



Communities That Care: Executive Work Group Key Tasks



Share Information	Foster Collaboration	Track Progress	Approve Materials	Address Barriers
<ul style="list-style-type: none"><input type="checkbox"/> This work group is made up of the chairpersons from the other CTC work groups<input type="checkbox"/> Each chairperson gives a brief report of what their group is currently working on, upcoming goals, etc.	<ul style="list-style-type: none"><input type="checkbox"/> Facilitate communication between work groups as needed, including requests for help<input type="checkbox"/> Look for opportunities for work groups to collaborate on projects	<ul style="list-style-type: none"><input type="checkbox"/> Maintain “Milestones and Benchmarks” to track progress of CTC implementation with fidelity<input type="checkbox"/> Ensure that each work group is completing its tasks in a timely manner	<ul style="list-style-type: none"><input type="checkbox"/> Make final approval on items such as CTC bylaws, Community Action Plan, and other documents or materials as needed	<ul style="list-style-type: none"><input type="checkbox"/> Identify current and potential barriers to implementing CTC<input type="checkbox"/> Develop plans to address any current or potential barriers