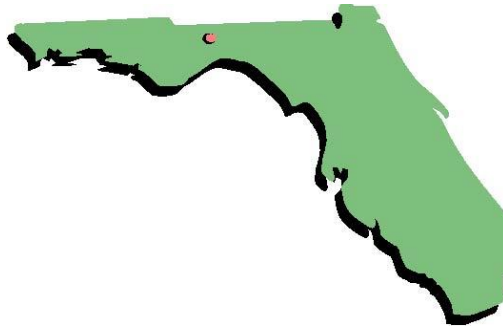


**Winter Meeting February 4 – 6, 2015  
Ocala, Florida**



**Florida Utilities Coordinating Committee**

<http://www.fucc.org>

**Coordination through Cooperation**

**Coordination, Cooperation, Communication & Commitment**

**Ocala Hilton**

**Chairman**  
Bryan Lantz

**Vice Chairman**  
Kris Hayes

**Secretary**  
Jodi Rano

**Historian**  
Chris McLaughlin

**Wednesday, February 4, 2015**

**Banquet Planning**

*Chaired by Jeanna Dean*

**FPL Coordinator Meeting**

*Chaired by David Kuhlman*

**CenturyLink**

*Chaired by Greg Schmid*

**FUCC Interest Group Meetings**

**Power Interest Group** – Chaired by Robb Brown (Duke) & Silas Brown (OUC)

*53 attendees*

At the Power Interest Group we had 53 in attendance. We had the following discussions.

- \*Night work
- \* Lane closures
- \* Deep Shaft Removal
- \* UWS Section "B"
- \* Means and Methods (Trench Box Use)

**UWS SECTION "B"**

The discussion was started by a question from Greg Coker to the group in regards to the Departments

# Winter Meeting February 4 – 6, 2015

## Ocala, Florida

request to remove a statement that informs the contractor that the utilities intent to perform work during normal business hours. This started a discussion to the section "B" and how some Utility Coordinators will dictate what can be placed within this area.

### **DEEP SHAFT VS SHALLOW FOUNDATION REMOVAL**

A small discussion was held on this topic and the question was asked how many other utilities have been experienced with almost no feedback. Tom Bayne did inform that about 60% of the deep shaft projects have been mitigated to allow shallow shaft removal.

### **LANE CLOSERS**

A discussion on lane closers and the lack of both reasoning and consistency of requiring not work when providing notice of lane closers regardless of the requirement of a permit. The group was informed by Tom Bane: The Department is putting together a task force team to address lane closers and night work requirements to provide consistency within all districts. Chad Swails asked and suggested if anyone from the utility are requested to participate on the team to ensure the team understands both methods and constraints to the power industry.

### **MEANS and METHODS**

The group asked and discussed why a trench box could not be required as a method if it eliminates the need for a utility facility to move, support or be modified.

A statement was made that captured the attention of the group and worthy to be shared.

**"We work hard to do a great job in coordinating the design but have to be mine readers of how the contractor chooses to do the work."**

Robb Brown – Duke Energy – robb.brown@duke-energy.com & Silas Brown – OUC – sibrown@ouc.com

### **Underground Interest Group – Chaired by Chris Stermer (Cardno)**

Meeting was called to order at 1:00 PM by Chris Stermer, Cardno, Chairman

A total of 31 were in attendance (9 utility members, 14 consultants, 6 FDOT, and 2 Sunshine 811) were in attendance. The following was discussed:

1. Utility As-Builts on new construction/ installations. Are Utility owners getting good ones? Why not, and what is being done to improve them?
2. Utility Coordination/relocations as it appears on paper versus in the field. Making sure Designers/Utility agencies take into account the FDOT infrastructure (existing and proposed) as well as other utilities (existing and proposed) when working to find a spot to move.
3. Sunshine 811
  - A.) New response code coming out 2D
  - B.) Damage Prevention Forum and Roundtable (2/5/15)
  - C.) Open 811 Discussions
4. Coordination & Communication are paramount. Anything the FUCC can do to further this? Ideas?
5. Our Interest group will be providing the Combined Interest group Presentation to the whole FUCC at Howey-in-Hills. So be thinking about suggestions. A recommendation was made by

# Winter Meeting February 4 – 6, 2015

## Ocala, Florida

consensus to Arrange a presentation by a Drainage Engineer with a suggest topic of "Drainage Conflict Resolution through Design".

Meeting was adjourned at 2:20 PM

### **Telecommunication Interest Group** – Chaired by Bill Case, Ash Group

Bill Case called the meeting to order at 1:05 pm, there were 17 people in attendance. The meeting was opened by having everyone introduce themselves and give a small description of their present job duties and number of years in the business.

#### **Old Business:**

Regulatory Concerns – Bryan Lantz brought up a Lee County case involving Lee County Electric Coop. Involved in the case is Initiative 337.403. The word "along" within this initiative appears to be negative to utility owners. The DA suggests that even private property will be impacted which could potentially cause utility owners to be negatively impacted from a financial perspective. Henry Bolin suggested similar cases have cost Century Link great sums of money in the recent past. Harvey Spears offered the opinion that utility owners have not been involved at high level discussions and that litigation is likely to come to determine an outcome.

A separate discussion developed related to private easements and it was mentioned that subordination agreements would be likely for utility owners moving forward.

Carrier of Last Resort – Harvey Spears suggested that no ILEC in Florida is required to provide service. Each telecommunication company will ultimately address this issue internally. Based on their revenue perspectives, the ILEC can chose to provide service based on their internal guidelines.

Federal & State Regulations – Harvey Spears stated that the department of revenue site indicated that municipalities cannot charge utility owners for permitting. An example was mentioned that involved an island that a telecommunication company can chose to no longer serve due to maintenance related issues or other reasons.

Design Build Projects – Fred Valdes brought up the conversations being had with DB firms. He indicated that it appeared that they were not interested in talking too deeply if their firm would be impacted with the burden of reimbursable costs. The basic concept he had seen was depending on what was reimbursable was how willing the DB firm was, or how approachable they would be.

#### **New Business:**

Permitting Issues – Kenneth Lee mentioned the problems he had been experiencing on the One Stop Permitting site. The primary concern was that when modifications were requested, the approvals & emails that followed were not coming very quickly. This leaves the utility owner wondering if the changes are being reviewed and ultimately if the permit request was still on track. Others agreed with the same issue, but the common agreement was that the site is much better now that in its inception.

Bryan Lantz inquired as to what the FDOT's perspective was on One Stop Permitting. Gordon Wheeler suggested that Mr. Cook with FDOT's maintenance office would be the appropriate person to direct all questions to on the matter.

# Winter Meeting February 4 – 6, 2015

## Ocala, Florida

811 Support – Greg Schmid inquired on design tickets from 811. Bill Case suggested that design tickets are used to reflect all utilities within the ROW. At that point, the permittee will use that information marked to incorporate into their permit. Bill also offered that an Excavation Ticket was billable to the utility owner. A common agreement with the group was that only utility owners who are signed up through 811 will be located as there are many small and independently owned companies that do not have their data available to 811. In the event a permittee does not provide these utility owners in a permit request, they may be asked for that detail by the municipality or FDOT.

Bonding & Grounding – A discussion was held by several members regarding the negative issues that arise because of poor bonding & grounding. Among them are: the inability to locate cables properly, AC induction, trouble (noise) for the end user.

Greg Reynolds mentioned concerns he had with the "My Florida" website for reimbursable projects. Greg Schmid suggested he had concerns with payments on reimbursable projects. Bill Case suggested Vinnie Lavallette may be able to confirm some of these concerns.

### **Topics for Marco Workshop:**

A conversation with the Telecom group began regarding the topic/s of discussion that they would present at the Marco Island meeting. Aaron Moon with KCI Technologies offered to have their Surveyor put together a demonstration on Lidar and Scanning technology. Aaron was to follow-up with Bill and let him know when this was "firmed up".

Thanked all for coming to the meeting and called for adjournment at 2:25 pm. - Bill Case Co-Chair

### **FUCC Subcommittee Meetings**

#### **Joint Use** *Chaired by Helen Duncan, Duke Energy Florida*

*The group viewed a video developed by Davey Resources on Best Practices for Joint Use: Permitting & Communications. Video suggestions include; slowing the video down, ability to start and stop, define the acronyms, blur Davey's logo/name in video, give Davey credit for creating the video, need pole application samples from Duke & SECO, add transition breaks between topics. Helen D. to forward suggestion to Davey.*

*Paito Figueroa with SECO requested a copy of the video.*

*Goal is to have video finalized by 2015 Summer Meeting.*

*Need to increase subcommittee attendance. Suggest a 1 day meeting in conjunction with FUCC meetings or a stand along meeting, annually.*

*Small cell pole attachments.*

#### **UAM 2.3.1 and 2.3.2** *Chaired by Bryan Lantz, Verizon*

*Rulemaking end of February 2015. FUCC is concerned with current re-write.*

#### **Design Build** *Chaired by Vinnie Lavallette, Cardno*

*Reimbursable vs. Non-Reimbursable Agreements; Subcommittee would like to have a template for FUCC use.*

*UWS & Certification Process*

*Utility Coordination during the RFP Process*

# Winter Meeting February 4 – 6, 2015

## Ocala, Florida

### Combined Interest Group Meetings

**NOTE: Interest Group Upcoming Presentations; Telecom (Marco) & Underground (Howey-In-The-Hills)**

**Thursday, February 5, 2015**

### Power Interest Group Presentation

#### **“OSHA Crane Rule Presentation”**

*-Presented by Bob Berry, Sims Cranes*

#### **Special Presentation: “Cyber Security”**

*-Presented by the Federal Bureau of Investigation*

**Luncheon - Sponsored by Sunshine 811 and The Florida Energy Pipeline Association**

### FDOT Forum/FUCC Announcements

By-Laws Vote

Kris Hayes made a motion to accept the proposed By Law revisions. Vince Montgomery 2<sup>nd</sup> the motion. Motion passed.

#### **Safe Digging Forum and Roundtable**

***Presented by Sunshine 811***

***Sponsored by the Florida Energy Pipeline Association***

**Friday, February 6, 2015**

### **FUCC Business Meeting – 50 Members in Attendance**

Chairman Bryan Lantz called the FUCC Business Meeting to order shortly after 8:00 am. The chairman introduced himself and the other FUCC officers. Next, Bryan welcomed everyone and gave opening remarks. The chairman then proceeded with the invocation given by Jerold Whitt and the tribute to the flag.

#### **Secretary's Report – Jodi Rano**

The chairman then requested the Secretary to read the previous meeting minutes. There was a motion made by Robb Brown and 2<sup>nd</sup> by Chris Stermer that the reading of the complete minutes be waived. Motion Passed.

#### **Historian's Report – Chris McLaughlin**

**50 years ago:**

# Winter Meeting February 4 – 6, 2015

## Ocala, Florida

February 5, 1965, Mt. Vernon Motel, Winter Park, Florida, Florida  
Chairman M. M. Noa of Gulf Power Company presiding

53 people in attendance  
21 Power  
14 Telephone  
5 State Road Department  
4 Gas  
2 Florida Public Utilities Commission  
1 US Army Corps of Engineers  
1 Tampa Water Dept.  
1 City of Ocala  
1 City of Orlando  
1 City of Jacksonville  
1 City of Maitland  
1 Retired

### Topics discussed:

- The "Sign Committee" (formed in the previous meeting) met with the State Road Department in an effort to get a ruling on the vertical height and width of large signs along State Roads. The topic was added to a Department Board Meeting and FUCC will be informed if there is a policy change.
- The issue of corporate seals on permit applications continued – apparently Municipal Corporate Seals still had to be affixed unless it had been waived.
- US Army Corps of Engineers Chief of Design Branch Jacksonville J.H. Grimes discussed the Cross Florida Barge Canal, part of which lies only 7 miles south of here. Many questions were asked about who was liable for utility relocation costs for those utilities in that path of the Canal. In 1971 Richard Nixon cancelled the project and in 1998 the lands were turned over to FDEP and are now managed as the Cross Florida Greenway.
- A motion was made to prepare a Resolution rejecting two paragraphs (the same paragraph appeared twice in the document) in the new "Florida State Road Department Utilities Policy and Procedure Manual". The motion was passed and the Resolution was written. Apparently SRD did not give prior notice before incorporating an indemnification clause passing massive liabilities onto the utilities. FUCC's stance was that each utility partaking in a relocation was already liable for any injury or damage resulting from their negligence and since utilities were not in a position to profit from the relocations, additional risks should not be assumed by the utilities.
- Discussions regarding the By-Laws reared their ugly heads. Some concerns were made that the FUCC was making an endeavor that exceeded the original structure of the By-Laws. It was suggested to leave them as they were and add to them to compensate for the additional undertakings (which were unclear in the minutes). A By-Laws committee was formed to make these additions.
- Mr. Bill Stoos of the State Road Department said that SRD is receiving cooperation from utilities regarding whom receives permit applications when they are approved.
- Mr. Red Davis and Mr. Stanley Warth were on hand to imbibe this Committee with the "Spirit of Liaison".
- Special thanks was given to Mr. Karl Lohman of the Winter Park Telephone Company for the facilities and hosting of the meeting. The next meeting will be in Sarasota at the Landmark Hotel on May 21, 1965. The meeting was adjourned at noon.

### 25 years ago:

February 2, 1990, Bay Harbor Inn, Tampa, Florida  
Chairman Larry Claxon presiding

113 people in attendance  
27 Power

# Winter Meeting February 4 – 6, 2015

## Ocala, Florida

18 Telephone

14 Consultants

11 FDOT

10 Cable TV

4 Gas

3 Pinellas County

3 OUC

3 Tampa Water

3 Call Candy/UNCLE

2 Contractors

2 City of St Petersburg

2 City of Orlando

1 each Imperial Polk County, City of Bartow, Turnpike, City of Lakeland Water, City of Tampa Transportation, CLS, City of Clearwater, Hillsborough County, Ft Pierce Utility Authority, City of Englewood Water, City of Lakeland Electric

Current members in attendance WAY back then were:

Betsy Becker – Telesat Cablevision

Dennis LaBelle - FPL

Arlene Brown McGee - TECO

Art Gilmore – Florida Power Corp.

Marilyn Pineau – United Telephone Company of Florida

Mark Sweet – Florida Power Corp.

Dennis Black – Paragon Cable, 19<sup>th</sup> Hole at the Country Club

Jan Sands/Ash – Tampa Water

W.L. Childs, Jr. – FDOT

Ron Black – US Sprint (?)

### Topics discussed:

- Treasurer's Report - \$599.92 (including \$8.33 interest since November, meaning 5.6% annual interest back in those days or they had a good bank).
- FDOT Update by Paul Kaczorowski (somebody help me here), the FDOT wanted to work with FUCC for training and implementation of safety procedures. UAM still in the works and waiting on FUCC comments.
- Speakers:
  - Walter Gibson from FHWA Division ROW Agent – spoke about changes to the "Uniform Relocation Assistance and Real Property Acquisition Regulations for Federal and Federally Assisted Programs" and the responsibilities of utilities as acquiring agencies.
  - Mary McAuliffe and Beth \_\_\_ of DER and Vernon Fraser of Pinellas County Health Unit – Soil contamination issues, who to call, what to do, and regulations in the event of encountering contamination.
- UAM Subcommittee Report – Dennis LaBelle presented the Natural Gas Association's attorney letter to FDOT. Dennis also had met with a University of Alabama faculty member who was preparing Alabama's version of the UAM. He suggested adopting some of the points into the Florida UAM.
- One Call Bill 985 - Jeff Rogers said there was a new House Bill #985 that was substantially different than the one that UCC had reviewed and commented on. This new Bill was not expected to be endorsed by gas or power industries.
- Joint Use Subcommittee – Mark Sweet reported on foreign attachments. A letter was mailed to pole owners for the identification of the utilities attached to their poles so a master list of tag ID's statewide could be assembled and maintained by FUCC. The enforcement was to be carried out by the pole owners.

# Winter Meeting February 4 – 6, 2015

## Ocala, Florida

- City/County Participation Subcommittee – Tim Kennedy reported on ways to promote and pursue participation by Cities and Counties in FUCC.
  - Statewide effort to involve Public Works Directors and their engineers, traffic engineers, permitting and planning personnel, contractors, consultants, etc.
  - Conduct educational programs, make presentations and promote statewide liaison and information.
  - Increase communication with the districts and local groups and maintain and expand lists of members and office terms.
  - Select meeting topics to increase participation and interest within the members.
  - Advance notification of upcoming meetings, including location and dates of at least 4 meetings in advance.
  - Special liaison with other organizations might be appointed in order to let our group be better known outside of the utilities circle.
- Steering Committee – Tom Duggar chair. 40 people in attendance (!!!), Fort Myers would be the next meeting and \$5 will be the registration fee.
- Power Interest Group – 28 in attendance. Discussions included clearance calculations, undergrounding aerial power cables, joint trenching in conjunction with cable and telephone, leasing fiber optic cable from telephone companies, and that FDOT D6 was requiring MOT plans to be filed with permit applications.
- Underground Interest Group – 18 in attendance. New business including the sunseting of Engineers' Chapter 471 requiring engineers working for utilities to be certified.
- Telephone/Cable Interest Group – 34 attendees with Dennis Black presiding. Discussions included clearance calculations, tagging attachments, One Call Bill, CSX & FDOT permits, inside residence wiring and interference, undeveloped subdivisions and reimbursement when ROWs become developed again and relocation is necessary.
- Utility Notification Center – 300,000 calls annually, 3 new members in 2 weeks (2 gas, 1 cable), the Center has a new computer on line that will help handle calls more efficiently, closely monitoring the One Call Bill.
- Meeting adjourned at 12:01pm.

### Treasurer's Report – Vince Montgomery

As of 1/2015	24,057.14
Deposit	10,863.03
Deposit	<u>1,075.00</u>
Total	35,995.17

#### Winter Meeting Conference Fees:

107 Registered	8,025.00
1 Full Conference At the Door	85.00
10 1-Day Only	<u>550.00</u>
Total	8,660.00

#### Winter Meeting Expenses:

Hotel	1,494.55
Tips	60.00
Door Prizes	100.00
Meet & Greet	<u>538.00</u>
	2,192.55

Balance/Deposits:	35,995.17
Expenses	<u>- 2,192.55</u>



# Winter Meeting February 4 – 6, 2015

## Ocala, Florida

Balance before Planner Fee Paid: 33,802.62

Chris Stermer made a motion to accept the Treasurer's Report. Jerrold Whitt 2<sup>nd</sup> the motion.

### **Business Session**

#### **Sunshine 811 Report**

*NEED in WORD*

#### **FDOT District Reports**

FDOT District 1: Offered a UWS preparation and plans reading class.

FDOT District 2: John McCarthy provided an update on I-295 managed lanes. Intersection improvements at I-10 & SR 23, I-295 & JTB (managed Lanes). SR 15 (Putnam) Reconstruction, I-95 & I-10 DB, I-10 & SR 200 Conventional, I-95 & I-295 DB, D2 Liaison Meeting will be held April 8, 2015. Topics to include UC Process & UWS.

FDOT District 3: D3 Annual Utility Liaison Meeting scheduled for April 22, 2015 in Crestview.

FDOT District 4: Tim Brock, DUA reported that I-595, 1<sup>st</sup> P3 in the State of its kind is complete. Managed lanes are under construction along I-75. I-95 managed lanes in Broward County are currently advertised. D4 continues to e-mail work program project updates broken down by specific County and by the Production date. Tim thanked the utility stakeholders for their continued cooperation through communications.

FDOT District 5: D5 Annual Utility Liaison Conference is scheduled for June 3<sup>rd</sup> at the Sandborn Center in Deland, FL. The Beyond the Ultimate I-4, southern portions have been awarded. Currently Conventional design may go DB.

FDOT District 6: Not Present

FDOT District 7: D7 Liaison Meeting scheduled for April 10, 2015.

Turnpike: Turnpike sends out a monthly update which can be requested from Jim Kervin. Project update below.

#### **Central Florida Projects**

**FPID 243017-1:** New interchange at SR 91/SR 417 in Orange County. Central Florida Expressway (formerly known as O/OCEA) is participating in this project for new ramps in the interchange. The design is underway. The early construction is underway.

**FPID 411406-1:** Widen turnpike Mainline (SR 91) from Osceola Parkway to Orlando South Interchange, MP 248 - 255.5. Design is underway. The anticipated letting is June 2016.

**FPID 406090-5:** Widen turnpike Beachline Expressway (SR 528) from I-4 to Turnpike Mainline (SR 91), MP 0 - 4.3. Design is underway. The anticipated letting is April 2015.

# Winter Meeting February 4 – 6, 2015

## Ocala, Florida

**FPID 406110-1:** Design/Build project at Turnpike Mainline (SR 91) and I-75 Interchange Modifications, northern Turnpike terminus, MP 309. The RFP and design concept are under development.

**FPID 429018-4** Resurface Turnpike Mainline (SR 91) from Orange Osceola County line to the Beachline Expressway (SR 528) southbound lanes only. Design is underway. The anticipated letting is June 2016.

**FPID 429023-1:** Resurface SR 417 in Seminole County from MP 12.3-17.4. Construction is underway.

**FPID 432826-3:** Roadside Improvements on Turnpike Mainline (SR 91) from MP 216.8 – 227.1. Design consultant procurement is underway.

**FPID 433827-3:** Roadside Improvements on Turnpike Mainline (SR 91) from MP 239.3 – 227.1. Design is underway.

**FPID 435773-1:** Turnpike Mainline (SR91) at Yeehaw Junction/SR 60 conversion of lane to SunPass only, MP 193 in Osceola County. The anticipated maintenance-letting is April 2015.

### **South Florida Projects**

**FPID 406096-1:** Design/Build project to widen the HEFT in Miami-Dade County from 4 to 8 lanes from Eureka Drive to south of Killian Parkway, which include reconstruction of SR 874 Interchange. Construction is underway.

**FPID 406103-1:** Interchange improvements at Turnpike Mainline (SR 91) and Sunrise Blvd. Design is underway. The anticipated letting is March 2015.

**FPID 415051-1:** Design/Build project to widen the HEFT from SW 88<sup>th</sup> Street to SW 72<sup>nd</sup> Street. Construction is underway.

**FPID 415051-4:** Design/Build project to widen the HEFT from Bird Road to SR 836.

**FPID 427146-1:** Design/Build project to widen the HEFT from SW 72<sup>nd</sup> Street to Bird Road. The project design and construction is underway.

**FPID 427685-1:** Construct auxiliary lanes on the HEFT from N.W. 74<sup>th</sup> Street to NW 106<sup>th</sup> Street in Miami-Dade County. Construction is underway.

**FPID 431100-1:** Resurface HEFT from MP 33.2 to MP 39.6. Design is underway. The anticipated letting is October 2015.

**FPID 435615-1:** Glades Road Northbound Ramp Improvements in Palm Beach County. Design is underway. Construction is anticipated for September 2015.

**FPID 435615-4:** Glades Road Intersection Improvements in Palm Beach County. Design is underway. Construction is anticipated for October 2015.

# Winter Meeting February 4 – 6, 2015

## Ocala, Florida

### West Florida Projects

**FPID 406151-1:** Widen Veterans Expressway in Hillsborough County from 4 to 8 lanes from Memorial Highway to Gunn Highway. The widening & reconstruction project will be done in three sections and will include All Electronic Tolling ("AET") in the scope of work. The projects are under construction.

- 1) FPID 431275-1 Veterans Exwy from to south of Linebaugh to Gunn Hwy.
- 2) FPID 406152-1 Veterans Exwy from north of Barry Rd. to south of Linebaugh.
- 3) FPID 406151-1 Veterans Exwy from Memorial Hwy to north of Barry Rd.

**FPID 406151-4:** All Electronic Tolling on SR 589 (Veterans Expressway and Suncoast Parkway). Construction is underway.

**FPID 429025-1:** Resurface and safety improvements on Suncoast Parkway in Hillsborough County. Construction is underway.

**FPID 429350-1:** Design/Build project to widen Veterans Expressway from south of Gunn Highway to Sugarwood Plaza, MP 9-11. Conceptual Design is underway. Early works construction is underway.

**FPID 429350-4:** Design/Build project to widen Veterans Expressway from Sugarwood Plaza to Van Dyke Road, MP 11-14. The Design/Build firm was awarded.

**FPID 405270-1:** New construction of the SR 589/Suncoast Parkway Section 2 from U.S. 98 to the Hernando/Citrus County line. Design is underway. The anticipated letting is May 2016.

**FPID 405270-4:** New construction of the SR 589/Suncoast Parkway Section 2 from Cardinal Street to SR 44. Design is underway. The anticipated letting is May 2016.

Central Office: UAM to be signed off on the end of February 2015. 2010 QAR vs. 2015 QAR, greatly reduced undesirable special conditions and instruction on Utility Permits. OSP (One Stop Permitting) GIS issues/errors; enter manually if you receive an error. Uploading documents has a size limit. No permit request within the L/A ROW for maintenance was requested by Dave Kulhman, FPL. Central Office expressed top concerns with Permits: Notification to FDOT for start of work, closeout of permits, and damage to the ROW. OUC expressed concern with not allowing conflict structures. Tom Bane is to look into OUC's concern.

### Subcommittee Reports

**Steering Committee** – Chaired by *Kris Hayes*

A total of fifteen (15) were in attendance

Anticipated meeting dates/Locations: Under consideration are Jacksonville and Tallahassee. The three meetings are planned to be held in the months of April, August and November while focusing on a North, Central and South location.

# Winter Meeting February 4 – 6, 2015

## Ocala, Florida

*A motion was made and passed unanimously to secure the following meeting space: The April 2016 meeting is planned for a hotel in the Jacksonville area, the November 2016 meeting is planned for Ocala and the August 2016 meeting will be in or around Marco Island. Tom Bane with FDOT's Central Office reported that the Fucc could anticipate FDOT's participation at every other Marco meeting. FDOT's DUE's and DUA's will be limited to two (2) Fucc meetings per calendar year.*

*Current Sponsor levels? (appropriate?, benefits, cost)*

*A handout was circulated around the room which listed the Fucc's different sponsor levels and associated benefits. A short discussion ensued and it was agreed that the current levels were appropriate and would not be changed.*

*Utility Coordination Certification (UCC) status/Direction? Also, determine who would be in a position to resolve the inquiry from Aracely Andollo-Soto. Reportedly, Ms. Andollo-Soto has completed all UCC modules but has not received her Overall Utility Coordination Certification.*

*Vinnie LaVallette reported that the UCC certification program was recently revamped with improvements made to improve recordkeeping and ensure more timely delivery of course completion certificates. Vinnie, Gene Lozano, Eric Brueningsen, and Dennis LaBelle are the UCC instructors and are available to teach any module requested. Someone will need to assemble a minimum of 22 (33-35 max.) course participants and secure an appropriately sized facility willing to host the course. One (1) free registration is being offered to successful course organizer.*

*Vinnie Lavallette offered to look into the inquiry by Ms. Andollo-Soto and work towards resolving the matter ASAP.*

*Fucc wishes to secure PE continuing education credits? (Sarah Matin, PE had previously offered to assist with this effort)*

*Kris Hayes agreed to provide Sarah's contact information to Vinnie to confirm if Sarah remains willing to assist with this effort. Vinnie Lavallette previously completed a package for submission to the professional engineer's board.*

*QuickBooks? (Vince Montgomery)*

*Vince indicated that he would purchase the program for Fucc and work to set up Quickbooks as soon as his schedule would permit. Vince stated that Quickbooks could be up and running as soon as the Marco Summer meeting.*

*Proposal to replace Fucc's current website? Lori McLaughlin has generated a template ([www.thefucc.org](http://www.thefucc.org)). The newly created site was generated using GoDaddy.com's website builder and is hosted by GoDaddy.com, with suggestion box added. Bill Heath at Sunshine 811 has offered to continue managing the renewal of the domain name [fucc.org](http://fucc.org) to ensure continuity. The domain [fucc.org](http://fucc.org) will be redirected to [thefucc.org](http://thefucc.org) once the new site is launched. Estimated annual costs: \$150*

*The Steering Committee discussed the matter and provided the approval for Lori to proceed with this effort.*

*Bylaws revisions posted 30 days prior to Ocala meeting. Steering Committee to approve these bylaw revisions at this meeting.*

*The revisions were reviewed during the meeting and no further revisions were proposed. Note: Thursday,*

# Winter Meeting February 4 – 6, 2015

## Ocala, Florida

February 5<sup>th</sup> vote was held at general meeting session and motion passed unanimously.  
Yes/No for Fucc to purchase projector and portable screen (\$750.00+- budget)

Jan Ash suggested that the Fucc explore getting someone to purchase and donate the needed equipment and essentially become an "AV Sponsor". Note: This matter was brought before the Fucc membership at the general meeting session and motion passed for the Fucc to move forward with purchasing the AV equipment.

Pre-paid registrations? Credit card payments?

Brian Dean reported that the Fucc has addressed these issues. Vince Montgomery stated that refunds could be issued through Pay Pal

Vacant Steering Committee positions

The vacant Steering Committee positions were identified and an appeal was made to the group to reach out to business acquaintances so we can add the representation from these areas of industry.

Motion to adjourn the meeting was made by Vinnie Lavallette, 2<sup>nd</sup> by Vince Montgomery.

### **Awards/Nominations** – Vinnie Lavallette

No Malcolm Yancey Award this Year.

John J. Farkas Award nomination committee is made up of past winners.

Need nominations for In-coming Secretary. Needs to be a UAO, Non-Power.

### **UAM/Standards Review** – Bryan Lantz

Previously Discussed in Minutes.

### **Bylaws Review** – Chris McLaughlin

Proposed revisions passed.

Dollar threshold needs to be established for Fucc's bank account.

### **Sound Wall** – Chad Swails

1 form has been filled out. Add form to Fucc website Tool Box?

Power group stated they need an actual case in order to fill out the requested form.

### **Railroad – Vacant**

### **E- Business/Web Page** – Lori McLaughlin

Draft website has been developed and is more user-friendly.

GoDaddy Account; \$100 per year or less.

Need photos for website.

Comment Box to be added.

Contact Information form to be added.

Will be able to e-mail Officers directly from website.

### **Membership/Promotions** – Jeanna Dean

2010 is the most current Membership list.

Need members/representatives from Drainage, Sound Walls & Signals

# Winter Meeting February 4 – 6, 2015

## Ocala, Florida

*Develop a letter to forward to Water & Sewer Industry, Cities & Counties.  
Membership List is being updated based on registrations from Constant Contact.*

### **Conference Planning** – Lori McLaughlin

*Summer 2015 will be held at the Marco Island Hilton.*

*Fall 2015 will be held at the Mission Inn, Howey in the Hills.*

*Looking at Jacksonville, Tallahassee, and North Florida for 2016/2017.*

### **UCC Certification** – Vinnie Lavallette & Gene Lozano

*Modules 1 & 4 were handed out by Gene Lozano. If you were not in attendance he will mail the Module certificate.*

*Need Module 2 & 5 to be held.*

*Instructor is responsible for grading, developing and sending out Certificates.*

### **Program Planning** – FUCC Officers

*Need topics for future meetings.*

*No Spring Meeting this year.*

*Next Meeting will be at Marco Island, August 5 – 7, 2015.*

*Need AV requirements for Telecom Presentation at Marco.*

### **Banquet Planning** – Jeanna Dean

*Annual Banquet Theme: Casino Night with 1930's Gangster Flair*

### **FUCC/TAC Mast Arm Conflict Task Force** – David Kuhlman

*Teleconference was held on 12/8/2014 with FDOT Construction; Sims presentation was the result of this coordination.*

### **New Business**

Business Cards

Risk Management

Minimizing Risks

Strategies

### **Old Business**

At Monthly UCC Meetings mention attendance at FUCC Meetings.

Pass out FUCC Information

Accomplishments with the FUCC Website

### **Adjournment**

Vince Montgomery made a motion to adjourn the Meeting. Pam Young 2<sup>nd</sup> the motion. Meeting adjourned at 11:00.