

ADDITIONAL SCHEDULE "A" TO THE PSN SERVICE AGREEMENT BETWEEN City of Celina PSN

Date of Agreement: 8/31/2023

Fill out sections I, II and III**I. CORPORATE OFFICE INFORMATION**

Contact Name:	Julie Vogel	Business Legal Name:	City of Celina
Address:	225 N Main St	City, State, ZIP:	Celina, OH, 45822
Telephone:	419-586-2311	Fax:	n/a
Email:	julievogel@celinaohio.org	Website:	www.celinaohio.org

II. LIST OF ADDITIONAL PROPERTIES, ACCOUNTS OR SERVICES: (Please use a separate sheet if needed or an Excel spreadsheet if possible.)

Total Number Potential Payers	Service Description or Property Name	Address (If different from Corporate above) (Include: Street Address, City, State, ZIP)	Tax ID REQUIRED	Last 4 Digits of Checking Account	Contact Person (for this account, if different from above)	Email (for this account, if different from above)	Phone Number (for this account, if different from above)
10000	Utility		34-6400270	8495			
1000	Building Permits		34-6400270	8495		celinaauditor@celinaohio.org	
1000	Park & Rec		34-6400270	8495		celinaauditor@celinaohio.org	
1000	Deposits		34-6400270	8495		celinaauditor@celinaohio.org	
1000	Misc.		34-6400270	8495		celinaauditor@celinaohio.org	
1000	Tax		34-6400270	8495	Roxann Shaffer	celinatax@celinaohio.org	419-586-2594

III. DEPOSITING AND INVOICING INSTRUCTIONS AND REQUEST FOR VOIDED CHECK(S):

- Check the box as to how you want PSN to debit its fees from your bank account(s).
 - ☒ PSN should invoice and take its fees from the same bank account(s) to which it is depositing funds
 - ☐ PSN should invoice and take its fees from a different bank account than the one to which it is depositing funds.
- Last 4 digits of bank account from which PSN takes fees: _____ (please provide voided check, no deposit slips allowed)
- Attach to this Agreement, an actual voided check(s) for the bank account that PSN will deposit funds into and, if applicable, a voided check of the account from which PSN will debit its fees. It must be a printed voided check and not a starter check, a deposit slip or other substitute. If it is not possible

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to attach a voided check(s), then you can attach a letter from your bank(s) on bank letterhead that is legally signed by a bank representative, verifying your checking/savings account number and the bank's routing number. NOTE: If using more than one bank account, mark each voided check to clearly identify which account it represents.

In order to debit fees from your account(s), you may have to inform your bank(s) that Payment Service Network (PSN) is an approved vendor. Once you have signed and returned this Agreement, PSN will provide you with its official NACHA vendor number to provide to your bank(s).

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ADDITIONAL SCHEDULE "B" TO THE PSN SERVICE AGREEMENT BETWEEN City of Celina Account AND PSN (FEE SCHEDULE FOR Utility)

The items marked with an "X" are applicable to this Agreement.

SETUP/EQUIPMENT FEES						
<input checked="" type="checkbox"/>	One-time Setup		Waived	NA		
<input checked="" type="checkbox"/>	Web Customization	Custom	Already Paid	NA		
<input checked="" type="checkbox"/>	Mobile App	Standard	Included	NA		
<input checked="" type="checkbox"/>	Training		Included	NA		
<input checked="" type="checkbox"/>	Software Integration	SSI	Included	NA		
<input type="checkbox"/>	Custom Programming		\$	NA		
<input checked="" type="checkbox"/>	Swipe Credit Card Setup		Waived	NA		
<input type="checkbox"/>	Check Scanning Equipment		\$	NA		
<input checked="" type="checkbox"/>	Credit Card Swipe Machine	PAX A80 x2	\$880.00	Paid by Account Holder		
MONTHLY FEES						
<input checked="" type="checkbox"/>	Gateway including eBill Solution		\$84.90	Paid by Account Holder		
<input type="checkbox"/>	Bank Bill Pay eSolution/eCash Solution		\$	NA		
<input checked="" type="checkbox"/>	Mobile App		Included	NA		
<input type="checkbox"/>	Custom IVR		\$	NA		
<input checked="" type="checkbox"/>	Swiped Credit Card Terminal	PAX A80 x2	\$30.00	Paid by Account Holder		
TRANSACTION FEES						
(all fees are per item; unless otherwise noted, only one fee will be charged per transaction)						
<input checked="" type="checkbox"/>	eChecking or eSavings Payment	<input checked="" type="checkbox"/>	Online/Mobile/Field	Net Deposit	\$1.10	Paid by Customer
		<input checked="" type="checkbox"/>	Automated Phone	Net Deposit	\$1.10	Paid by Customer
		<input type="checkbox"/>	Text	NA	\$	NA
		<input checked="" type="checkbox"/>	Live PSN Rep	Net Deposit	\$1.10	Paid by Customer
<input checked="" type="checkbox"/>	Credit Card Payments <input checked="" type="checkbox"/> MasterCard <input checked="" type="checkbox"/> VISA <input checked="" type="checkbox"/> Discover <input checked="" type="checkbox"/> PayPal Brands <input checked="" type="checkbox"/> AMEX	<input checked="" type="checkbox"/>	Online/Mobile/Field	Net Deposit	3.00 %*	Paid by Customer
		<input checked="" type="checkbox"/>	Automated Phone	Net Deposit	3.00%*	Paid by Customer
		<input type="checkbox"/>	Text	NA	\$	NA
		<input checked="" type="checkbox"/>	Live PSN Rep	Net Deposit	3.00%*	Paid by Customer
<input checked="" type="checkbox"/>	Bank Bill Pay eSolution (bank-issued checks)		Gross Deposit	0.40¢	Paid by Account Holder	
<input type="checkbox"/>	BackOffice Auto-Pay		NA	\$	NA	
<input type="checkbox"/>	eCash Solution		NA	\$	NA	
<input checked="" type="checkbox"/>	Auto-Post Check Scanning (Check 21 or RDC)		Gross Deposit	0.35¢	Paid by Account Holder	
<input checked="" type="checkbox"/>	Advanced Integrated Credit Card Swipe		Net Deposit	3.00%*	Paid by Customer	
OTHER FEES						
<input checked="" type="checkbox"/>	Annual Security Compliance (billed annually)	Due each December	\$89.00	Paid by Account Holder		
<input type="checkbox"/>	Paper eBill opt out	Per eBill	\$	NA		

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<input type="checkbox"/>	Outbound Auto-Call Messaging	Only answered calls get assessed the fee; recording device pickups are considered answered.	15¢ per minute, 2-minute minimum	NA
<input checked="" type="checkbox"/>	NSF (for online and phone check/savings transactions with insufficient funds)		\$35.00	Paid by Customer
<input checked="" type="checkbox"/>	NSF (for scanned and VPOST checks)		\$35.00	Paid by Customer
<input checked="" type="checkbox"/>	Chargeback (for credit cards that are disputed)		\$15.00	Paid by Account Holder

***If payment is less than \$100, the Customer will be charged 3.00% plus 50¢.**

Net Deposits are Customer payment deposits less Transaction Fees

Gross Deposits are Customer payment deposits including Customer paid Transaction Fees, if any.

ADDITIONAL SCHEDULE "B" TO THE PSN SERVICE AGREEMENT BETWEEN City of Celina Account AND PSN (FEE SCHEDULE FOR Building Permits, Park & Rec, Deposits, Misc.)

The items marked with an "X" are applicable to this Agreement.

SETUP/EQUIPMENT FEES						
<input checked="" type="checkbox"/>	One-time Setup			Waived	NA	
<input checked="" type="checkbox"/>	Web Customization		Custom	Included	NA	
<input checked="" type="checkbox"/>	Mobile App		Standard	Included	NA	
<input checked="" type="checkbox"/>	Training			Included	NA	
<input type="checkbox"/>	Software Integration			Included	NA	
<input type="checkbox"/>	Custom Programming			\$	NA	
<input checked="" type="checkbox"/>	Swipe Credit Card Setup			Waived	NA	
<input type="checkbox"/>	Check Scanning Equipment			\$	NA	
<input checked="" type="checkbox"/>	Credit Card Swipe Machine		PAX A80 x2	Paid on Utility	Paid by Account Holder	
MONTHLY FEES						
<input checked="" type="checkbox"/>	Gateway for each PSN Account			Waived	NA	
<input type="checkbox"/>	Bank Bill Pay eSolution/eCash Solution			\$	NA	
<input checked="" type="checkbox"/>	Mobile App			Included	NA	
<input type="checkbox"/>	Custom IVR			\$	NA	
<input checked="" type="checkbox"/>	Swiped Credit Card Terminal		PAX A80 x2	Paid on Utility	Paid by Account Holder	
TRANSACTION FEES						
(all fees are per item; unless otherwise noted, only one fee will be charged per transaction)						
<input checked="" type="checkbox"/>	eChecking or eSavings Payment	<input checked="" type="checkbox"/>	Online/Mobile/Field	Net Deposit	\$1.10	Paid by Customer
		<input type="checkbox"/>	Automated Phone	NA	\$	NA
		<input type="checkbox"/>	Text	NA	\$	NA
		<input type="checkbox"/>	Live PSN Rep	NA	\$	NA
<input checked="" type="checkbox"/>	Credit Card Payments <input checked="" type="checkbox"/> MasterCard <input checked="" type="checkbox"/> VISA <input checked="" type="checkbox"/> Discover <input checked="" type="checkbox"/> PayPal Brands <input checked="" type="checkbox"/> AMEX	<input checked="" type="checkbox"/>	Online/Mobile/Field	Net Deposit	3.00 %*	Paid by Customer
		<input type="checkbox"/>	Automated Phone	NA		NA
		<input type="checkbox"/>	Text	NA	\$	NA
		<input type="checkbox"/>	Live PSN Rep	NA		NA
<input type="checkbox"/>	Bank Bill Pay eSolution (bank-issued checks)			NA	\$	NA

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<input type="checkbox"/>	BackOffice Auto-Pay	NA	\$	NA
<input type="checkbox"/>	eCash Solution	NA	\$	NA
<input type="checkbox"/>	Auto-Post Check Scanning (Check 21 or RDC)	NA	\$	NA
<input checked="" type="checkbox"/>	Standard Credit Card Swipe	Net Deposit	3.00%*	Paid by Customer
OTHER FEES				
<input checked="" type="checkbox"/>	Annual Security Compliance (billed annually)	Due each December	Paid on Utility	Paid by Account Holder
<input type="checkbox"/>	Paper eBill opt out	Per eBill	\$	NA
<input type="checkbox"/>	Outbound Auto-Call Messaging	Only answered calls get assessed the fee; recording device pickups are considered answered.	15¢ per minute, 2-minute minimum	NA
<input checked="" type="checkbox"/>	NSF (for online and phone check/savings transactions with insufficient funds)		\$35.00	Paid by Customer
<input type="checkbox"/>	NSF (for scanned and VPOST checks)		\$	NA
<input checked="" type="checkbox"/>	Chargeback (for credit cards that are disputed)		\$15.00	Paid by Account Holder

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SETUP/EQUIPMENT FEES						
<input checked="" type="checkbox"/>	One-time Setup		Waived	NA		
<input checked="" type="checkbox"/>	Web Customization	Custom	Included	NA		
<input checked="" type="checkbox"/>	Mobile App	Standard	Included	NA		
<input checked="" type="checkbox"/>	Training		Included	NA		
<input type="checkbox"/>	Software Integration		Included	NA		
<input type="checkbox"/>	Custom Programming		\$	NA		
<input checked="" type="checkbox"/>	Swipe Credit Card Setup		Waived	NA		
<input type="checkbox"/>	Check Scanning Equipment		\$	NA		
<input checked="" type="checkbox"/>	Credit Card Swipe Machine	PAX A80 x2	Paid on Utility	Paid by Account Holder		
MONTHLY FEES						
<input checked="" type="checkbox"/>	Gateway for each PSN Account		Waived	NA		
<input type="checkbox"/>	Bank Bill Pay eSolution/eCash Solution		\$	NA		
<input checked="" type="checkbox"/>	Mobile App		Included	NA		
<input type="checkbox"/>	Custom IVR		\$	NA		
<input checked="" type="checkbox"/>	Swiped Credit Card Terminal	PAX A80 x2	paid on utility	Paid by Account Holder		
TRANSACTION FEES						
(all fees are per item; unless otherwise noted, only one fee will be charged per transaction)						
<input checked="" type="checkbox"/>	eChecking or eSavings Payment	<input checked="" type="checkbox"/>	Online/Mobile/Field	Net Deposit	\$1.10	Paid by Customer
		<input checked="" type="checkbox"/>	Automated Phone	NA	\$1.10	Paid by Customer
		<input type="checkbox"/>	Text	NA	\$	NA

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		<input checked="" type="checkbox"/>	Live PSN Rep	NA	\$1.10	Paid by Customer
<input checked="" type="checkbox"/>	Credit Card Payments <input checked="" type="checkbox"/> MasterCard <input checked="" type="checkbox"/> VISA <input checked="" type="checkbox"/> Discover <input checked="" type="checkbox"/> PayPal Brands <input type="checkbox"/> AMEX	<input checked="" type="checkbox"/>	Online/Mobile/Field	Net Deposit	3.00 %*	Paid by Customer
		<input checked="" type="checkbox"/>	Automated Phone	NA	3.00%*	Paid by Customer
		<input type="checkbox"/>	Text	NA	\$	NA
		<input checked="" type="checkbox"/>	Live PSN Rep	NA	3.00%*	Paid by Customer
<input type="checkbox"/>	Bank Bill Pay eSolution (bank-issued checks)			NA	\$	NA
<input type="checkbox"/>	BackOffice Auto-Pay			NA	\$	NA
<input type="checkbox"/>	eCash Solution			NA	\$	NA
<input type="checkbox"/>	Auto-Post Check Scanning (Check 21 or RDC)			NA	\$	NA
<input checked="" type="checkbox"/>	Standard Credit Card Swipe			Net Deposit	3.00%*	Paid by Customer
OTHER FEES						
<input checked="" type="checkbox"/>	Annual Security Compliance (billed annually)			Due each December	Paid on Utility	Paid by Account Holder
<input type="checkbox"/>	Paper eBill opt out			Per eBill	\$	NA
<input type="checkbox"/>	Outbound Auto-Call Messaging			Only answered calls get assessed the fee; recording device pickups are considered answered.	15¢ per minute, 2-minute minimum	NA
<input checked="" type="checkbox"/>	NSF (for online and phone check/savings transactions with insufficient funds)				\$35.00	Paid by Customer
<input type="checkbox"/>	NSF (for scanned and VPOST checks)				\$	NA
<input checked="" type="checkbox"/>	Chargeback (for credit cards that are disputed)				\$15.00	Paid by Account Holder

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SCHEDULE "B" continued

FEE SCHEDULE

"Account Holder's designated depository account(s)" or like language shall mean any and all depository accounts which Account Holder has designated in a writing delivered to PSN for PSN to make deposits of payments made by Account Holder's Customers/Payees. Account Holder may only change designated depository account(s) upon not less than fifteen(15) days prior written notice to PSN, provided that Account Holder completes and timely delivers to PSN all forms required by PSN to complete the change in designated depository account(s).

Account Holder agrees to pay the Setup/Equipment Fees set forth in this Schedule B upon execution of this Agreement. Account Holder agrees to pay Monthly Fees set forth in this Schedule B on or about the first day of each month. All such Setup/Equipment and Monthly Fees are non-refundable and will be automatically withdrawn by PSN via auto debit from the Account Holder's designated depository account(s) as set up with PSN or, at PSN's option, deducted from Customer payments before such payments are deposited into Account Holder's designated depository account.

Account Holder agrees: (1) that, with respect to PayPal, Venmo, PayPal Credit transactions and any other transactions, e.g., credit card, ACH, processed by PayPal (if applicable) or other processors, PayPal or other processors, as applicable, will disburse funds to and collect funds from the Account Holder in accordance with instructions provided to such processor by PSN, and as otherwise permitted pursuant to the Account Holder's applicable agreement with the processor; (2) that PSN is not collecting payments from Account Holder customers and PSN is not a payment intermediary; (3) that Account Holder shall enter into and agree to the PayPal Processing Services Agreement (as may be amended) and other required processor agreements; (4) where PayPal becomes the processor, the Account Holder will become the merchant of record (and not the sub-merchant), and PSN will not be the merchant of record; (5) as well as authorizes that outstanding sums due and owing to PSN, including, but not limited to chargebacks, ACH rejects or reversals, disputes, over-payments, payment errors, and invalidated payments and other refunds or credits (collectively "Chargebacks"), and pass-through costs including interchange, fees, dues, assessment, processing fees, and PayPal fees, will automatically be debited from Account Holder's Designated Depository Account(s) for such purpose on a daily or monthly basis at PSN's sole discretion; (6) non-sufficient funds for these debits, or blocking or otherwise rendering inaccessible any Account Holder's Designated Depository account(s), are grounds for an increase in fees, suspension of the Service or termination of this Agreement. In the event of any such occurrence leading to non-payment of any sums due, PSN reserves the right to withdraw such sums from the Account Holder's Designated Depository Account(s), offset or net settle these sums (i.e., deduct funds owed from daily disbursements to Account Holder), against future deposits, or withhold future deposits until such sums are paid in full, at any time to ensure payment of the same; (7) adjudication of disputes are made between the applicable payment processor and Account Holder pursuant to Section 4 of the Agreement; and (8) the Cash distribution services are no longer available under this Agreement.

Account Holder agrees to pay Transaction Fees and Other Fees as designated in Schedule B. PSN shall, at PSN's option, (a) deduct Transaction Fees, Other Fees, Chargebacks and ACH Problem Transactions as described in Section 4 of the Agreement, from Customer payments before such payments are deposited into Account Holder's designated depository account and/or (b) auto-debit from Account Holder's depository account(s) on or around the first of every month the total of all Transaction Fees and Other Fees incurred during the immediately preceding month which were deposited into the Account Holder's depository account.

In support of the Account Holder's agreement with the payment processor (including PayPal), PSN will support efforts toward the deposit of Customer payments into Account Holder's Designated Depository Account(s) within three (3) banking days of payment, however, Account Holder acknowledges that it may take up to five (5) banking days to complete such deposits due to bank notification times and different

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deposit frequencies from the credit card processors to PSN. A “banking day” is a day of the week on which a bank or financial institution is open to the public for carrying on all of its banking functions (i.e., Monday through Friday, excluding Saturday, Sunday and legal holidays).

PSN acknowledges and agrees that all amounts received from Customers less per item Transaction Fees collected by PSN, any Monthly Fees and Other Fees (collectively, “Fees”) owed by Account Holder, and Chargebacks and ACH Problem Transactions as described in Section 4 of the Agreement will be the property of the Account Holder and PSN will have no right to retain such amounts for any reason, including, without limitation, pursuant to any rules of bankruptcy or insolvency. PSN’s failure to deduct or auto-debit any Setup/Equipment Fees, Monthly Fees, Transaction Fees or Other Fees (“Unpaid Fees”) does not forfeit PSN’s right to collect such Unpaid Fees from Account Holder at a later date.

ACCOUNT HOLDER:

Signature:

Date:

Print Name:

Title:

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