbursement case. Tom said that LCEC has lost their initial appeal. He asked for other utilities to support LCEC and using their support LCEC was hoping a second appeal case would be heard. If not the only other recourse left would be to file with the Supreme Court.

ELECTIONS

At the end of the meeting, the room was asked for volunteers for the Chairman and Vice Chairman positions within the Power Interest Group. After a few minutes of deliberation, Robb Brown with Duke Energy and Silas Brown with OUC volunteered to take on the responsibility.

SUMMER 2014 THRU SUMMER 2015 PIG CHAIRMEN

Robb Brown – Duke Energy – robb.brown@duke-energy.com

Silas Brown – OUC – sibrown@ouc.com

Upcoming Roundtables!

Aug 13 – Panama City Beach
Aug 14 – Pensacola
Aug 21 – Jacksonville
Aug 26 – Crystal River
Aug 28 – Ocala
Sept 09 – Kissimmee
Sept 16 – Bartow
Sept 17 – Bradenton
Sept 18 – Fort Myers
Sept 23 – Hollywood
Sept 24 – West Palm Beach
Sept 25 – Okeechobee

Be part of the solution!

SAVE THE DATE

- **March 10-12, 2015:** CGA Excavation Safety Conference & Expo, Rosen Shingle Resort, Orlando.
- **March 12, 2015:** FREE Safety Day hosted by Sunshine 811, Rosen Shingle Resort, Orlando.

August 11 is "8-11 Day"

We'll be busy in August for 8-11 Day!

- Look for a 15-second video to run in a Regal movie theater near you August 8 – 14.
- Watch for "811" behind home plate at one of the nine Major League Baseball games on August 11th. For you Florida fans, the Marlins play the St. Louis Cardinals and the Rays play at Texas Rangers.
- Are you a radio listener? We'll be running public service announcements August 9-11 on Florida News Network's 100+ radio stations covering Florida's 67 counties!
- You'll also see our message splashed across six radio station web

pages on August 11th as we orchestrate a home page takeover with opportunity to **win \$100**. Here are the stations: Pensacola WTKX, Panama City WPAP, West Palm WOLL, Miami WBGW, Sarasota WSRZ and Orlando WMGF.

- And if gardening is your thing, check out the August 9th *Better Lawns & Gardens* radio show featuring Tom MacCubbin and our own damage prevention liaison Kathy Thrash. Get your landscaping and digging questions ready for prime time!
- Want to get in on the action? Order a shirt for your crew. Then post a photo promoting safe digging in a unique way to our Facebook page: <http://facebook.com/sunshine811>. And while you're there, "like" us! Remember, always call 811 before digging. Stay safe in the field!

FLORIDA EXCAVATION SAFETY GUIDE



Thank you NUCA of Florida and its chapters for your partnership in our Florida Excavation Safety Guide mailing. Because of your efforts, more than 4,500 contractors in Florida received the Guide with the DVD, *5 Steps to Safe Digging*, provided in Spanish and English. If you missed out on the mailing and know of some contractors who would benefit from this magazine, please order from our online store at sunshine811.com. **YOUR FEEDBACK NEEDED!** Please complete the brief reader survey on page 59 of the Guide or complete it online at excavationsafetyguide.com. The first 100 to take the survey will receive a \$10 gift card to a gourmet coffee shop!

SAFETY MATTERS OFFERS ONE FREE CEU

This online CEU course is provided by Sunshine 811. It offers one free continuing education unit toward your contractor's license as approved by the Construction Industry Licensing Board. Course # 0610048, Providership #004-0001110. Visit <http://ceu.sunshine811.com>.

CALL CENTER STATISTICS FOR JUNE 2014 (Fiscal year runs June 1st through May 31st)

- Incoming ticket volume up 14% from previous year, up 14% for fiscal year-to-date (FYTD) and down 1% from May.
- Outgoing transmission volume up 13% from previous year, up 13% for FYTD, and down 1% from May.
- Average answer speed at 61 seconds for the month and 61 seconds for FYTD.
- Incoming ticket volume at 64% ITE (down 2% for FYTD) and 36% phone (down 2% for FYTD).
- Sunshine 811 total membership at 957 primary and 368 associate.

Questions? Call Cheryl Ritter @ 386.575.2059 or email to Cheryl.ritter@sunshine811.com

August 6-8, 2014 FUCC Historian's Report

Marco Island (summer) Meeting

Chris McLaughlin, Historian

50 years ago:

August 7, 1964, Robert Myer Hotel, Jacksonville, FL

Chairman William P. Malloy of Southeastern Telephone Co. presiding

- 43 people in attendance
- 23 power
- 13 Telephone
- 3 State Road Department
- 2 City of Jacksonville
- 1 FL Municipal Utilities
- 1 FL Public Utilities Commission

Topics discussed:

- Copies of the newly released "Guide Rules for Issuance of Utility Permits" were distributed.
- Tampa Electric reported effective and cooperative meetings between it and the State Road Dept regarding an outfall culvert problem down a narrow city street.
- A permanent Sub-Committee was appointed and composed of all active, past chairmen and act as an advisory committee to the officers of the committee.
- Election of new officers:
 - MM Noa, Chairman – Gulf Power
 - H. Dean Broome, VC – Tampa Electric Co.
 - W.V. Bottoroff, Sec – InterCounty Telephone Co.

Informal notes from the meeting included a Retirement Party for Stanley "Words of Wisdom" Warth of Southern Bell Telephone. The "most important informal gathering" was lead by "Silent" Homer Welch of Lee County Electric Co-op. The minutes state that "Silent Homer" was in rare form, and after many appropriate comments by Homer and the other elder statesmen of the group, Stan was presented a cocktail shaker as a memento from the Committee.

25 years ago:

August 4, 1989, Indigo Lakes Resort and Conference Center, Daytona Beach, FL

Chairman Rick Nowling presiding

- 93 people in attendance
- 25 Power
- 16 Telephone
- 10 FDOT
- 10 Consultants
- 5 Cable TV
- 4 Gas
- 3 OUC
- 2 each Jacksonville, Pinellas County, Tampa, UNCLE
- 1 each Clearwater, Call Candy, Tallahassee, "Imperial" Polk County, FL Public Services Commission, Ft Pierce

Current members in attendance WAY back then were:

- Arlene Brown McGee - TECO
- Tom Duggar – Central Telephone Co.

??Ron Black – US Sprint
Dennis LaBelle – FPL
Walt Childs – FDOT
Jan Sands (who is that?!) – City of Tampa Water
Mark Sweet – Florida Power Corp.
Marilyn Pineau – United Telephone Co of Florida
Dennis Black – Paragon Cable, Pinellas County
Arthur Gilmore – Florida Power Corp.

Topics discussed:

- The Historian's Report (yes, a Historian's Report about a Historian's Report) was read by Bill Garrett of JEA. He read excerpts from the meeting 50 years prior (75 years from now) on 8/11/1939 at the Florida Hotel in Tallahassee. 10 members and 3 visitors in attendance. He then read excerpts from the meeting 25 years ago (50 years from now) on 8/6/1964 that I previously reported.
- The Treasurer's Report reported a balance of \$591.59.
- Chairman Nowling read the By-Laws of the FUCC to remind everyone the reasons for us being here.
- Jan Sands of Tampa Water gave a presentation entitled "Water too Precious to Waste"
- New business included the problem of potable water versus effluent pipe identification.
- UNCLE and Call Candy membership and call volume continued to increase, however Underground Utility Bill HB 1646 & Senate Bill 1355 was vetoed by the Governor based on the following reasons: mandated membership could pose a hardship on utilities, insurance issues, possibly insufficient limit on liabilities, an appointed committee was placed in the position of establishing rates, and contractors seemed to benefit more than utilities.

FLORIDA UTILITIES COORDINATING
COMMITTEE

BYLAWS APPENDIX

OFFICER DUTIES & RESPONSIBILITIES



Adopted: May 2, 2014

Amended: August 8, 2014

*Adopted and approved by the Florida Utilities
Coordinating Committee at Port Canaveral,
Florida on May 2, 2014*

ORGANIZATION STRUCTURE

1. FUCC OFFICERS

- a. CHAIRPERSON
- b. VICE-CHAIRPERSON
- c. SECRETARY
- d. TREASURER
- e. HISTORIAN

2. SUBCOMMITTEES

- a. STANDING SUBCOMMITTEES
 - i. STEERING
 - ii. AWARDS/NOMINATIONS
 - iii. PROGRAMS
 - iv. CONFERENCE PLANNING
 - v. MEMBERSHIPS/PROMOTIONS
- b. NON-STANDING SUBCOMMITTEES (AD HOC)
- c. SUBCOMMITTEE CHAIRPERSONS

3. UTILITY INTEREST GROUPS

ORGANIZATIONAL CHART



FUCC OFFICERS

CHAIRPERSON

1. The Chairperson shall have the responsibilities outlined in Section VII, Part 1 of the Bylaws.
2. In addition, the Chairperson shall:
 - a. With the assistance of the Vice-Chairperson and the Programs Subcommittee, develop agendas, content, and format for meetings.
 - b. Arrange for a local governmental representative to welcome the Committee to the area.
 - c. Conduct the Opening Remarks and General Business sessions of the Committee meetings.
 - d. Conduct appointments to fill Officer vacancies created during an administrative year.
 - e. Host the "Meet and Greet" event each evening.
 - i. The Chairperson's room will be used as the event location.
 - ii. The Chairperson is responsible for procuring the refreshments.
 - iii. The Chairperson is to be reimbursed for all expenses associated with the event.
3. Summer (August) meeting responsibilities:
 - a. Outgoing Chairperson
 - i. Prepare awards certificates for current Officers and Subcommittee chairpersons.
 - ii. Conduct the awards session.
 - iii. Dismiss the members of all Subcommittees.
 - iv. Abolish all Non-Standing Subcommittees.
 - v. Turn over chair to incoming Chairperson.
 - b. Incoming Chairperson
 - i. Appoint members of the Steering Subcommittee.
 - ii. Conduct vote to ratify Steering Subcommittee members.
 - iii. Appoint chairs of each Standing Subcommittee.
 - iv. Establish existing/new Non-Standing Subcommittee and appoint chairs of each as deemed fit.
 - v. Adjourn meeting.
4. The Past Chairperson shall:
 - a. Chair the Awards/Nominations Subcommittee, a standing subcommittee consisting of previous Yancy and Farkas award winners.
 - b. Identify candidates for the Yancy and Farkas awards.
 - c. Approve the majority vote for the Farkas award and obtain a unanimous vote for the Yancey award.
 - d. Identify candidates for the incoming Secretary position and verify ability to serve.
 - e. Conduct the door prize raffle drawings during afternoon sessions and General Business meeting, including procuring prizes and managing tickets.

VICE-CHAIRPERSON

1. The Vice-Chairperson shall have the responsibilities outlined in Section VII, Part 2 of the Bylaws.
2. In addition, the Vice-Chairperson shall:
 - a. With the assistance of the Chairman and the Programs Subcommittee, develop agendas, content, and format for meetings.
 - b. Solicit FUCC sponsorships.
3. As de facto Chair of the Steering Subcommittee, ensure those members attend and contact those that can't for their input.

SECRETARY

1. The Secretary shall have the responsibilities outlined in Section VII, Part 3 of the Bylaws.
2. In addition, the Secretary shall prepare meeting minutes drafts, seek draft approval from Officers and Subcommittee Chairs, and submit final minutes to be posted to website.

TREASURER

1. The Treasurer shall have the responsibilities outlined in Section VII, Part 4 of the Bylaws.
2. In addition, the Treasurer shall:
 - a. Ensure corporate annual reports are updated with the State.
 - b. Ensure IRS Form 990N is filed annually, if applicable.
3. Summer (August) meeting responsibility:
 - a. Outgoing Treasurer - provide bank account signature cards to each new officer to allow for a variety of dual signatures on corporate checks.

HISTORIAN

1. The Historian shall have the responsibilities outlined in Section VII, Part 5 of the Bylaws.

SUBCOMMITTEES

STANDING SUBCOMMITTEES

Standing Subcommittees are permanent and specifically defined in Section VIII of the Bylaws and exist in order to provide continuity and maintain the organization. They may not be dissolved by action of the Chairperson. The following are permanent Subcommittees:

1. Steering
2. Awards/Nominations
3. Programs
4. Conference Planning
5. Memberships/Promotions

NON-STANDING SUBCOMMITTEES

All Subcommittees not specifically defined in the Bylaws are Non-Standing per Section X. These Subcommittees are formed for a specific purpose related to the industry and may be dissolved by action of the Chairperson. They also must be reinstated annually by the incoming Chairperson. The following are examples of Non-Standing Subcommittees.

1. UAM/Standards Review
2. Joint Use
3. Permitting
4. Design Build
5. Sound Wall

SUBCOMMITTEE CHAIRPERSONS

1. Responsibilities
 - a. Conduct the regular Subcommittee meeting at the Fucc quarterly meeting.
 - b. Hold special meetings (teleconferences, etc.) as necessary.
 - c. Attend the quarterly Steering Subcommittee meeting and report any activities that should be voted on by the Steering Subcommittee.
 - d. Develop presentations/workshops for the Combined Interest Group session
 - e. Submit a Subcommittee agenda for quarterly meetings to the Fucc Chairperson at least 30 days before the meeting.
 - f. Report on activities at the Business session.
 - g. Submit meeting minutes to Fucc Secretary.
2. Chair term
 - a. The incoming Fucc Chairperson will appoint Chairs of each Subcommittee.
 - b. Exception: The outgoing Fucc Chairperson will serve as Chairperson for the Awards/Nominations Subcommittee.

UTILITY INTEREST GROUPS

Utility Interest Groups are specifically defined in Section IX of the Bylaws to provide a forum for like utilities to discuss issues, problems, and concerns that may need to be brought up to the Steering Subcommittee or the Fucc membership. Interest Groups operate similarly to county utility groups. Interest Groups are not accountable to the Fucc Chair like Subcommittees. There are three individual Utility Interest Groups:

1. Power
2. Telecommunication
3. Underground

UTILITY INTEREST GROUP CHAIRPERSONS

1. Responsibilities
 - a. Conduct the Interest Group meetings at the quarterly Fucc meeting
 - b. Work on issues and concerns associated with the particular Interest Group
 - c. Submit problem areas to the Steering Subcommittee for appropriate action
 - d. Attend the Steering Subcommittee meeting
 - e. Develop a presentation for the annual Fucc educational seminar
 - i. The presentation should consist of a subject that will educate the other committee member on their particular operations, standards, work requirements and process.
 - f. Submit an Interest Group agenda for quarterly meetings to the program chairman at least 30 days before the meeting.
2. Chair term
 - a. Interest Group Chairs are elected for one year terms by members within their own Group.
 - b. The Groups may have a Co-chair to assist with meeting minutes and succession.

Minutes from Joint Use Subcommittee
FUCC Meeting
August 7, 2014

Meeting came to order at 8:20 am

5 utility members, 1 communication company representative and 2 contractors were in attendance. The meeting was called to order by the chairperson, Helen Duncan with Duke Energy.

The group continues to work on Best Practices. The minutes of a group conference call on June 4 were put into a PowerPoint presentation, covering the topics of Pre-Planning, Communication and the Permitting Process. With the assistance of Craig Huntsman at Davey Resource Group, the PowerPoint was given narration and background music. The group discussed what they liked and what they would like changed, both to the presentation and the content of this first draft.

A suggestion was made to have an NJUNS representative speak about updates to the program at a future FUCC meeting.

Nominations and selection of the next JU chairperson was tabled until the Fall 2014 FUCC meeting.

1 Improve!

- Discuss a better feedback system
- Review of material for updates
- Looking for ideas for additional classes
- Training classes
 - Module 3 Design
Sept 10-11, 2014
Jax
 - Module 2 & 5
Nov 19-20

3

- Spring
Radisson or Hilton
- Summer
So far - Morea Island
Hilton

2 Certificates

- Have 12 people with 4 classes
- By next year most of them will have completed the training

Meeting Planning Next MEG

- Mission Inn
- Joint mtg with FDOT/SunshineBill

Winter
Orlando Hilton

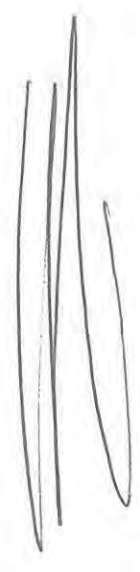
4 Program

- 1) Last Ho Raw designed form doing programs after 24 years+
- 2) Any Ideas for Mission Inn or contact Bryan ^{Figure} Lantz
- 3) Last Meeting Booklet Produced by M & I



Especially enjoyed
working on
Program
- Thanks to All that
Helped ME.

Sun is Starting
to Set



Hayes, Kris

From: Lantz, Bryan L (BRYAN) <bryan.lantz@verizon.com>
Sent: Friday, August 08, 2014 11:51 AM
To: Hayes, Kris
Cc: Swails, Chad E. (CESWAILS@southernco.com); Panos, Sandra J.; Tom; Vinnie Lavallette; Cheryl Ritter (cheryl.ritter@sunshine811.com); Chris McLaughlin (chris@macdriller.com)
Subject: Steering Committee members as of 8/8/2014

Telecom – Bruce Herrington
Power – Chad Swails Gulf Power
Gas – Sandra Panos Teco Peoples Gas
Water – Open
Sewer – Open
CATV – Tom Wright Brighthouse
Gov't Utility – Silas Brown
Gov't non-utility – Open
FDOT – Open
Railroad – Open
Contractor – Jan Ash Ash Engineering
Consulting Engineer – Vinnie Lavallette Cardno TBE
One Call – Cheryl Ritter Sunshine 811
Public Service Commission – Open
Surveying/mapping/Geospatial – Chris McLaughlin Macdriller

If anyone has email addresses for Bruce Herrington, Silas Brown, or Jan Ash please send them to Kris Hayes in an effort to create a Steering Committee email distribution list.

As always thank you all for your help and participation with the FUCC.

Sincerely,

Bryan Lantz Verizon Florida LLC
Rights of way & Municipal Affairs Mgr. - Network Field
Ops
[Tel:813-740-1231](tel:813-740-1231)
[Verizon Global Network Service Delivery & Assurance](mailto:bryan.lantz@verizon.com)
bryan.lantz@verizon.com



NETWORK & TECHNOLOGY
SERVICE DELIVERY
& ASSURANCE

Volunteer Services for FUCC

A. Program Chairman Duties

1. Work with the chairman to set up the program for each meeting.
2. Call and email potential speakers to determine who is available for presentation.
3. Determine which subcommittee will be meeting and time requirements.
4. Determine which companies need meeting space and time requirements (FPL, CentryLink, ..., etc.)
5. Make arrangements for presentation/workshop and obtain potential speaker list.
6. Determine meeting room requirements for the presentations/workshops
7. Develop preliminary agenda with meeting space requirements
8. Send preliminary agenda to meeting planners to get with hotel to reserve meeting space
9. Send preliminary agenda to Website Administrator to post on website (at least 1 ½ months before the meeting). This is needed for attendees to get approval to attend.
10. Ensure all A/V equipment requirements are available
11. Determine F/B requirements for break and lunch requirements.
12. Meet with presenters and get copies of their presentation
13. Set up the agenda for the entire meeting to insure that all time slots are filled.
14. Determine the meeting room sizes and setup arrangements
15. Finalize the agenda with bios and brief outlines on all presentations.
16. Send final agenda to web site administrator for publication.
17. Meet and greet the presenters during the meeting to go over arrangements.
18. Instruct them on when and where their presentations will be done.
19. Get final copy of the presentation and send to Website chairman

B. Meeting Notices

1. Obtain information on next meeting location.
2. Get meeting agenda (Preliminary/final) from program chairman.
3. Gather all pertinent information (Hotel and agenda) about the meeting and any significant information that needs to be sent out
4. Contact all subcommittee chairmen to pertinent information pertaining (agenda and requests) to their upcoming subcommittee meeting.
5. Develop a preliminary (1st, 2nd and 3rd) meeting notices
6. Work with the meeting planners and the program chairman to determine what information needs to be sent out when.
7. Finalize meeting notice information and send out on mass email
 - i. 1st notice (2 month out) – general information about the hotel(cutoff date and contact information) and rough outline of the agenda

- ii. 2nd Notice (1 month out) – Updated hotel information and registration information, preliminary agenda information with description of presentations, subcommittee agendas, etc.
- iii. 3rd Notice (2 weeks out) – hotel information with overflow hotel information if needed, final agenda with detail information on workshops and presentations.

FUCC Telecommunication Interest Group Meeting

Aug. 7, 2014

Bill Case called the meeting to order at 10:05am, there were 16 people in attendance. The meeting was opened by having everyone introduce themselves and give a small description of their present job duties and number of years in the business.

Nomination of new Chairman for Telco special interest group:

Dennis Black nominated Michael Monday for this position

Reviewed Education Seminar from August 6 Telco Workshop “Effective use of the i-cloud system”:

Discussed several topics from the presentation of the education workshop summer meeting:

Joint Participation planning for UAO’s on roadway projects

Joint use Utility corridors

Wireless hot spot system security through the Cloud system

E permitting are becoming more useful with districts throughout the state

Follow up with closing out existing permits with accurate bore logs

Utility Relocation

Discussed the importance of how the i-cloud services can cut down on security of software hackers from accessing company networks. I-cloud services are supported by homeland security, 20% of the world’s wireless communication for the use of “Wi-Fi” is trafficked through the cloud network. One stop e-permitting is making use of cloud services.

Old Business:

State districts are still allowing the use of paper permitting however the performance of e-permits is becoming user friendly. When FDOT signs off on the permit it is official for the omitted start date, when using the website there is a populating tab for a start construction e permit will mirror information for the paper copies. To close out the permit full submittal of bore logs on all underground construction projects are required for task to be completed. The 2014 UAM committee and Tom Bane will post the “2014 UAM current version” to the FDOT website. Also, talked about “Private Participation Projects” (PPP) and how they impact utility relocations within the FDOT R/W.

Open Discussion:

David Summers mentioned that the congestion of space in the R-O-W during the expansion of new infrastructure to use a color code system of identification of communication utilities. Placing utilities by using a pre designed “utility corridor” can eliminate future confusion of construction projects when trying to identify where all the telecommunications are located.

FUCC has previously discussed for a MSA of a shared utility corridor use. Joint use agreement would be regulated by one UAO to take the lead of this procedure; implementing joint use coordination on an individual case by case basis.

New Business:

Follow up with the FUCC committee on using utility corridors with future FDOT projects to save money from reimbursement from the state. Discussion about design build projects and they UAO's being respectful of keeping their discussions with the competing DB firms

Thanked all for coming to the meeting and called for adjournment at 11:45 am.

Respectfully Submitted,
Bill Case Chairman