

## **Administrative Report**

### **October 7, 2022 to October 20, 2022**

#### **Administration**

1. The Firefighter/Paramedic exam that will be on November 5, 2022 at 9:00 AM.

#### **Engineering Department**

1. 2022 Construction Update

- a. Lions Club Building

- i. Plans have been prepared and are at present being reviewed for changes before being put out for bids.
    - ii. This project is to be advertised 4-7-22 and 4-14-22. Bid opening will be held 4-28-22 at 10am.
    - iii. This project is to be advertised 5-5-22 and 5-12-22. Bid opening will be held 4-19-22 at 10am.
    - iv. Bid opening on 5-19-22 presented 2 bidders: Muhlenkamp Building Corp. and Alexander & Bebout, INC. The bids are currently under review.
    - v. Muhlenkamp Building Corp. was the apparent low bidder at \$373,324. They are currently ordering materials and getting a construction schedule together.
    - vi. Delivery of the structure is planned to take place on September 27th. Our public works is to demolish the old structure the week prior to.
    - vii. The shelter house has been delivered, Muhlenkamp is mobilizing through the first week of October and plans to start work on Monday, October 8th.
    - viii. The shelter house is underway as Muhlenkamp has the footers poured, and the underground block work started for the restroom portion. The plan is to have the plumbing rough in started the week of the 24th as well as setting posts and pouring concrete for the rest of the shelter.**

- b. 2022 Fulton Street Reconstruction

- i. The bid opening for this project was held December 10th at 11:00am. Our Engineer's estimate was \$2,500,000.00. Hohenbrink Excavating was the apparent low bidder for the project at \$2,319,496.37 and has been given notice of award.
    - ii. A pre-construction meeting was held on 2-1-22. Hohenbrink Excavating anticipates a start date of 3-1-22.
    - iii. This project is underway. Hohenbrink Excavation has removed asphalt in the 400 and 300 blocks of West Fulton St. They have started at the west end with storm sewer installation, and will continue to move towards Main Street in the upcoming weeks. Their schedule shows them completing all storm sewer in Phase 1 (west of Main St.) by March 24th before beginning water line installation on the 25th.
    - iv. Hohenbrink has started waterline installation as of March 23rd. They completed their 20" tie in at sugar street and have mainline installed heading west past mill street. They continue to make good progress despite a couple rain delays.

- v. Phase 1 continues. Hohenbrink has all water main installed and continues to install STM structures. The plan is to pressure test the main next week before installing service lines. All is going according to plan and on schedule.
- vi. Hohenbrink continues to work on water services and has 2 main tie-ins they plan to have completed by the 29th. Once the water utilities are installed they will begin excavation and placement of the aggregate base roadway.
- vii. All water main and service lines are complete for phase 1. Hohenbrink is completing some storm work the week of the 9th and plans to begin roadway excavation and curb work the week of the 16th.
- viii. Roadway excavation and subbase improvements continue through this week in Phase 1 (main to west). No scheduled date for curb work yet as crews ran into some gas line conflicts that are to be resolved toward the end of this month. To keep moving forward Hohenbrink plans to start some milling and removals in Phase 2 (buckeye to east) in the next week.
- ix. Hohenbrink has finished rough grading in prep for curb work in phase 1. We are told it will be approximately 1 more week until the curb company will be in. At this time the contractor has started sanitary work in phase 2 (buckeye to college) replacing the main in roadway and all laterals up to the right of way.
- x. Phase 2 of this project is underway with Hohenbrink working on Storm and Waterline East of Buckeye Street. Due to some conflicts with gas service lines, Dominion has now contracted out some mainline replacement in this section. Weather depending, Both the Gas Company and Hohenbrink are scheduled to have most work done by the end of August for phase 2.
- xi. Water service installs are complete. Hohenbrink continues to work around the gas company to get as much done as they can. They have a few hundred feet of storm line and one water main connection to make before being able to cut the road and prepare for curb. The gas company is still on track to be done with their mainline and services by the end of August before moving into phase 3 where they will continue with updates to their system.
- xii. Hohenbrink continues to make progress with curb being scheduled for Friday, August 19th. After curb is in they will work on all drive approaches and sidewalks within the next week, and begin phase 3 the week of August 29th.
- xiii. Phase 3 is underway. Waterline from main to buckeye has been installed and Hohenbrink is currently working on storm sewer. Water service lines are to be installed the week of the 12th.
- xiv. Phase 2 concrete is complete and we have The Shelly Company scheduled to lay asphalt on September 19th.

- xv. The Shelly Company has moved in and is laying intermediate course of asphalt in phase 2, as well as laying surface in phase 1. Hohenbrink continues to work in phase 3 on storm lines and water services.
  - xvi. Phase 3 is scheduled for Curb and gutter on Monday, October 8th. All flat concrete work will be done the week thereafter and Hohenbrink has The Shelly Company scheduled to move in and finish all asphalt starting October 28th.
  - xvii. **All concrete work is now complete. Hohenbrink is working on miscellaneous punch list items and placing top soil. The week of the 24th they will be finalizing stone grade in preparation for The Shelly Company who is scheduled to lay asphalt on October 31st.**
- c. Johnson Avenue Reconstruction
- i. Tom's Construction was the apparent low bidder for this project at \$1,062,900.00. They started this project on Monday, August 15th at the intersection of Holly Street. They will continue to move west block by block, removing asphalt and stone and placing underdrain.
  - ii. All underdrain and removals are complete. Johnson Avenue is stoned in and the contractor is currently working on spot curb repair. Buehler's is scheduled to lay asphalt on September 19th beginning on the east end (Holly St.).
  - iii. Buehlers is currently laying asphalt on Johnson, they look to have surface course complete east of Buckeye on Friday the 23rd, and west of buckeye to be complete by the 28th.
  - iv. Johnson Avenue has been paved, striped, and all manholes re-done. This project is now complete less some seeding and dirt work that our public works department is working on.
  - v. **This project is complete.**
- d. Electrical Department Building
- i. Arcon Builders was the apparent low bidder for this project at \$2,080,695.00. This project is underway and they are currently working on the concrete footing and walls. The Final Completion date for this project is 10-31-23.
  - ii. **Footing and Walls are complete. Consolidated Hunter has finished the plumbing rough in and the first half of the floor is being poured the morning of October 21st. This project is ahead of schedule to get the concrete in before winter and we expect them to pull out for a month as they are waiting for the steel building to be delivered in December.**
- e. West Side Storm Water Project
- i. **Tom's Construction was the low bidder for this project at \$98,750. All material has been ordered and they plan to start the work late November. The Final Completion date for this project is 12-31-22.**
- f. Eastview Park Playground Project
- i. **We have received equipment, just waiting on the contractor to install spring of 2023.**

- g. Fayette Street Reconstruction
  - i. **This project is being advertised and the bid opening is scheduled for November 3rd.**
- h. Southwest Quadrant Waterline Replacement
  - i. **This project is being advertised and the bid opening is scheduled for November 10th.**

### **Fire Department**

- 1. Runs to Date:
  - a. Squad- 88; Total Year- 1,579
  - b. Fire- 17; Total Year- 285
  - c. Primary Squad Runs & Assist for other Branches- 4; Total Year- 59
- 2. Attended the LEPC meeting on October 13<sup>th</sup>
- 3. County Chiefs meeting October 20<sup>th</sup>
- 4. Attended the Midwest Ohio Arson Board Meeting on October 13<sup>th</sup>
- 5. The department participated in the Job Fair at the Celina Intermediate School on October 12<sup>th</sup>
- 6. The department will be assisting with the Lions Club Halloween Parade on October 30<sup>th</sup>
- 7. Attended the State EMS Medical Transportation Committee meeting on October 19<sup>th</sup>
- 8. Will be attending the County Chief's meeting October 20<sup>th</sup> at Mendon Fire Department
- 9. Assisted Coldwater Fire Department with the aerial ladder on October 19<sup>th</sup> at 2:57PM at 120 Harvest Drive, DRI-Rubber, Inc.

### **Police Department**

- 1. Calls for Service- 1,235
- 2. Reports Written- 376
- 3. Arrests- 43
- 4. Citations- 64
- 5. Crashes- 23
- 6. Warnings- 144
- 7. Reports of Interest:
  - a. On Tuesday, September 27, 2022, officers from the Celina Police Department arrested Shane B. Chilcoat a 40-year-old man from Celina. He was arrested at 812 Pro Drive Celina on multiple sex offenses involving minors.

Detectives from The Celina Police Department investigated from three separate underage victims. The investigation took a few months resulted in a total of 19 felonies being filed against Chilcoat. ORC requires bond which has been set at \$500,000 cash. Chilcoat remains in jail.

- 8. Total Police Department Calls for Services, YTD: 13,614

### **Parks and Recreation**

- 1. Soccer is all finished. It was a successful season.
- 2. Football is nearing the end with both Varsity teams playing in the first round of playoffs this past Saturday. Both of the Junior Varsity teams did not make the playoffs.

### **Parks Maintenance**

1. Dump trash from parks
2. Clean restrooms
3. Working on equipment
4. Winterize restrooms, splash pad, concessions, and drinking fountains
5. Mowing parks
6. Grade ball diamonds
7. Seeding in parks

### **Public Works**

1. Work on equipment
2. Stone parking lot at Bryson Park and dirt
3. Parking lot at basketball court
4. Repair storm tile
5. Clean up dump
6. Trim trees at intersections
7. Dirt work around town
8. Leaf pickup
9. Asphalt patches throughout town

### **Sewer Collection**

1. Locates for utilities
2. Completed tap locations for residents with sewer issues (Locates)
3. Clean and camera storm and sanitary lines
4. Fix suck holes in roads

### **Customer Accounts/Meter Readers**

1. Biller 2,089 customer billings
2. Shut off 14 customers
3. Sent out 461 delinquent accounts
4. Worked on final bills/refunds
5. Meter readers continue to read

### **Water Treatment Plant**

1. Water Distribution
  - a. Water meter replacement program, continued replacing
  - b. Fire Hydrant painting to continue in the Spring 2023
  - c. Lead service line research & replacement program continuing, as well as map updates
2. Water Plant
  - a. Continued weekly sampling for Microcystin analysis:
    - i. Raw Water 10/11/2022 – 37.20 ug/L
    - ii. Raw Water 10/18/2022 – 17.50 ug/L
    - iii. All finished water samples were Non-Detect for Microcystin Toxin
    - iv. Continued lagoon effluent Microcystin monitoring (NPDES Permit)

- v. Continued Microcystin for outside communities (Paulding, Van Wert, Delphos)
    - vi. Continued Microcystin for GLSM State Parks
  - b. WTP Buildings, Grounds, & Operations:
    - i. Foundation concrete repairs & painting continued, (95% completed)
    - ii. Loading dock metal painting completed
    - iii. North clarifier tank cleaning started, painting over next few weeks
  - c. WTP Maintenance
    - i. Carbon exchange for tank #5 scheduled for November 1<sup>st</sup>, 2022
    - ii. 1952 Settling Basins, OEPA Sanitary Survey hit, repair crumbling concrete
      - 1. Recarbonation Basin
        - a. Top of wall into #2 Ozone Contactor to be removed & patched
    - iii. North low service pump coupling problems, working to get new coupling
- 3. Water Dept. Training
  - i. AWWA district water meeting scheduled for November 17<sup>th</sup>, 2022
  - ii. Technology Committee Meetings
    - 1. Scheduled zoom meeting November 16<sup>th</sup>, 2022
    - 2. Sludge Handling Sub-Committee, TBA
- 4. Bryson Pool Operations
  - a. Pool, closed for season
    - i. Winterization completed

### **Wastewater**

1. Gave tour to Wessler Engineering
2. Fabricated new lifting bail for repaired (#1) bypass pump to pick level and set back in wetwell
3. Replaced WWTP generator control board for Kohler display
4. Replaced raw sampler daily temperature meter probe
5. Replaced final sampler hour meter
6. Transferred calcium nitrate to Walmart and Eaglebrooke lift stations
7. Covered lift station enclosure vents and turned heaters on
8. Cut leaking section of 4" suction hose out and rebanded fitting to hose
9. Replaced electrical drawings at all lift stations with updated versions
10. Troubleshoot axillary fault on Martz generator (low coolant level)
11. Electro Controls started changing out controls on #4 Kaeser blower
12. Switched out raw sample pump with spare unit to replace mechanical seal (losing prime)
13. Serviced bridge drive chain and manual winch
14. Received shipment of calcium nitrate
15. Received 4 totes of polymer
16. Buschur Farm Services hauled 40 loads of biosolids to NS-76 site; pulled cones from site

17. Updated 2022 Biosolids Record Book
18. Removed leaves from 4-H lift station enclosure
19. Scott attended Sterling Wastewater Workshop
20. Troubleshoot Rec-Plex voice reporter not working, found/repared bad connection
21. Jerry Barger helped set up ArcGIS on I-phones and desktop computers
22. Moved snow plows, CASE loader bucket, and snow blower into empty bunker
23. Completed and submitted September eDMR to OEPA

### **Electric Distribution**

1. Set 8 poles
2. New Services
  - a. Underground 2
3. Street Lights
  - a. Repairs 8
  - b. Replaced 10
4. Underground Locates (OUPS) 59
5. Tree Trimming
  - a. Trim and remove trees on Leblond Street
6. Request or Miscellaneous Jobs
  - a. Replace 1 phase service with 3 phase service on Hayes Road
  - b. Haul stone for Bryson Park
  - c. Install conduit for street lights on E. Fulton Street
7. Trouble Calls
  - a. 10/14/2022- Mercer Road- tree limb on line
  - b. 10/18/2022- Oregon Road- bad transformer
8. Large Projects
  - a. Build temporary parking lot for school buses
  - b. Overhead to URD in Highland Park
  - c. Overhead to URD on East Wayne Street
  - d. Replace poles and transformer on W. Fayette Street
  - e. Replace poles and transformer on Leblond Street
  - f. Replace poles and line for future road project at Touvelle Street and North Street